

McHenry County Veterans Assistance Commission, Inc.

FILED
McHENRY COUNTY, IL

MAR 24 2010

By-Laws

Kathleen C. Schrey
COUNTY CLERK

"The willingness with which our young people are likely to serve in any war, no matter how justified, shall be directly proportional as to how they perceive the veterans of earlier wars were Treated and Appreciated by their Nation."
-- George Washington

2200 N. Seminary Avenue
Woodstock, IL 60098

Article I
Name

Section 1. The name of this organization shall be McHenry County Veterans Assistance Commission, Incorporated.

Article II
Purpose

Section 1. The purpose of this organization is to provide support to the Veterans Assistance Commission of McHenry County (a local government unit), in the areas of; fund raising, providing equipment for disabled veterans, providing equipment for the transportation of veterans to United States Department of Veterans Affairs Medical Centers, supporting shelters and programs for homeless and disabled veterans, and promoting public awareness of the needs of local veterans through special events, educational, and training programs.

Article III
Jurisdiction

Section 1. The territory to be included within the jurisdiction of this organization shall be the geographical limits of McHenry County.

Article IV
Office

Section 1. The headquarters and principle office of this organization may be located with the offices of the Veterans Assistance Commission of McHenry County.

Article V
Membership

Section 1. The membership of this Corporation shall be composed of one Delegate and one Alternate from any Unit, Post, Camp or Chapter of any recognized Veterans Organization interested in the object and purpose of this Corporation. The Veterans Organization must qualify under the Illinois Compiled Statutes, subject to rules and regulations governing admission, and may apply to become active members. All Posts, Camps, Ships, or Chapters of recognized veterans organizations requesting membership in this Corporation must have an office, headquarters, post home, or other official domicile located within the geographic limits of McHenry County. Each Delegate and Alternate must be an Honorably Discharged veteran of the United States Armed Forces and a resident of McHenry County. All Delegates and Alternates shall be certified in writing and signed by the presiding officers of their respective Camp, Unit, Post, or Chapter, prior to the next regularly scheduled meeting, the date to be herein designated.

Section 2. Each organization and Delegate is entitled to one vote, which may be cast only if the Post Commander, Delegate, or Alternate is present.

Section 3. No one delegate or Alternate shall be permitted to vote for any organization other than the one they officially represent. No Delegate or Alternate may represent more than one veteran's organization.

**Article VI
Officers**

Section 1. Elective Officers of this Corporation shall consist of the Chairman, Senior Vice Chairman, Junior Vice Chairman, and two Directors.

Section 2. The Chairman, Senior Vice Chairman, and Junior Vice Chairman, of this Corporation shall be the individuals holding the same offices within the Veterans Assistance Commission of McHenry County.

Section 3. The two Directors of this Corporation shall be the individuals holding the positions of Judge Advocate and Sergeant-at-Arms in the Veterans Assistance Commission of McHenry County.

Section 4. The Chief Executive Officer of this Corporation shall be the Chairman of the Veterans Assistance Commission of McHenry County.

Section 5. The Secretary and Treasurer of this Corporation shall be appointed by the Chairman.

**Article VII
Duties of the Chairman and Vice Chairmen**

Section 1. The Chairman shall preside over all meetings of the Board of Directors or members of this Corporation. The Chairman shall ensure that all meetings are held in accordance with these by-laws and Robert's Rules of Order.

Section 2. The Senior Vice Chairman shall preside in the absence of the Chairman. The Senior Vice Chairman shall perform other duties as may be assigned by the Chairman.

Section 3. The Junior Vice Chairman shall preside in the absence of both the Chairman and the Senior Vice Chairman. The Junior Vice Chairman shall perform other duties as may be assigned by the Chairman.

**Article VIII
Duties of the Treasurer**

Section 1. The Treasurer shall be the Financial Officer. The Treasurer shall maintain control of all bank accounts and report their status to the Chairman monthly.

**Article IX
Duties of the Secretary**

Section 1. The Secretary shall record all meetings of the corporation and shall maintain a file of these minutes. The Secretary shall maintain a file of both incoming and outgoing correspondence, including electronic mail.

Article X
Meeting

Section 1. The Corporation may hold their regular meeting on the third Wednesday of each month prior to the meetings of the Veterans Assistance Commission of McHenry County.

Section 2. Special meetings may be called upon notice by the Chairman or acting Chairman in the Chairman's absence. No business shall be transacted at a special meeting which is not specified in the notice.

Section 3. Seven Commission members from different veterans organizations constitutes a quorum to transact all business at any annual, regular, special or emergency meeting, provided three of those members are elected Executive Board members.

Section 4. Proceedings at all business meetings shall be governed by Robert's Rules of Order, except as herein otherwise provided.

Section 5. The Corporation shall conduct all meetings in accordance to Illinois Compiled Statutes 5 ILCS 120 Open Meetings Act.

Article XI
Revenues and Expenses

Section 1. The revenues of this Corporation shall fall under two distinct categories as delineated below.

Section 1a. The Treasurer may, on an as needed basis, levy each member organization of this Corporation for funds to maintain a balance of not less than \$250 in the Corporate checking account. Such levies shall not exceed \$50 per member organization per year.

Section 1b. The Corporation may, from time to time, be asked to perform fund raising activities for the Veterans Assistance Commission of McHenry County. Funds raised in this manner shall be deposited into the Corporate Checking Account within 48 hours.

Section 1b (1). Fund raising efforts may only be entertained for the following types of projects and donations:

- A. To purchase motor vehicles to be utilized to transport veterans to United States Department of Veterans Affairs or other medical facilities.
- B. To purchase necessary medical equipment for veterans.
- C. To provide emergency shelter for homeless veterans and their spouses and/or children. Children must be in the custody of the veteran or the veterans surviving spouse.

Section 2. All moneys received by or accruing to this Corporation shall be deposited in the name of this Corporation in the bank selected by the Treasurer hereof and approved by the Corporation and such moneys shall be withdrawn only upon checks signed by any two (2) of the Corporation Chairman, Senior Vice Chairman and Treasurer provided the sum available for withdrawal equals the minimum balance in the Corporation's account.

**Article XII
Employees**


Section 1. The Corporation shall not have any paid employees. All officers and members of this corporation shall be unpaid volunteers. However, these officers and members may be salaried employees of the Veterans Assistance Commission of McHenry County or any veteran's service organization eligible to participate in this Corporation. The responsibility for providing salary, wages, or benefits to these employees will be that of the Veterans Assistance Commission of McHenry County or the appropriate veteran's service organization.

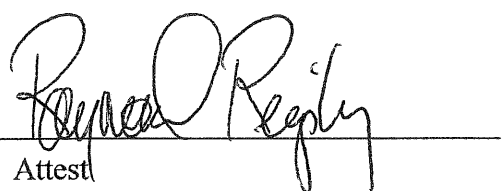
**Article XIII
Amendments**

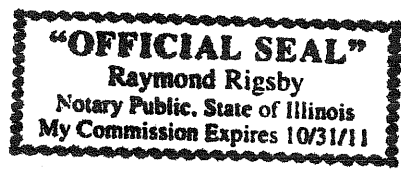
Section 1. These by-laws may be amended at any regular meeting by a two-thirds vote of all membership attending such regular meeting, provided that the proposed amendments shall have been submitted in writing and read at the preceding regular meeting, and provided further that a written notice shall have been given to all members, (Delegates and Alternates) at least five (5) days in advance of the date when such amendment is to be acted upon, notifying said members that such a proposal to amend the by-laws is to be voted upon.

Approved by roll call vote on this 21 st day of April, 2010.


Commission Chairman


Commission Secretary


Attest



Amendments:

05 June 2006
21 April 2010