

# County of McHenry Request for Proposal

## RFP # 14-80

### SERVICE TO PROVIDE AND INSTALL PERSONAL COMPUTERS, MONITORS, NOTEBOOKS AND TABLETS

August 28, 2014

This Request for Sealed Proposal (RFP) is for the purpose of, contracting with a qualified firm to provide and install personal computers, monitors, notebooks and tablets County wide under a purchase or lease agreement as a service to the County of McHenry as outlined within this document. All requirements are as per specifications enclosed herein.

**GENERAL REQUIREMENT:** This is a Request for Sealed Proposal (see attached). Proposal will be opened and evaluated in private and proposal information will be kept confidential until an award is made. **One (1) original and one (1) copy of the complete proposal are to be submitted.**

**SUBMISSION LOCATION:**

**Mailing Address:**

Purchasing Department  
McHenry County Administration Building  
2200 N. Seminary Avenue Room 200  
Woodstock IL 60098

**Drop Off In Person:**

Purchasing Department  
McHenry County Administration Building  
667 Ware Road Room 200  
Woodstock IL 60098  
Phone: (815) 334-4818  
Fax: (815) 334-4680

**CONTACT PERSON:**

Mr. Donald A. Gray, CPPB  
Director of Purchasing

**SUBMISSION DATE AND TIME:**

**2:00 PM, (CST) September 22, 2014**

Proposals received after the submittal time will be rejected and returned unopened to the sender. (See below for schedule of events).

### SCHEDULE OF EVENTS

August 27, 2014-----	RFP Available
September 9, 2014-----	Pre-Proposal meeting to be held in the McHenry County Purchasing Department located at 667 Ware Road, Room 200, Woodstock, IL. 60098 at 10:00 AM.
September 12, 2014-----	Vendors Questions Submitted via fax to 815-334-4680 by 4:00 P.M.(CST)
September 15, -----	Vendors Questions Answered via fax and Posted on Website by 4:00 P.M.(CST)

September 22, 2014-----	RFP and evaluation equipment due in Purchasing at 2:00 P.M.(CST)
September 22, 2014 – November 6, 2014-----	Evaluation, Committee recommendation, Award of Contract and Notification to Successful Vendor

## GENERAL INFORMATION

### REQUEST FOR PROPOSALS

#### DEFINITION

Request for Proposals (RFP) is a method of procurement permitting discussions with responsible vendor and revisions to proposals prior to award of a contract. Proposals will be opened and evaluated in private. **Award** will be based on the criteria set forth herein.

#### RECEIPT and HANDLING of PROPOSALS

Proposals shall be opened in private by the Evaluation Committee to avoid disclosure of contents to competing vendors.

#### EVALUATION of PROPOSAL

The proposals submitted by vendors shall be evaluated solely in accordance with the criteria set forth in the RFP.

#### DISCUSSION of PROPOSAL

The Evaluation Committee may conduct discussions with any offeror who submits an acceptable or potentially acceptable proposal. Vendors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. During the course of such discussions, the Evaluation Committee shall not disclose any information derived from one proposal to any other vendor.

#### NEGOTIATIONS

The County of McHenry reserves the right to negotiate specifications, terms, and conditions, which may be necessary or appropriate to the accomplishment of the purpose of this RFP. The County may require the RFP and the offeror's proposal be incorporated in full or in part as Contract Documents. This implies that this RFP and all responses, supplemental information, and other submissions provided by the vendor during discussions or negotiations may be held by the County of McHenry as contractually binding on the successful Vendor.

#### NOTICE of UNACCEPTABLE PROPOSAL

When the Evaluation Committee determines a vendor's proposal to be unacceptable, such vendor shall not be afforded an additional opportunity to supplement its proposal.

### TERMS AND CONDITIONS

#### AUTHORITY

This Request for Proposals is issued pursuant to applicable provisions of the **McHenry County Purchasing Ordinance**, approved December 1, 2006. This ordinance is incorporated by reference into this RFP as if it were contained herein. If you desire a copy of this ordinance, contact the Director of Purchasing.

#### RESERVED RIGHTS

The County of McHenry reserves the right at any time and for any reason to cancel this Request for Proposal, to reject any or all proposals, or to accept an alternate proposal.

The County reserves the right to waive any immaterial defect in any proposal. ***Unless otherwise specified by the offeror, the County has no less than one hundred and twenty (120) days to accept.*** The County may seek clarification from a vendor at any time and failure to respond promptly is cause for rejection. The County may require submission of best and final offers.

INCURRED COSTS

The County of McHenry will not be liable in any way for any costs incurred by respondents in replying to this RFP.

AWARD

Award shall be made by the McHenry County Board to the most responsive and responsible vendor whose proposal is determined to be the most advantageous to the County, taking into consideration price and the evaluation criteria set forth herein below.

CRITERIA for SELECTION

The following criteria and point system shall be used by the selection team to determine the firm or individual(s) most qualified and best suited to perform the work:

1. Qualifications and experience for the specific scope of services as set forth herein (50pts).
  - a. Equipment Delivery beginning January 12, 2015
  - b. Just in Time Equipment Delivery
  - c. 'Green Equipment' or Low Power Consumption
  - d. Complete Solution
2. Compliance with requirements of this RFP (40 pts).
  - a. Standard WorkStation across Disciplines
  - b. Enterprise Class Equipment
  - c. 24x7x365 Equipment Design
  - d. Mean Rate to Failure
  - e. Minimal Parts Differences
  - f. Return Policy, & Procedures
  - g. Defective Parts Policy, and Procedures (RMA)
3. Cost Proposal based on the contract description (5 pts)
4. References provided (5 points)

Total 100 points

NON-DISCRIMINATION

Vendor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith. Including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), 775 ILCS 5/1-102, which is incorporated herein by reference, and constituting of a written EEO Policy and a workforce profile that demonstrates its EEO practices. Furthermore, the Vendor shall comply the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended. The Vendor must have a written sexual harassment policy, which meets Illinois State Statutes, 775 ILCS, 15/3.

## SECURITY

The Vendor represents and warrants to the County of McHenry that neither it nor any of its principals, shareholders, members, partners or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Vendor further represents and warrants to the County of McHenry that the Vendor and its principals, shareholders, members, partners, or affiliates, as applicable, are not directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as Specially Designated National and Blocked Person. The Vendor hereby agrees to defend, indemnify and hold harmless the County of McHenry, the Corporate Authorities, and all County of McHenry elected or appointed officials, officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the foregoing representation and warranties.

## PREVAILING WAGE

The State of Illinois requires that all wages paid by the Contractor and each subcontractor shall be in compliance with The Prevailing Wage Act (820 ILCS 130), as amended. This requires payment of the general prevailing rate for each craft or type of worker, including payment of the general prevailing rate for legal holiday and overtime work. The Illinois Department of Labor publishes the prevailing wage rates on its website at [www.state.il.us/agency/idol/rates.htm](http://www.state.il.us/agency/idol/rates.htm). The Contractor shall review the wage rates applicable to the work of the contract at regular intervals in order to ensure the timely payment of current wage rates. The Contractor agrees that no additional notice is required. The Contractor shall be responsible to notify each subcontractor of the wage rates set forth in this contract and any revisions thereto. A copy of the prevailing wage rates is posted on the McHenry County website at [www.co.mchenry.il.us](http://www.co.mchenry.il.us) under BIDS and RFP's. If wage rates change during the course of the project, the new rates will be available in the County of McHenry Purchasing Office. Vendors may access the Illinois Department of Labor website for updates [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol).

## CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515)

Effective August 10, 2005 Vendors and Subcontractors on public works projects must submit certified payroll records on a monthly basis to the public body in charge of the construction project, along with a statement affirming that such records are true and accurate, that the wages paid to each worker are not less than the required prevailing rate and that the Vendor is aware that filing records he or she knows to be false is a Class B misdemeanor.

The certified payroll records must include for every worker employed on the public works project the name, address, telephone number, social security number, job classification, hourly wages paid in each pay period, number of hours worked each day, and starting and ending time of work each day. These certified payroll records are considered public records and public bodies must make these records available to the public under the Freedom of Information Act, with the exception of the employee's address, telephone number, and

social security number. Any Vendor who fails to submit a certified payroll or knowingly files a false certified payroll is guilty of a Class B misdemeanor.

#### INCREASED PENALTIES for PREVAILING WAGE VIOLATIONS (Public Act 94-0488)

Effective January 1, 2006, penalties for violations of the Prevailing Wage Act will increase from 20% to 50% of the underpaid amounts for second or subsequent violations. An additional penalty of 5% of the underpayment penalty must be paid to workers for each month the wages remain unpaid (up from the current 2% penalty).

For violations that occur after January 1, 2006, the debarment period --during which Vendors are ineligible for public works contracts -increases from 2 years to 4 years if two notices of violation are issued/serious violations occur within a 5-year period. In addition, a new monetary penalty of \$5,000 may be assessed against Vendors who retaliate against employees who report violations or file complaints under the Prevailing Wage Act.

#### OSHA REQUIREMENTS

The Occupational Safety and Health Act of 1970 (OSHA) “guarantees workers the right to a safe and healthful workplace”. Under Section 5(a) (1) of the OSHA Act, the employer must “furnish to each of his employees’ employment and a place of employment which are free from recognized hazards that are causing or likely to cause death or serious physical harm to his employees.”

There are times when the County must hire entities and individuals (contractors) to perform services. To this end, contractors hired by the County of McHenry must perform their duties in a manner that is compliant with all state and federal health and safety laws and industry guidelines. It is the responsibility of the contractor to ensure that their personnel and subcontractors comply with all state and federal health and safety laws and regulations and industry guidelines, including, but not limited to those set forth by: OSHA and related regulations, the Safety Inspection and Education Act, the Health and Safety Act, the National Institute of Occupational Safety and Health, the National Fire Protection Association, the Centers for Disease Control, American Industrial Hygiene Association, the American Council of Governmental Industrial Hygienists, the Environmental Protection Agency, and the Department of Transportation.

#### SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT

The successful bidder must be in compliance with State of Illinois HB-1855 (Public Act 095-0635), which amends the Prevailing Wage Act. Before an employer commences work on a public works project, the employer shall have in place a written program, which meets or exceeds the program requirements in this Act, to be filed with the public body engaged in the construction of the public works and made available to the general public, for the prevention of substance abuse among its employees. The testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.

#### PROCUREMENT OF GREEN PRODUCTS AND TECHNOLOGIES

As approved by the McHenry County Board in April 2008, it is in the interest of public health, safety and welfare and the conservation of energy and natural resources to use and promote environmentally responsible products. The County should strive to influence private purchases through the example of using government specifications and standards that are green or environmentally friendly when making its purchases.

Whenever available and cost-justified, the County should purchase those materials including the purchase of recycled products containing post-consumer materials rather than residual materials resulting from the processing or manufacturing from another product. To the extent practicable, all products standards shall emphasize functional or performance criteria, which do not discriminate against the use of, recycled materials.

McHenry County should cooperate to the greatest extent feasible with other governments and organizations to develop a comprehensive, consistent, and effective procurement effort intended to stimulate the market for recycled products, reusable products, products designed to be recycled, and other environmentally responsible products.

McHenry County shall continue to participate in and shall encourage other public jurisdictions to participate with the County in the purchase of products containing recycled content. Participation in such cooperative systems shall be aimed at obtaining maximum practical recycled content in County purchases, to obtain best available price for products with recycled content, to facilitate or encourage lower prices industry-wide and to encourage development of industries and markets dealing with recycled content products.

#### PROCUREMENT OF PRODUCTS THAT ARE ENERGY STAR QUALIFIED

McHenry County shall select, where life cycle and cost-effective, ENERGY STAR and other energy efficient products, when acquiring energy-using products. This information will be required by the bidder in their bid submittal.

#### PURCHASE EXTENSION

This contract shall be offered for purchases to be made by other counties and governmental units within the State of Illinois as authorized by the Government Joint Purchasing Act. All purchases and payments made under this authority shall be made directly by the governmental unit to the Vendor. The County of McHenry shall not be responsible in any way for such purchase orders or payments. All terms and conditions of this contract shall apply to all orders placed by another governmental unit.

#### PROTEST PROCEDURES

Any Bidder who believes contractual terms or specifications are unnecessarily restrictive or limit competition may submit a protest, in writing, to the Director of Purchasing. To be considered, the protest must be received by McHenry County five (5) days prior to the stated bid opening. Any adversely affected or aggrieved Bidder shall have ten (10) days from the date of the bid opening to file a written protest regarding the intent to award the bid. Protests submitted after that date will not be accepted. Protests must specify the grounds upon which the protest is based (refer to appropriate statute, rule, code, or ordinance which defines the protest process).

#### ADDENDUM

Should the Vendor require any additional information about this Bid, please fax to Purchasing (815-334-4680) any questions by the deadline as outlined in the schedule of events. ANY AND ALL changes to these specifications are valid only if they are included by Written Addendum to All Bidders. NO interpretation of the meaning of the plans, specifications, or other contract documents will be made orally. If required, all addenda will be faxed to bidder if a Notice of Intent to Bid has been completed and faxed to the Purchasing Office. In addition, all addenda are posted on the County of McHenry's website. Failure of the bidder to receive any such addendum or interpretation shall not relieve the

bidder from obligation under this Bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused by a bidder to improperly submit a bid.

Response to these questions will be made by means of an addendum. Only the Director of Purchasing has the authority to issue an addendum.

Addenda are written instruments issued by the County prior to the date for receipt of proposals, which modify or interpret the Bid by addition, deletions, clarifications or corrections.

Prior to the receipt of bids, addenda will be faxed or delivered to all who are known to have received a Notice to Bid. Each vendor shall ascertain prior to submitting a bid that all addenda issued have been received and, by submission of a bid, such act shall be taken to mean that such vendor has received all addenda and that the vendor is familiar with the terms thereof and understands fully the contents of the addenda.

#### TAXES

The County of McHenry is exempt from paying Illinois Use Tax, Illinois Retailers Occupation Tax, and Federal Excise Tax.

#### PAYMENTS

The Vendor shall furnish the County with an itemized invoice. Payment shall be made in accordance with applicable provisions of the "Local Government Prompt Payment Act."

#### VENDOR RESPONSIBILITIES

The selected Vendor will be required to assume responsibility for all services offered in this proposal. The County will consider the selected Vendor to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

Any contract resulting from this RFP may not be assigned, in whole or in part without written consent of the County. If the Vendor attempts to make such an assignment without the written consent of the County, the Vendor shall nevertheless remain legally responsible for all obligations under the Contract.

#### INTERPRETATION or CORRECTION of REQUEST for PROPOSALS

Vendors shall promptly notify the Director of Purchasing of any ambiguity, inconsistency, or error, which they may discover upon examination of the Requests for Proposals.

Interpretations, corrections, and changes to the Request for Proposals will be made by addendum. Interpretations, corrections, or changes made in any other manner will not be binding.

#### COMPLIANCE WITH LAWS

The bidder hereto covenants and agrees to comply with all applicable federal, state, and local laws, codes, ordinances, rules and regulations. Failure to comply with the terms of this provision shall constitute a breach of contract and permit the County to terminate this (Request for Sealed Proposal/Bid) in accordance with the termination provisions stated herein.

### RECOURSE for UNSATISFACTORY MATERIALS

Payment shall be contingent upon the County's inspection of and satisfaction with completed work. Any defective work or materials, non-conformance to bid specifications, damaged materials, or unsatisfactory installation shall be corrected to the County's satisfaction by the successful bidder at no additional charge.

### TERMINATION

Failure to comply with the terms and conditions as herein stated shall be cause for cancellation of the contract. The County will give written notice of unsatisfactory performance and the Vendor will be allowed thirty (30) days to take corrective action and accomplish satisfactory control. If at the end of the thirty days, the County deems the Vendor's performance still unsatisfactory, the contract shall be canceled. The exercise of its right of cancellations shall not limit the County's right to seek any other remedies allowed by law.

The successful bidder will agree that the resulting contract is made subject to available budgetary appropriations and shall not create any obligation on behalf of the County in excess of such appropriations. In the event that no funds or insufficient funds are appropriated and budgeted, this Contract shall terminate without penalty or expense to the County thirty (30) days after written notification of termination from the County.

The successful bidder will agree that pursuant to requirements imposed under Illinois law, the County shall have 120 days after each election of county board members to terminate this Agreement, without cause and without penalty.

### REJECTION of BIDS, WAIVER of IRREGULARITIES

McHenry County reserves the right to reject any or all bids, to waive irregularities, and to accept that bid which is considered to be in the best interest of the County. Any such decision shall be considered final.

### DELIVERY

Delivery will be considered in making the award and the bidders shall state, in the spaces provided expected delivery after receipt of order. Failure to meet said delivery promises without prior consent of the Director of Purchasing will be considered a breach of faith.

### WORKMANSHIP

Items shall be manufactured according to the highest traditions of the industry and shall meet all commercial standards of quality. The County shall be the sole judge of acceptable products. Unacceptable products will be rejected and suitable price adjustments made.

### QUALIFICATIONS

Each firm submitting an RFP for this project shall submit detailed information concerning the professional qualifications of the individual(s) assigned to carry out this project. Relevant project experience, logistical capabilities and other relevant support data regarding the firm and assigned personnel must be included.

Each firm submitting a proposal for this project must provide at least three (3) references where projects of a similar nature have been successfully completed and implemented. These references should provide the name and address of the entity where the project was completed as well as a contact person.



## INSURANCE

General The successful bidder shall maintain for the duration of the contract and any extensions thereof, at bidder's expense, insurance that includes "Occurrence" basis wording and is issued by a company or companies qualified to do business in the State of Illinois that are acceptable to the County, which generally requires that the company (ies) be assigned a Best's Rating of A or higher with a Best's financial size category of Class XIV or higher, in the following types and amounts:

- a) Commercial General Liability in a broad form, to include, but not limited to, coverage for the following where exposure exists: Bodily Injury and Property Damage, Premises/Operations, Independent Vendors, Products/Completed Operations, Personal Injury and Contractual Liability; limits of liability not less than:

\$500,000 per occurrence and \$1,000,000 in the aggregate;

- b) Business Auto Liability to include, but not be limited to, coverage for the following where exposure exists: Owned Vehicles, Hired and Non-Owned Vehicles and Employee Non-Ownership; limits of liability not less than:

\$300,000 per occurrence combined single limit for:  
Bodily Injury Liability and Property Damage Liability;

- c) Workers' Compensation Insurance to cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$100,000 for each incident.
- d) Professional Liability Insurance with \$1,000,000 per occurrence and \$1,000,000 in aggregate.

## EVIDENCE of INSURANCE

The successful bidder agrees that with respect to the above-required insurance that:

- (a) The County of McHenry shall be provided with Certificates of Insurance evidencing the above required insurance, prior to commencement of the contract and thereafter with certificates evidencing renewals or replacements of said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies;
- (b) The contractual liability arising out of the contract shall be acknowledged on the Certificate of Insurance by the insurance company;
- (c) The County of McHenry shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change and said notification requirement shall be stated on the Certificate of Insurance;

- (d) Subcontractors, if any, comply with the same insurance requirements. In addition to being named as an additional insured on the Certificate of Insurance, each liability policy shall contain an endorsement naming the County of McHenry as an additional insured. A copy of the endorsement shall be provided to McHenry County along with the Certificate of Insurance; and
- (e) have McHenry County named as an additional insured and the address for certificate holder must read exactly as:

County of McHenry, **a body politic**  
2200 N. Seminary Avenue  
Woodstock, IL 60098

- (f) Insurance Notices and Certificates of Insurance shall be provided to:

McHenry County, Purchasing Department  
2200 N. Seminary Avenue, Room 200  
Woodstock, Illinois 60098

The County shall be provided with Certificates of Insurance evidencing the above required insurance prior to the commencement of this Agreement and thereafter with the certificated evidencing renewals or changes to said policies of insurance at least fifteen (15) days prior to the expiration or cancellation of any such policies.

The County shall be named as additional insured on all liability policies, and the parties acknowledge that any insurance maintained by the County shall apply in excess of, and not contribute to, insurance provided by successful bidder.

The contractual liability arising out of the Agreement shall be acknowledged on the Certificate of Insurance by the insurance company. The County shall be provided with thirty (30) days prior notice, in writing, of Notice of Cancellation or material change, and said notification requirements shall be stated on the Certificate of Insurance.

Acceptance or approval of insurance shall in no way modify or change the indemnity or hold harmless clauses in this agreement, which shall continue in full force and effect.

**HOLD HARMLESS CLAUSE**

The Vendor agrees to indemnify, save harmless and defend the County of McHenry, their agents, servants, and employees, and each of them against and hold them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the work covered by this contract. The foregoing indemnity shall apply except if such injury, death or damage is caused directly by the willful and wanton conduct of the County of McHenry, their agents, servants, or employees or any other person indemnified hereunder.

### CHOICE OF LAW AND VENUE

The bidder agrees that this bid has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this bid or any resulting contract shall be governed by the laws of the State of Illinois, without regard to conflicts of laws principles. The bidder further agrees that the exclusive venue for all such disputes shall be the Circuit Court of the 22<sup>nd</sup> Judicial Circuit of McHenry County, Illinois, and the bidder hereby consent to the personal jurisdiction thereof.

### EVALUATION

Evaluation of proposals will be done by the Director of Purchasing and associated County staff. Proposals will be evaluated on experience in doing projects of a similar nature and adherence to specifications.

### DIRECTIONS FOR SUBMISSION

Qualified individuals or firms are to submit one (1) original and one (1) copy of the completed proposal along with any support documentation to:

Mr. Donald A. Gray, CPPB  
Director of Purchasing  
McHenry County Administration Building  
2200 N. Seminary Avenue, Room 200  
Woodstock, Illinois 60098

All data and documentation submitted as part of this RFP shall become the property of McHenry County, Illinois. After award of this contract, all responses, documents, and materials contained in the RFP shall be considered public information and will be made available for inspection in accordance with the Illinois Freedom of Information Act.

All proposals must be received by **2:00 p.m. (CST) on September 22, 2014**. Absolutely no proposal will be accepted after the time specified. Late proposals shall be rejected and returned unopened to the sender. The County of McHenry does not prescribe the method by which proposals are to be transmitted; therefore, it cannot be held responsible for any delay, regardless of reason, in the transmission of proposals.

**BID ENVELOPES ARE TO BE CLEARLY MARKED WITH THE RFP TITLE, TIME & DATE OF OPENING.**

### SUBMITTAL

Submit one (1) bid, multiple bids will not be accepted.

### **PRICING**

Price offered shall be firm for at least 120 days after the latest time specified for submission of proposals and thereafter until written notice is received from bidder.

### FREIGHT

Freight is all inclusive unless otherwise stated.

### FUEL SURCHARGE

The County of McHenry does NOT accept any fuel surcharges.

## **SPECIFICATIONS**

***NOTE: A PRE-PROPOSAL MEETING WILL BE HELD ON SEPTEMBER 9, 2014 AT 10:00 AM IN THE McHENRY COUNTY PURCHASING DEPARTMENT LOCATED IN THE ADMINISTRATION BUILDING, 667 WARE ROAD, ROOM 200, WOODSTOCK, IL. 60098. IT IS HIGHLY SUGGESTED THAT ALL INTERESTED PARTIES ATTEND THE PRE-PROPOSAL MEETING.***

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For each item, provide best price on one unit. Total quantity purchased or leased for each item will be determined by price. It is anticipated that the total quantity of computing devices will be approximately 1300.

**\*\*\*\*\*To be a successful proposer, the County would like all vendors to be able to supply all equipment bid on for 60 day evaluation with their bid.\*\*\*\*\***

### **SECTION I – Workstation**

#### **HP Z230 Small Form Factor Workstation or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Pentium® G3220 3.0 GHz 3MB 54W Intel HD Graphics 2C CPU

Memory 4 GB 1600 MHz DDR3 non-ECC Unbuffered RAM (1 x 4 GB)

500 GB 7200 RPM SATA

SATA SuperMulti DVD writer

HP USB Standard Keyboard & Mouse

4 PCIe expansion slots (3 Gen 2 & Gen 3)

240 Watt 92% Energy Efficient Power Supply

3-year onsite parts and labor warranty

#### ***Options:***

Intel® Core™ i3-4130 with Intel HD Graphics 4400 (3.4 GHz, 3 MB cache, 2 cores)

Intel® Core™ i5-4570 with Intel HD Graphics 4600 (3.2 GHz, 6 MB cache, 4 cores)

Intel® Core™ i7-4790 with Intel HD Graphics 4600 (3.6 GHz, 8 MB cache, 4 cores)

Intel Xeon E3-1225v3 with Intel HD Graphics P4600 (3.6 GHz, 8 MB cache, 4 cores)

Memory 4 GB DDR3-1600 ECC (1x4GB) Unbuffered RAM

Memory 8 GB 1600 MHz DDR3 non-ECC Unbuffered RAM (2 x 4 GB)

1 TB 7200 RPM SATA

HP Z Turbo 256GB PCIe Solid State Drive

NVIDIA Quadro K600 1GB DL-DVI(I)+DP 1<sup>st</sup> No cables included Graphics

NVIDIA Quadro 410 512MB DL-DVI(I)+DP 1<sup>st</sup> No cables included UEFI Graphics

4-year onsite parts and labor warranty

5-year onsite parts and labor warranty

## **SECTION II – Notebooks, Tablets, and Peripherals**

### **HP Zbook 15 Mobile Workstation (G4U65UT) or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Core™ i5-4200M with Intel HD Graphics 4600 (2.5 GHz, 3 MB cache, 2 cores) 512 MB dedicated video memory

8 GB 1600 MHz DDR3 SDRAM (1 x 8 GB)

500 GB 7200 rpm SATA

DVD+/-RW SuperMulti DL

NVIDIA Quadro K610M (1 GB GDDR5 dedicated)

Intel Dual Band Wireless-AC 7260 802.11a/b/g/n/ac (2x2) WiFi and Bluetooth® 4.0 Combo

3-year onsite parts and labor warranty

#### ***Options:***

Intel® Core™ i7-4700MQ with Intel HD Graphics 4600 (2.46 GHz, 6 MB cache, 4 cores)

HP 180GB Solid State Hard Drive

16 GB 1600 MHz DDR3L SDRAM (2 x 8 GB)

4-year onsite parts and labor warranty

5-year onsite parts and labor warranty

Insurance to replace broken device

### **HP Probook 650 G1 Notebook PC (F2R82UT) or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Core™ i5-4200M with Intel HD Graphics 4600 (2.5 GHz, 3 MB cache, 2 cores)

15.6" diagonal LED-backlit HD anti-glare SVA flat (1366 x 768)

4 GB 1600 MHz DDR3 SDRAM (1 x 4 GB)

500 GB 7200 rpm SATA

DVD+/-RW SuperMulti DL

802.11a/b/g/n (2x2) WiFi and Bluetooth® 4.0 combo

3-year onsite parts and labor warranty

#### ***Options:***

Intel® Core™ i5-4300M with Intel HD Graphics 4600 (2.6 GHz, 3 MB cache, 2 cores)

HP 180GB Solid State Hard Drive

8 GB 1600 MHz DDR3 SDRAM (2 x 4 GB)

4-year onsite parts and labor warranty

5-year onsite parts and labor warranty

Insurance to replace broken device

### **HP EliteBook Revolve 810 G2 (J8U29UT) or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Core™ i5-4310U with Intel HD Graphics 4400 (2 GHz, Up to 3 GHz with Intel Turbo Boost Technology, 3 MB cache, 2 cores)

11.6" diagonal HD UWVA anti-glare LED-backlit touch screen (1366 x 768)

4 GB 1600 MHz DDR3L SDRAM (onboard)

128 GB SATA SSD

Intel Dual Band Wireless-AC 7260 802.11ac (2x2) WiFi and Bluetooth® 4.0 Combo

3-year onsite parts and labor warranty

**Options:**

Intel® Core™ i7-4600U with Intel HD Graphics 4400 (2.1 GHz, 4 MB cache, 2 cores)

8 GB 1600 MHz DDR3L SDRAM (4 GB (onboard) and 4 GB (1 x 4 GB))

HP UltraSlim Docking Station

HP External USB DVDRW Drive (F2B56UT)

4-year onsite parts and labor warranty

5-year onsite parts and labor warranty

**HP Elitepad 1000 G2 Tablet (J5N62UT) or equivalent**

Windows 8.1 Professional 64

Intel® Atom® Z3795 (1.6 GHz, up to 2.39 GHz using Intel Burst Technology, 2 MB cache, 4 cores)

10.1" diagonal WUXGA UWVA (1920 x 1200)

2-cell, long life 30 WHr Li-ion polymer

Broadcom 802.11a/b/g/n (2x2) and Bluetooth® 4.0

4 GB 1067 MHz LPDDR3 SDRAM

64 GB eMMC SSD

1- year onsite parts and labor warranty

**Options:**

HP External USB DVDRW Drive (F2B56UT)

HP Elitepad Docking Station (COM84UT)

128 GB eMMC SSD

Blue tooth keyboard

3-year onsite parts and labor warranty

Insurance to replace broken device

**Docking station or equivalent**

HP 120W Advanced Docking Station with Smart Adapter (A7E36UT)

HP Docking Station with Smart Adapter (EN488UT)

HP USB External DVDRW Drive (F2B56UT)

PS2 Keyboard & Mouse

### **SECTION III – Microsoft Surface Pro 3**

#### **Microsoft Surface Pro 3**

Windows 8.1 Professional

64GB/ Intel i3

#### ***Options:***

128GB/ Intel i5

256GB/ Intel i7

Surface Pro 3 Docking Station

Surface Pro Type Cover

Microsoft Surface Extended Hardware Service Plan

### **SECTION IV - Monitors**

#### **HP EliteDisplay E201 20 inch LED Backlit Monitor or equivalent**

3-year onsite parts and labor warranty or RMA equivalency

4-year onsite parts and labor warranty or RMA equivalency

5-year onsite parts and labor warranty or RMA equivalency

#### **HP EliteDisplay E24li 24 inch IPS LED Backlit Monitor or equivalent**

3-year onsite parts and labor warranty or RMA equivalency

4-year onsite parts and labor warranty or RMA equivalency

5-year onsite parts and labor warranty or RMA equivalency

#### **HP EliteDisplay E27li 27 inch IPS LED Backlit Monitor or equivalent**

3-year onsite parts and labor warranty or RMA equivalency

4-year onsite parts and labor warranty or RMA equivalency

5-year onsite parts and labor warranty or RMA equivalency

#### **HP Z Display Z24i 24 inch IPS LED Backlit Monitor or equivalent**

3-year onsite parts and labor warranty or RMA equivalency

4-year onsite parts and labor warranty or RMA equivalency

5-year onsite parts and labor warranty or RMA equivalency

#### **HP Z Display Z27i 27 inch IPS LED Backlit Monitor or equivalent**

3-year onsite parts and labor warranty or RMA equivalency

4-year onsite parts and labor warranty or RMA equivalency

5-year onsite parts and labor warranty or RMA equivalency

## **SECTION V - Rugged Notebooks, Tablets**

### **Panasonic CF-31**

Windows 7 Professional (Win 8.1 Pro COA)

Intel® Core™ i5-3340M 2.70 GHz vPro Processor

500GB 7200 RPM HDD, shock mounted and removable with heater

4GB SDRAM (DDR3L-1333 MHz)

DVD Super MULTI Drive Internal Optical Drive

Smartcard

Verizon 4G LTE

GPS

13.1" XGA Touchscreen LCD

Emissive Backlit Keyboard

Intel® WiFi a/b/g/n, Bluetooth

3-year onsite parts & labor warranty

#### ***Options:***

Intel® Core™ i5-3380M 2.90 GHz vPro Processor

Intel® Core™ i7-3520M 2.9 GHz vPro Processor

8GB SDRAM (DDR3L-1333 MHz)

128GB SSD with heater

Extended Warranty Laptop Year 4

Protection Plus Laptop Years 1,2,3 &4

### **ToughBook 53**

Windows 7 Professional (Win 8.1 Pro COA)

Intel® Core™ i5-4310U 2.0 GHz vPro Processor

500GB HDD, shock mounted and removable

4GB SDRAM (DDR3L-1333 MHz)

DVD Super MULTI Drive Internal Optical Drive

14.0" HD LCD 1366 x768

Touchscreen

Contact Less Smart Card Reader

Emissive Backlit Keyboard

Anti-reflective and anti-glare screen treatments

Spill-resistant keyboard and touchpad

Verizon 4G LTE

GPS

Intel® Dual Band Wireless-AC7260 Wi-Fi 802.11a/b/g/n/ac, Bluetooth

3-year onsite parts & labor warranty

#### ***Options:***

Intel® Core™ i7-3520M 2.9 GHz vPro Processor



128 GB Solid State Drive  
Hard Drive Heater  
8GB SDRAM (DDR3L-1333 MHz)  
14.0" HD Touchscreen LCD  
Finger Print Reader  
Webcam  
Extended Warranty Laptop Year 4  
Protection Plus Laptop Years 1,2,3 &4

**ToughPad FZ-G1Mk2 (FZ-G1FS3JFCM)**

Windows 7 Professional (Win 8.1 COA)  
Intel® Core™ i5-4310U 2.00 GHz Processor  
10.1" WUXGA 10-pt Gloved Multi Touch + Digitizer LCD  
128 GB Solid State Drive  
8 GB Memory  
Intel WiFi a/b/g/n/ac, Bluetooth  
Dual Pass  
Verizon 4G LTE Multi Carrier  
GPS  
8 MP Cam  
Rotating Hand Strap with Tall Corner Guards

***Options:***

128 GB SSD OPAL Encrypted  
Desk Top Cradle Dual Monitor  
iKey Aluminum Detachable Folding Keyboard with Touchpad  
Extended Warranty ToughPad PC  
Protection Plus ToughPad PC with 1 Year XW Years 1,2,3,&4

**ToughPad FZ-G1Mk2 (FZ-G1F13JFCM)**

Windows 7 Professional (Win 8.1 COA)  
Intel® Core™ i5-4310U 2.00 GHz Processor  
10.1" WUXGA 10-pt Gloved Multi Touch + Digitizer LCD  
128 GB Solid State Drive  
8 GB Memory  
Intel WiFi a/b/g/n/ac, Bluetooth  
Dual Pass  
Verizon 4G LTE Multi Carrier  
GPS  
8 MP Cam  
Rotating Hand Strap with Tall Corner Guards

Insertable Smartcard

**Options:**

128 GB SSD OPAL Encrypted

Desk Top Cradle Dual Monitor

iKey Aluminum Detachable Folding Keyboard with Touchpad

Extended Warranty ToughPad PC

Protection Plus ToughPad PC with 1 Year XW Years 1,2,3,&4

**CF-C2**

Windows 7 Professional (Win 8.1 COA)

Intel® Core™ i5-4300U 1.90 GHz Processor

12.5" HD 5-pt Multi Touch + Digitizer LCD

500 GB 7200 RPM HD

4 GB Memory

Intel WiFi a/b/g/n, Bluetooth

Verizon 4G LTE Multi Carrier

Webcam

**Options:**

8 GB Memory

Desktop Port Replicator for C2Mk1, Mk2

**Panasonic Toughbooks Docking Station Equipment**

Network ready docking station for CF-31, 53, CF-C2, & FZ-G1Mk2

PS2 Mouse and Keyboard

USB Mouse and Keyboard

**Panasonic Toughbooks Vehicle Mounting Equipment**

iKey Rugged Mobile Keyboard with USB Hubs, Full Travel Keys, Tough Pad and BackLight, Custom Keys to Match CF-31 for CF-31 Mk3, CF-31 Mk4

Havis Bundled Kit includes Havis ToughBook Certified Vehicle Docking Station (Dual Pass Through) for the Panasonic ToughPad FZ-G1 Tablet and Lind Power Supply. Packaged as a single product, greatly simplifying installation. Port Replicator Connectivity Includes: USB 3.0(2), Ethernet (2), Serial, VGA, and HDMI.

Havis Universal Monitor Assembly, C-MM Series adaptors are required.

Havis Heavy Duty Swing Arm with motion adaptors. Includes Slide Out extension up to 3.3 inches and provides 180 degrees of horizontal rotation utilizing a quick release handle. Rotation is controlled through positive locking, built into a machined aluminum key, to ensure safety.

Havis Universal adaptor bracket that allows for mounting a C-UMM monitor mount to a C-MD-100 Series.

CF31 Dock W/Dual Pass thru and Power Supply.

## **SECTION VI – Inventory, Delivery and Install**

The County does not have sufficient space to inventory either the current equipment, or the new equipment. So, we have a need for the successful vendor to deliver the new equipment just in time for placement, as well as store current equipment offsite, pending recycling or disposal. The new equipment should be processed through the factory in one production run to minimize parts discrepancies. This equipment will have to be stored offsite and delivered in quantities of 50, two to three times per week over the course of sixteen weeks. The successful vendor will be responsible for bringing new equipment from warehouse to County campus building(s) the day before equipment placement. The vendor must have adequate personnel on hand the next day to move equipment from staging area to rollout area. Personnel will be responsible for hard drive wipe of existing equipment, unbox new equipment, tear down old equipment and box, label boxes, and transport from County building to inventory site. Disposal of packing materials, or reuse to ship old equipment is vendor responsibility. Vendor will be responsible for equipment once they take possession.

Electronic spreadsheet will be required with information on each computing device. This information must be very easily tied back to just in time deliveries so labeling on new equipment boxes will be required. Spreadsheet information for each computing device must contain asset tag number, serial number, any OEM numbers referenced, guide, etc. Peripherals do not require this level of detail.

**Installation will take place from mid January through end of April 2015.**

## **SECTION VII – Training**

The County is interested in training all employees on Windows 7, Windows 8.1, and Office 2013. We would like to offer approximately 70 two hour classes over the course of a four month time frame. The classes will be premise based with training equipment supplied by the County. We will favor a solution which provides one trainer for the duration of the project, which we would like to select the trainer through a series of interviews. Class agendas will be created by the County, and documentation and take-aways created and supplied by the successful vendor.

## **SECTION VIII – Recycling and Disposal of Replaced Equipment**

Approximately 1000 HP RP5700 Desktops, and 1000 HP L2045 monitors need to be removed from the premises and disposed of properly. Proper documentation of the legal disposal or recycling is required, and vendor assumes liability for improper disposal or recycling. The County is open to entertaining ideas on how to accomplish this project. The vendor who provides new equipment should provide an equipment disposal solution to be successful.

## **SECTION VIII – Financial Alternatives to a purchase**

Provide a complete array of leasing and financial lifecycle management services including, but not limited to a tax exempt tech refresh option. Include estimated payments.

### **Schedule of Events**

August 27, 2014	RFP Available
September 9, 2014	Pre Proposal Meeting
September 12, 2014	All questions must be received by 4:00PM
September 15, 2014	Answers to questions will be posted by 4:00PM
September 22, 2014	RFP & Evaluation Equipment Submitted by 2:00PM

September 22, 2014 thru

November 6, 2014

Evaluation, Committee recommendation, award of contract

November 14, 2014

Issue PO

January 12, 2015

First Equipment Delivery

**\*\*\*\*\*Successful vendor must be able to supply all  
equipment bid on for 60 day evaluation with their bid.\*\*\*\*\***

***THIS PAGE IS MANDATORY.***

**PROPOSAL FORM**

WE, \_\_\_\_\_, PROPOSE TO PROVIDE THE REQUESTED SERVICES PER THE REQUIREMENTS OF THIS REQUEST FOR PROPOSAL IN ACCORDANCE WITH THE SPECIFICATIONS CONTAINED HEREIN.

**BID ON:**

**SECTION I – Workstation**

**HP Z230 Small Form Factor Workstation or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Pentium® G3220 3.0 GHz 3MB 54W Intel HD Graphics 2C CPU

Memory 4 GB 1600 MHz DDR3 non-ECC Unbuffered RAM (1 x 4 GB)

500 GB 7200 RPM SATA

SATA SuperMulti DVD writer

HP USB Standard Keyboard & Mouse

4 PCIe expansion slots (3 Gen 2 & Gen 3)

240 Watt 92% Energy Efficient Power Supply

3-year onsite parts and labor warranty

Per Unit Cost \$ \_\_\_\_\_

Written: \_\_\_\_\_

***Options:***

Intel® Core™ i3-4130 with Intel HD Graphics 4400 (3.4 GHz, 3 MB cache, 2 cores) \$ \_\_\_\_\_

Intel® Core™ i5-4570 with Intel HD Graphics 4600 (3.2 GHz, 6 MB cache, 4 cores) \$ \_\_\_\_\_

Intel® Core™ i7-4790 with Intel HD Graphics 4600 (3.6 GHz, 8 MB cache, 4 cores) \$ \_\_\_\_\_

Intel Xeon E3-1225v3 with Intel HD Graphics P4600 (3.6 GHz, 8 MB cache, 4 cores) \$ \_\_\_\_\_

Memory 4 GB DDR3-1600 ECC (1x4GB) Unbuffered RAM \$ \_\_\_\_\_

Memory 8 GB 1600 MHz DDR3 non-ECC Unbuffered RAM (2 x 4 GB) \$ \_\_\_\_\_

1 TB 7200 RPM SATA \$ \_\_\_\_\_

HP Z Turbo 256GB PCIe Solid State Drive \$ \_\_\_\_\_

NVIDIA Quadro K600 1GB DL-DVI(I)+DP 1<sup>st</sup> No cables included Graphics \$ \_\_\_\_\_

NVIDIA Quadro 410 512MB DL-DVI(I)+DP 1<sup>st</sup> No cables included UEFI Graphics \$ \_\_\_\_\_

4-year onsite parts and labor warranty \$ \_\_\_\_\_

5-year onsite parts and labor warranty

**SECTION II – Notebooks, Tablets, and Peripherals**

**HP Zbook 15 Mobile Workstation (G4U65UT) or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Core™ i5-4200M with Intel HD Graphics 4600 (2.5 GHz, 3 MB cache, 2 cores) 512 MB dedicated video memory

8 GB 1600 MHz DDR3 SDRAM (1 x 8 GB)

500 GB 7200 rpm SATA

DVD+/-RW SuperMulti DL

NVIDIA Quadro K610M (1 GB GDDR5 dedicated)

Intel Dual Band Wireless-AC 7260 802.11a/b/g/n/ac (2x2) WiFi and Bluetooth® 4.0 Combo

3-year onsite parts and labor warranty

Per Unit Cost \$ \_\_\_\_\_

Written: \_\_\_\_\_

***Options:***

Intel® Core™ i7-4700MQ with Intel HD Graphics 4600 (2.46 GHz, 6 MB cache, 4 cores) \$ \_\_\_\_\_

HP 180GB Solid State Hard Drive \$ \_\_\_\_\_

16 GB 1600 MHz DDR3L SDRAM (2 x 8 GB) \$ \_\_\_\_\_

4-year onsite parts and labor warranty \$ \_\_\_\_\_

5-year onsite parts and labor warranty \$ \_\_\_\_\_

Insurance to replace broken device \$ \_\_\_\_\_

**HP Probook 650 G1 Notebook PC (F2R82UT) or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64

Intel® Core™ i5-4200M with Intel HD Graphics 4600 (2.5 GHz, 3 MB cache, 2 cores)

15.6" diagonal LED-backlit HD anti-glare SVA flat (1366 x 768)

4 GB 1600 MHz DDR3 SDRAM (1 x 4 GB)

500 GB 7200 rpm SATA

DVD+/-RW SuperMulti DL

802.11a/b/g/n (2x2) WiFi and Bluetooth® 4.0 combo

3-year onsite parts and labor warranty

Per Unit Cost \$ \_\_\_\_\_

Written: \_\_\_\_\_

***Options:***

Intel® Core™ i5-4300M with Intel HD Graphics 4600 (2.6 GHz, 3 MB cache, 2 cores) \$ \_\_\_\_\_

HP 180GB Solid State Hard Drive \$ \_\_\_\_\_

8 GB 1600 MHz DDR3 SDRAM (2 x 4 GB) \$ \_\_\_\_\_

4-year onsite parts and labor warranty \$ \_\_\_\_\_

5-year onsite parts and labor warranty \$ \_\_\_\_\_  
Insurance to replace broken device \$ \_\_\_\_\_

**HP EliteBook Revolve 810 G2 (J8U29UT) or equivalent**

Win 8.1 Pro 64 Downgrade to Win 7 Pro 64  
Intel® Core™ i5-4310U with Intel HD Graphics 4400 (2 GHz, Up to 3 GHz with Intel Turbo Boost Technology, 3 MB cache, 2 cores)  
11.6" diagonal HD UWVA anti-glare LED-backlit touch screen (1366 x 768)  
4 GB 1600 MHz DDR3L SDRAM (onboard)  
128 GB SATA SSD  
Intel Dual Band Wireless-AC 7260 802.11ac (2x2) WiFi and Bluetooth® 4.0 Combo  
3-year onsite parts and labor warranty  
Per Unit Cost \$ \_\_\_\_\_  
Written: \_\_\_\_\_

**Options:**

Intel® Core™ i7-4600U with Intel HD Graphics 4400 (2.1 GHz, 4 MB cache, 2 cores) \$ \_\_\_\_\_  
8 GB 1600 MHz DDR3L SDRAM (4 GB (onboard) and 4 GB (1 x 4 GB)) \$ \_\_\_\_\_  
HP UltraSlim Docking Station \$ \_\_\_\_\_  
HP External USB DVDRW Drive (F2B56UT) \$ \_\_\_\_\_  
4-year onsite parts and labor warranty \$ \_\_\_\_\_  
5-year onsite parts and labor warranty \$ \_\_\_\_\_

**HP Elitepad 1000 G2 Tablet (J5N62UT) or equivalent**

Windows 8.1 Professional 64  
Intel® Atom® Z3795 (1.6 GHz, up to 2.39 GHz using Intel Burst Technology, 2 MB cache, 4 cores)  
10.1" diagonal WUXGA UWVA (1920 x 1200)  
2-cell, long life 30 WHr Li-ion polymer  
Broadcom 802.11a/b/g/n (2x2) and Bluetooth® 4.0  
4 GB 1067 MHz LPDDR3 SDRAM  
64 GB eMMC SSD  
1- year onsite parts and labor warranty  
Per Unit Cost \$ \_\_\_\_\_  
Written: \_\_\_\_\_

**Options:**

HP External USB DVDRW Drive (F2B56UT) \$ \_\_\_\_\_  
HP Elitepad Docking Station (COM84UT) \$ \_\_\_\_\_  
128 GB eMMC SSD \$ \_\_\_\_\_  
Blue tooth keyboard \$ \_\_\_\_\_

3-year onsite parts and labor warranty \$ \_\_\_\_\_  
Insurance to replace broken device \$ \_\_\_\_\_

**Docking station or equivalent**

HP 120W Advanced Docking Station with Smart Adapter (A7E36UT) \$ \_\_\_\_\_  
HP Docking Station with Smart Adapter (EN488UT) \$ \_\_\_\_\_  
HP USB External DVDRW Drive (F2B56UT) \$ \_\_\_\_\_  
PS2 Keyboard & Mouse \$ \_\_\_\_\_

**SECTION III – Microsoft Surface Pro 3**

**Microsoft Surface Pro 3**

Windows 8.1 Professional

64GB/ Intel i3

Per Unit Cost \$ \_\_\_\_\_

Written: \_\_\_\_\_

***Options:***

128GB/ Intel i5 \$ \_\_\_\_\_  
256GB/ Intel i7 \$ \_\_\_\_\_  
Surface Pro 3 Docking Station \$ \_\_\_\_\_  
Surface Pro Type Cover \$ \_\_\_\_\_  
Microsoft Surface Extended Hardware Service Plan \$ \_\_\_\_\_

**SECTION IV - Monitors**

**HP EliteDisplay E201 20 inch LED Backlit Monitor or equivalent** \$ \_\_\_\_\_

3-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

4-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

5-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

**HP EliteDisplay E24li 24 inch IPS LED Backlit Monitor or equivalent** \$ \_\_\_\_\_

3-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

4-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

5-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

**HP EliteDisplay E27li 27 inch IPS LED Backlit Monitor or equivalent** \$ \_\_\_\_\_

3-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

4-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

5-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_



**HP Z Display Z24i 24 inch IPS LED Backlit Monitor or equivalent** \$ \_\_\_\_\_  
 3-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_  
 4-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_  
 5-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

**HP Z Display Z27i 27 inch IPS LED Backlit Monitor or equivalent** \$ \_\_\_\_\_  
 3-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_  
 4-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_  
 5-year onsite parts and labor warranty or RMA equivalency \$ \_\_\_\_\_

**SECTION V - Rugged Notebooks, Tablets**

**Panasonic CF-31**

Windows 7 Professional (Win 8.1 Pro COA)  
 Intel® Core™ i5-3340M 2.70 GHz vPro Processor  
 500GB 7200 RPM HDD, shock mounted and removable with heater  
 4GB SDRAM (DDR3L-1333 MHz)  
 DVD Super MULTI Drive Internal Optical Drive  
 Smartcard  
 Verizon 4G LTE  
 GPS  
 13.1" XGA Touchscreen LCD  
 Emissive Backlit Keyboard  
 Intel® WiFi a/b/g/n, Bluetooth  
 3-year onsite parts & labor warranty  
 Per Unit Cost \$ \_\_\_\_\_  
 Written: \_\_\_\_\_

***Options:***

Intel® Core™ i5-3380M 2.90 GHz vPro Processor \$ \_\_\_\_\_  
 Intel® Core™ i7-3520M 2.9 GHz vPro Processor \$ \_\_\_\_\_  
 8GB SDRAM (DDR3L-1333 MHz) \$ \_\_\_\_\_  
 128GB SSD with heater \$ \_\_\_\_\_  
 Extended Warranty Laptop Year 4 \$ \_\_\_\_\_  
 Protection Plus Laptop Years 1,2,3 &4 \$ \_\_\_\_\_

**ToughBook 53**

Windows 7 Professional (Win 8.1 Pro COA)  
 Intel® Core™ i5-4310U 2.0 GHz vPro Processor  
 500GB HDD, shock mounted and removable  
 4GB SDRAM (DDR3L-1333 MHz)

DVD Super MULTI Drive Internal Optical Drive  
 14.0" HD LCD 1366 x768  
 Touchscreen  
 Contact Less Smart Card Reader  
 Emissive Backlit Keyboard  
 Anti-reflective and anti-glare screen treatments  
 Spill-resistant keyboard and touchpad  
 Verizon 4G LTE  
 GPS  
 Intel® Dual Band Wireless-AC7260 Wi-Fi 802.11a/b/g/n/ac, Bluetooth  
 3-year onsite parts & labor warranty  
 Per Unit Cost \$ \_\_\_\_\_  
 Written: \_\_\_\_\_

**Options:**

Intel® Core™ i7-3520M 2.9 GHz vPro Processor	\$ _____
128 GB Solid State Drive	\$ _____
Hard Drive Heater	\$ _____
8GB SDRAM (DDR3L-1333 MHz)	\$ _____
14.0" HD Touchscreen LCD	\$ _____
Finger Print Reader	\$ _____
Webcam	\$ _____
Extended Warranty Laptop Year 4	\$ _____
Protection Plus Laptop Years 1,2,3 &4	\$ _____

**ToughPad FZ-G1Mk2 (FZ-G1FS3JFCM)**

Windows 7 Professional (Win 8.1 COA)  
 Intel® Core™ i5-4310U 2.00 GHz Processor  
 10.1" WUXGA 10-pt Gloved Multi Touch + Digitizer LCD  
 128 GB Solid State Drive  
 8 GB Memory  
 Intel WiFi a/b/g/n/ac, Bluetooth  
 Dual Pass  
 Verizon 4G LTE Multi Carrier  
 GPS  
 8 MP Cam  
 Rotating Hand Strap with Tall Corner Guards  
 Per Unit Cost \$ \_\_\_\_\_  
 Written: \_\_\_\_\_

**Options:**

- 128 GB SSD OPAL Encrypted \$ \_\_\_\_\_
- Desk Top Cradle Dual Monitor \$ \_\_\_\_\_
- iKey Aluminum Detachable Folding Keyboard with Touchpad \$ \_\_\_\_\_
- Extended Warranty ToughPad PC \$ \_\_\_\_\_
- Protection Plus ToughPad PC with 1 Year XW Years 1,2,3,&4 \$ \_\_\_\_\_

**ToughPad FZ-G1Mk2 (FZ-G1F13JFCM)**

- Windows 7 Professional (Win 8.1 COA)
- Intel® Core™ i5-4310U 2.00 GHz Processor
- 10.1" WUXGA 10-pt Gloved Multi Touch + Digitizer LCD
- 128 GB Solid State Drive
- 8 GB Memory
- Intel WiFi a/b/g/n/ac, Bluetooth
- Dual Pass
- Verizon 4G LTE Multi Carrier
- GPS
- 8 MP Cam
- Rotating Hand Strap with Tall Corner Guards
- Insertable Smartcard
- Per Unit Cost \$ \_\_\_\_\_
- Written: \_\_\_\_\_

**Options:**

- 128 GB SSD OPAL Encrypted \$ \_\_\_\_\_
- Desk Top Cradle Dual Monitor \$ \_\_\_\_\_
- iKey Aluminum Detachable Folding Keyboard with Touchpad \$ \_\_\_\_\_
- Extended Warranty ToughPad PC \$ \_\_\_\_\_
- Protection Plus ToughPad PC with 1 Year XW Years 1,2,3,&4 \$ \_\_\_\_\_

**CF-C2**

- Windows 7 Professional (Win 8.1 COA)
- Intel® Core™ i5-4300U 1.90 GHz Processor
- 12.5" HD 5-pt Multi Touch + Digitizer LCD
- 500 GB 7200 RPM HD
- 4 GB Memory
- Intel WiFi a/b/g/n, Bluetooth
- Verizon 4G LTE Multi Carrier
- Webcam

Per Unit Cost \$ \_\_\_\_\_

Written: \_\_\_\_\_

**Options:**

8 GB Memory \$ \_\_\_\_\_

Desktop Port Replicator for C2Mk1, Mk2 \$ \_\_\_\_\_

**Panasonic Toughbooks Docking Station Equipment**

Network ready docking station for CF-31, 53, CF-C2, & FZ-G1Mk2 \$ \_\_\_\_\_

PS2 Mouse and Keyboard \$ \_\_\_\_\_

USB Mouse and Keyboard \$ \_\_\_\_\_

**Panasonic Toughbooks Vehicle Mounting Equipment**

iKey Rugged Mobile Keyboard with USB Hubs, Full Travel Keys, Tough Pad and BackLight, Custom Keys to Match CF-31 for CF-31 Mk3, CF-31 Mk4 \$ \_\_\_\_\_

Havis Bundled Kit includes Havis ToughBook Certified Vehicle Docking Station (Dual Pass Through) for the Panasonic ToughPad FZ-G1 Tablet and Lind Power Supply. Packaged as a single product, greatly simplifying installation. Port Replicator Connectivity Includes: USB 3.0(2), Ethernet (2), Serial, VGA, and HDMI. \$ \_\_\_\_\_

Havis Universal Monitor Assembly, C-MM Series adaptors are required. \$ \_\_\_\_\_

Havis Heavy Duty Swing Arm with motion adaptors. Includes Slide Out extension up to 3.3 inches and provides 180 degrees of horizontal rotation utilizing a quick release handle. Rotation is controlled through positive locking, built into a machined aluminum key, to ensure safety. \$ \_\_\_\_\_

Havis Universal adaptor bracket that allows for mounting a C-UMM monitor mount to a C-MD-100 Series. \$ \_\_\_\_\_

CF31 Dock W/Dual Pass thru and Power Supply. \$ \_\_\_\_\_

**SECTION VI – Inventory, Delivery and Install**

The County does not have sufficient space to inventory either the current equipment, or the new equipment. So, we have a need for the successful vendor to deliver the new equipment just in time for placement, as well as store current equipment offsite, pending recycling or disposal. The new equipment should be processed through the factory in one production run to minimize parts discrepancies. This equipment will have to be stored offsite and delivered in quantities of 50, two to three times per week over the course of sixteen weeks. The successful vendor will be responsible for bringing new equipment from warehouse to County campus building(s) the day before equipment placement. The vendor must have adequate personnel on hand the next day to move equipment from staging area to rollout area. Personnel will be responsible for hard drive wipe of existing equipment,



***THIS PAGE IS MANDATORY.***

WE ALSO CERTIFY THAT THIS WRITTEN PROPOSAL IS VALID FOR 120 DAYS FROM THE DAY OF THIS PROPOSAL AND THE ATTACHED INFORMATION IS RECEIVED AND FILED BY THE COUNTY OF MCHENRY.

\*\*Please list below other costs that may be associated with this service or used additional sheets if necessary:

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Estimated start date after receipt of purchase order: # \_\_\_\_\_ days.

Estimated time of completion: # \_\_\_\_\_ days

**REFERENCES**

AUTHORIZED NEGOTIATORS:

Name: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Title: \_\_\_\_\_

Name: \_\_\_\_\_  
Phone # \_\_\_\_\_  
Title: \_\_\_\_\_

***THIS PAGE IS MANDATORY.***

List three (3) references that you have done similar work, service or supplied similar products to within the last twelve (12) months (Only correct contact names and phone numbers will be acceptable).

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

---

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

---

Entity:

Address:

City, State, Zip Code:

Telephone Number:

Contact Person:

***THIS PAGE IS MANDATORY.***



**RUBBER STAMPED, FAXED, COPIED, OR TYPED SIGNATURE WILL  
DISQUALIFY YOUR BID MUST BE AN ORIGINAL SIGNATURE**

**CERTIFICATIONS**

Vendor certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended. \_\_\_\_\_ Yes \_\_\_\_\_ No

Vendor certifies that it is aware that all contracts for the Construction of Public Works are subject to the Illinois Prevailing Wage Act (820 ILCS 130/1-12) \_\_\_\_\_ Yes \_\_\_\_\_ No

Under penalties of perjury, I certify that \_\_\_\_\_ is my correct Federal Taxpayer Identification Number. I am doing business as a (please check one):

- |   |  |
|---|--|
| <input type="checkbox"/> Individual   | <input type="checkbox"/> Real Estate Agent       |
| <input type="checkbox"/> Sole Proprietorship                                      | <input type="checkbox"/> Government Entity       |
| <input type="checkbox"/> *Partnership   | <input type="checkbox"/> Tax Exempt Organization |
| <input type="checkbox"/> **Corporation  | (IRC 501(a) only)                                |
| <input type="checkbox"/> Not-for-Profit Corporation                               | <input type="checkbox"/> Trust or Estate         |
| <input type="checkbox"/> Medical and Health Care<br>Services Provider Corporation |  |

\*State full names, titles and addresses of all responsible principles and/or partners below;

\_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

**If needed please submit any additional sheets.**

***THIS PAGE IS MANDATORY.***

**PROPOSER'S CERTIFICATION**

I have carefully examined the Request for Proposal, Requirements for Statements of Qualifications, Scope of Services Background, and any other documents accompanying or made a part of this Request for Proposal.

I hereby propose to furnish the goods or services specified in the Request for Proposal. I agree that my proposal will remain firm for a period of up to 120 days in order to allow the County adequate time to evaluate the qualifications submitted.

I verify that all information contained in this proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this proposal on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this proposal is made without prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a proposal for the same product or service. No officer, employee or agent of the County of McHenry or any other proposer is interested in said proposal and that the undersigned executed this Proposer's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

\*\*State of Incorporation \_\_\_\_\_

\_\_\_\_\_  
(Individual - Partnership - Company - Corporation)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
(City, State, and Zip Code)

\_\_\_\_\_  
(By Printed Name and Signature) (Title)

\_\_\_\_\_  
(Witness Signature) (Title)

\_\_\_\_\_  
(Telephone No) (Fax No)

\_\_\_\_\_  
(Date)

*End of Document*