

**IN THE CIRCUIT COURT OF THE TWENTY-SECOND JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS  
Probate Division**

Estate of \_\_\_\_\_ )  
 )  
 )  
 ) Case Number \_\_\_\_\_  
Deceased )

**ORDER APPOINTING REPRESENTATIVE OF  
DECEDENT'S ESTATE - INTESTATE**

On the verified petition of \_\_\_\_\_ for issuance of  
Letters of Office,

**IT IS ORDERED THAT:**

1. Letters of office as \_\_\_\_\_  
(Administrator, Independent Administrator, Administrator to Collect)  
issue to \_\_\_\_\_.
2. The representative in independent administration shall file annual reports, the first of which is due on or before 60 days after the expiration of the one-year anniversary of this order and annually thereafter.
- \*3. The representative in supervised administration shall file an inventory within 60 days; and shall file annual reports and accounts, the first of which is due on or before 60 days after the expiration of the one-year anniversary of this Order and annually thereafter.

\_\_\_\_\_, 20\_\_\_\_\_

**ENTER:**

Name \_\_\_\_\_

Attorney for \_\_\_\_\_

\_\_\_\_\_  
Judge

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Telephone \_\_\_\_\_

**\*Strike if not applicable**