

SUMMONS - WAGE DEDUCTION
IN THE CIRCUIT COURT OF THE TWENTY-SECOND JUDICIAL CIRCUIT
McHENRY COUNTY, ILLINOIS

Plaintiff

vs.

Defendant

and

Case Number _____

Employer

WAGE DEDUCTION SUMMONS

To the Employer _____

Address _____

YOU ARE SUMMONED and required to file answers to the judgment creditor's interrogatories, in the Office of the Clerk of this Court, 2200 N. Seminary Avenue, Woodstock, Illinois 60098, on or before _____, 9:00 a.m., (21 to 40 days after issuance of summons). However, if this summons is served on you less than 3 days before that date, you must file answers to the interrogatories on or before a new return date, to be set by the court, not less than 21 days after you were served with this summons.

This proceeding applies to non-exempt wages due at the time you were served with this summons and to wages, which become due thereafter until the balance due on the judgment is paid.

**IF YOU FAIL TO ANSWER, A CONDITIONAL JUDGMENT BY DEFAULT
MAY BE TAKEN AGAINST YOU FOR THE AMOUNT OF THE JUDGMENT UNPAID.**

FEDERAL AGENCY EMPLOYERS: Effective upon service of this summons and pursuant to 5 USC 522(a), you are to commence to pay over deducted wages to the attorney for the judgment creditor in accordance with 735 ILCS 5/12-808.

TO THE OFFICER: This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than the above date.

WITNESS: Clerk of the Twenty-Second Judicial Circuit, and the seal thereof, at Woodstock, Illinois.

DATED _____ 20____

Plaintiff's Attorney
(or Plaintiff, if not represented by an attorney):

Clerk of the Circuit Court

Name _____

Address _____

City, State Zip _____

Telephone _____



Date of Service

(To be inserted by officer on copy left with employer or other person)

SHERIFF'S FEES FOR SERVICE

Service and return	\$ _____
Miles _____	\$ _____
Cost of mailing copies	\$ _____
Total Sheriff's Fees	\$ _____

 Sheriff of _____ County

SHERIFF'S RETURN

I CERTIFY THAT I SERVED THIS SUMMONS ON DEFENDANTS AS FOLLOWS:
 (Check appropriate box and complete information below)

- (a) **INDIVIDUAL DEFENDANTS – PERSONAL:**
 By leaving a copy of the summons and a copy of the complaint with each individual defendant personally.
- (b) **INDIVIDUAL DEFENDANTS – ABODE:**
 By leaving a copy of the summons and a copy of the complaint at the usual place of abode of each individual defendant with a person of his family, of the age of 13 years or upwards, informing that person of the contents and also by sending a copy of the summons in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode.
- (c) **CORPORATION DEFENDANTS:**
 By leaving a copy of the summons and a copy of the complaint with the registered agent, officer or agent of each defendant corporation.
- (d) **OTHER SERVICE**

Name of Defendant _____
 Name of Person _____
 Summons given to _____
 Sex _____ Race _____ Approx. Age _____
 Place of Service _____
 Date of Service _____ Time _____
 Date of Mailing _____

Name of Defendant _____
 Name of Person _____
 Summons given to _____
 Sex _____ Race _____ Approx. Age _____
 Place of Service _____
 Date of Service _____ Time _____
 Date of Mailing _____

_____, Sheriff of _____ County
 By: _____, Deputy