

**NON WAGE GARNISHMENT SUMMONS  
IN THE CIRCUIT COURT OF THE TWENTY-SECOND JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS**

\_\_\_\_\_  
Plaintiff (Judgment Creditor)  
vs.

\_\_\_\_\_  
Defendant (Judgment Debtor)

\_\_\_\_\_  
Address of Judgment Debtor  
and

\_\_\_\_\_  
Garnishee

**Case Number** \_\_\_\_\_

**Judgment Amount \$** \_\_\_\_\_

**GARNISHMENT SUMMONS – NON WAGE**

TO THE GARNISHEE: \_\_\_\_\_

**YOU ARE SUMMONED** and required to file answers to the Judgment Creditor’s interrogatories in the office of the Clerk of the Twenty-Second Judicial Circuit Court at the McHenry County Government Center, 2200 N. Seminary Avenue, Woodstock, Illinois 60098, on or before \*\_\_\_\_\_, (\*21 to 30 days after date of issuance of this summons). However, if this summons is served to you less than 10 days before that date, you must file answers to the interrogatories on or before 14 days after that date. **IF YOU FAIL TO DO SO, A CONDITIONAL JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE AMOUNT OF THE JUDGMENT.**

**TO THE OFFICER:** This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than the above date. You are further commanded that within (2) two business days of service upon the Garnishee that you shall mail a copy of the garnishment notice and summons to the Judgment Debtor by first class mail at the Judgment Debtor’s address indicated in the garnishment notice. Further you are directed that within (4) four business days of service upon the Garnishee that you shall file with the Clerk of the Circuit Court a certificate of mailing as provided for by 735 ILCS 5/12-705.



**WITNESS:** Clerk of the Twenty-Second Judicial Circuit, and the seal thereof, at Woodstock, Illinois.

DATED \_\_\_\_\_ 20\_\_\_\_\_

\_\_\_\_\_  
Clerk of the Circuit Court

Judgment Creditor’s Attorney  
(or Judgment Creditor, if not represented by an attorney):  
Name \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Telephone \_\_\_\_\_

735 ILCS 5/12-705

\_\_\_\_\_ 20\_\_\_\_\_

**Date of Service**

(To be inserted by officer on copy left with defendant or other person)

**\*21 to 30 days after date of issuance of this summons**

**SHERIFF'S FEES FOR SERVICE**

Service and return	\$ _____
Miles _____	\$ _____
Cost of mailing copies	\$ _____
Total Sheriff's Fees	\$ _____

Sheriff of \_\_\_\_\_ County

**I CERTIFY THAT I SERVED THIS SUMMONS ON GARNISHEES AS FOLLOWS:**

(Check appropriate box and complete information below)

(a) **INDIVIDUAL GARNISHEES – PERSONAL:**  
 By leaving a copy of the summons and a copy of interrogatories with each individual garnishee personally, as follows:

Name of Garnishee	Date of Service
_____	_____
_____	_____

(b) **INDIVIDUAL GARNISHEES – ABODE:**  
 By leaving a copy of the summons and a copy of the interrogatories at the usual place of abode of each individual garnishee with a person of his family, of the age of 13 years or upwards, informing that person of the contents of the summons, and also by sending a copy of the summons and of the interrogatories in a sealed envelope with postage fully prepaid, addressed to each individual garnishee at his usual place of abode, as follows:

Name of Garnishee	Person with Whom Left	Date of Service	Date of Mailing
_____	_____	_____	_____
_____	_____	_____	_____

(c) **CORPORATE GARNISHEES:**  
 By leaving a copy of the summons and a copy of the interrogatories with the registered agent, officer or agent of each garnishee corporation, as follows:

Garnishee Corporation	Registered Agent, Officer or Agent	Date of Service
_____	_____	_____
_____	_____	_____

(d) **OTHER SERVICE**

Race \_\_\_\_\_ Approx. Age \_\_\_\_\_ Sex of Subject Served \_\_\_\_\_ Time of Service \_\_\_\_\_ M.

City of \_\_\_\_\_, Sheriff of \_\_\_\_\_ County

County of \_\_\_\_\_ By: \_\_\_\_\_, Deputy

**CERTIFICATE OF MAILING**

I hereby certify that, within (2) two business days of service upon the garnishee of the garnishment summons, interrogatories and garnishment notice, I served upon the Judgment Debtor in this cause a copy of the garnishment summons and garnishment notice by first class mail to the Judgment Debtor's address as indicated in the garnishment notice.