



McHenry County
Department of Planning and Development

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MCHENRY COUNTY EXPEDITED STORMWATER PERMIT REVIEW PROCEDURE

1. The Department of Planning and Development offers an expedited stormwater review process. The applicant can pay the actual billing cost to use the County’s stormwater contract engineer to review the permit plans. The County does not receive any additional compensation for this service. Normal permit fees apply.
2. The process requires that the applicant place funds into an escrow account to cover 125% of the estimated review cost as determined by the Chief Stormwater Engineer. This estimated review cost will be determined at the time of permit application/re-submittal.
 - a. The Escrow fee = estimated review hours X 1.25 X consultant billing rate of \$144/hour.
 - b. Please let the person taking in your permit or re-submittal documents know that you are interested in doing an Expedited Stormwater Review.
 - c. Any remaining balance is refunded. If the escrowed funds are exhausted, additional funds must be deposited before the review will be completed. All regular permit fees apply in addition to this optional expedited review service.
3. Staff will call the consultant to determine when they can start the review. It is generally within 1 to 2 business days after the escrow account is funded.
4. Once the plan review is completed, the permit will be issued or if corrections are required the applicant will be provided a permit review letter. When the applicant submits any required plan revision, it will be placed in the normal review queue, unless the applicant again pays for an expedited review.

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Please submit this form along with your expedited payment to begin the process.

Permit Number: _____

I have read and understand the expedited review procedure. I also understand that separate permit fees will apply and that the expedited stormwater review process does not expedite building plan or zoning reviews.

Print Name: _____

Signature: _____

Date: _____