

FY13 Budget Development

September 18, 2012

FY13 Budget Targets

Established in FY13 Budget Policy....

- ✓ Set six month reserve as new standard
- ✓ Approximate wage increase parity between union & non-union employees
- ✓ No use/limited use of allowed inflationary growth in the property tax levy

Current Status of FY 13 Budget

Projected FY13	\$251,495,427
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Budgeted FY12	\$256,714,170
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Current Status of FY13 General Fund

Projected Revenues	\$86,779,458
Projected Expenses	<u>(86,371,972)</u>
	\$407,486
Correction Holdback	<u>(100,000)</u>
Available for Supplementals	\$307,486

Human Resources

- New professional/ HR Assistant position
- Two reclassifications
- Acknowledge growing focus on wellness
- Net positive impact on General Fund

Planning & Development

1. Stormwater Ordinance Rewrite → \$150,000?
 - UDO (Dennis)
 - Permitting Software (Matt)
 - Stormwater (Cory) → target 3/1, RFP in January
2. Reclass of Planner, Software Maintenance
3. New Engineer?
 - Second request
 - Money previously added to consulting can be taken from consulting

County Clerk

- Acknowledging & recording last year's approval to reclassify the Tax Extender position
- No budget needed

Facilities Management

- Multiple maintenance/repair related requests
- \$10,000 additional recommended
- Project Manager position?
 - No new staff added in recent years – new sq.ft.
- Some Maintenance Contracts/Inspections deferred
- East parking lot need significant work
- Annex “B” → Do we want to continue to invest in this Building??

County Administration

- Two minor reclassifications
 - Market adjustments
 - Did not want to confuse with other salary range adjustments that are being considered without any impact on wages

Information Technology

- New Position – Database Administrator
- Onbase licenses
- No budget for lease of workstations in FY13
 - Move to virtual desktops in future
- Toughbooks → \$45,000 in FY13
- Microsoft Premier → an “insurance policy”
- Several larger IT items suggested for 5-year Capital Plan for future consideration

Sheriff's Office

- Starcomm Radio Warranty
- Healthcare of Prisoners
- Food Service for Prisoners
- Overhaul of two boats

- New Mattresses & Industrial Dryer → SCAAP
- Wait on two new Court Security Officers

Circuit Clerk

- Eliminate two Courtroom Specialist positions
- Reclassify vacant GUI Designer to Integrated Justice Manager
 - 57% Gen Fund, 43% Circuit Clerk Automation

Other Issues.....

- Recorder's Office is concerned about wages
- Health Department would like consideration of Animal Control Administrator
- State's Attorney desires more staff but has no available space.

HR	New Position - HR Assistant	(29,250)
HR	Reclass - HR Coordinator	(5,235)
HR	HR Generalist to HRG Wellness Coordinator	42,500
P&D	Reclass - Planner to Senior Planner	(2,111)
P&D	Permit Software Annual Maintenance	(14,345)
Co Clerk	Reclass - Tax Extender Grade	0
Facilities	Repair & Maint. To Bldgs & Grounds	(10,000)
Admin	Reclass - Admin Analyst to Financial Analyst	(3,528)
Admin	Reclass - Asst. to Administrator Grade	(6,820)
I.T.	New Position - Database Admin.	(47,054)
I.T.	Onbase Licenses (50)	(58,000)
Sheriff	StarCom Radio Warranty	(10,000)
Sheriff	Health Care of Prisoners	(72,000)
Sheriff	Uninterruptable Replacement Supply	(3,750)
Sheriff	Food Service Increase	(24,000)
Sheriff	Complete Overhaul of Almar Boats (2)	(51,132)
Cir Clk	Eliminate two (2) Courtroom Specialist I positions	46,995.00
Cir Clk	Reclass - GUI Designer to Integrated Justice Mgr	(49,362.00)
		<u>10,394</u>
	Funds Available for Supplementals	307,486
	Less Funds Remaining after Recommendations	<u>(10,394)</u>
	Total General Fund Recommended Supplementals	<u>297,092</u>

Next Steps....

- Finance & Audit Committee Sept 25
 - Final direction on supplementals
- Finance & Audit Committee October 9
 - Forward tax levy and appropriations ordinance
- County Board October 16
 - Place tax levy and appropriations ordinance on public display
- County Board November 20
 - Final approval of FY13 Budget