

**Transportation Committee
Meeting Minutes
Wednesday, November 17, 2010 – 8:15 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Ed Dvorak Paula Yensen
Virginia Peschke Daniel Ryan
Sandra Salgado Scott Breeden

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:15 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Sandra Salgado, Paula Yensen, Virginia Peschke and Scott Breeden

MEMBERS NOT IN ATTENDANCE

Ed Dvorak and Daniel Ryan

OTHER ATTENDEES

In attendance were: Peter Austin, County Administrator; Ersel Schuster, County Board; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Division of Transportation, Assistant County Engineer; Wally Dittrich, Division of Transportation, Design Manager; Cynthia Schaupp, State's Attorney Office (SAO); Charles Eldredge, McHenry County Economic Development Corporation (MCEDC); Todd Bright and Dave Block, TranSystems Corporation; Brian Smith, AECOM; P. J. Fitzpatrick, Wills, Burke, Kelsey Associates (WBK); Gary Blazek, Civiltech Engineering, Inc.; Steve Pasinski, Thomas Engineering Corporation; Mary Moltmann, Fleming Road Alliance (FRA); Ed Bennett, resident; Mark DeVries, Division of Transportation, Maintenance Superintendent; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Mark Dammyer, Division of Transportation, Construction Manager; Jason Osborn, Division of Transportation, Principal Transportation Planner; Chalen Daigle, Planning Liaison; Debra Kroll, Division of Transportation, Administrative Specialist.

PUBLIC COMMENT

None

APPROVAL OF MEETING MINUTES – NOVEMBER 3, 2010

On a motion by Ms. Salgado, seconded by Ms. Yensen, the meeting minutes of November 3, 2010 were approved as presented.

A voice vote was taken with all members present voting "aye"; motion carried.

PRESENTATIONS

Fleming Road

McHenry County Division of Transportation (MCDOT) staff along with TranSystems Corporation provided the Committee with an update on the Fleming Road project. MCDOT staff and its consultant have been working with the Fleming Road Community Advisory Group (CAG) on various design issues for the project. The next CAG meeting is anticipated to be in December, and then another Public Meeting will be held to update and obtain input from the public at large.

The following areas were discussed:

- Project Goal
- Problem Areas
 - Poor pavement conditions
 - Inadequate profile conditions

- Obstructed horizontal intersection sight distance south of Hidden Lane on Fleming Road
- Insufficient pavement cross slopes
- Poor surface drainage
- Hazards in clear zone
- Design Criteria Summary
- CAG Input Opportunities
 - Side slope construction to reduce project footprint
 - Curb and gutter to reduce clear zone
 - Retaining wall to reduce clear zone
- Other Projects Tasks
 - Environmental evaluations
 - History analysis
 - Pavement cycle analysis
 - Drainage design
- Next Steps
 - Develop project alternatives based on CAG input
 - Evaluate effects of alternatives on trees and roadway footprint
 - CAG meeting #3 – December 2010
 - Public Meeting
 - An additional follow-up CAG meeting to discuss the Public Meeting
 - Public Hearing

The Committee thanked TranSystems Corporation and MCDOT staff for the update presentation.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF MCHENRY AND THE CITY OF CRYSTAL LAKE, THE CITY OF MCHENRY, AND THE CITY OF WOODSTOCK ENABLING PAYMENTS FOR DIAL-A-RIDE SERVICES FROM THE SENIOR SERVICE GRANT FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of an intergovernmental agreement (IGA) between the City of Crystal Lake, the City of McHenry, the City of Woodstock and the County of McHenry enabling payments for municipal Dial-A-Ride services from the Senior Service Grant funds.

The County Board passed a resolution on November 20, 2007, allocating \$180,000.00 from the Senior Services Grant fund for the development and funding of a Coordinated Senior Transportations Services Pilot Program (Pilot Program) which includes services provided by municipal Dial-A-Ride programs.

On December 15, 2009, the County Board appropriated through a resolution (\$127,500.00) the balance of the previously allocated Senior Services Grant funds and authorized an IGA between the County and Pace Suburban Bus to provide transportation services for the Pilot Program.

The proposed resolution presented at this time will enable payments to go to the municipalities to reimburse for the average local cost per ride provided under the McHenry County Pilot Project beginning February 13, 2010. This amount is not to exceed \$30,000.00 per County fiscal year as long as Senior Grant monies are available.

The municipalities have reviewed this agreement. This agreement is consistent with the agreement between McHenry Township, Dorr Township and the County in that, the County is reimbursing the cities for their costs related to registered seniors of the McHenry County Pilot project.

The RTA Sales Tax funds used to pay each municipality will be reimbursed fully by the Senior Services Grant. The purpose of this IGA is to record the authorization for auditing purposes.

Clarification of the reimbursement process was addressed by MCDOT staff.

On a motion by Ms. Salgado, seconded by Ms. Peschke, the resolution approving an intergovernmental agreement between the County of McHenry and the City of Crystal Lake, the City of McHenry, and the City of Woodstock

enabling payments for Dial-A-Ride services from the Senior Service Grant funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION TO APPROVE ADOPT-A-HIGHWAY VOLUNTEER GROUP AGREEMENT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the inclusion of the identified group into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program.

Rancho Poker De Ases Hampshire Road from County Line Road to Harmony Road
new group

In order to augment MCDOT’s litter collection efforts, the County enacted an ordinance to allow for volunteer group(s) to adopt various sections of highways for litter collection. With the approval of this agreement, the MCDOT has 132 groups enrolled in the program covering 151 centerline miles of the 214 available miles in the program which is roughly 71%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with one (1) group for one (1) section of highway.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving the inclusion of the identified group into the McHenry County Division of Transportation (MCDOT) Adopt-A- Highway Program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting “aye”; motion carried.

PROJECT STATUS REPORT

The report was offered but not discussed in its entirety.

- The Illinois Route 47 at the I-90 Interchange improvement seems to be gaining momentum again. The County has contributed funds towards the engineering of the full interchange. One item that still needs to be worked out is the master agreement between all parties; the Illinois State Highway Authority (ISTHA), Illinois Department of Transportation (IDOT), McHenry County, Kane County and the Village of Huntley. That agreement has been forwarded to MCDOT. This will be brought forward to the Committee for their consideration at a later date.
- Chairperson Miller stated that she had an opportunity to drive down Alden Road and said how nice it was to see the bridge project near completion.
- Alden Road had final road surface placed last week and striping is expected to be completed tomorrow. Final landscaping is taking place now and should be completed in a matter of days.
- Chairperson Miller thanked Mr. DeVries for his presentation on Snow and De-Icing Techniques Worldwide at the Township Officials of Illinois Fall Annual Educational Conference. The presentation was educational and well received.
- The Illinois Interchange, a publication offered through IDOT, recognized Mr. DeVries who received an award and was designated as one of the American Public Works Association’s (APWA) 2010 Top Ten Public Works Leaders of the Year. Congratulations were offered by all.

OLD BUSINESS

None

NEW BUSINESS

Fleming Road at Illinois Route 120 Letter of Intent (LOI)

McHenry County Division of Transportation (MCDOT) staff will receive a Letter of Intent (LOI) from the Illinois Department of Transportation (IDOT) regarding the County’s participation at the Illinois Route 120 and Fleming Road intersection. IDOT had included that intersection on their list of warranted but unfunded traffic signals and

have decided to move forward with the design. IDOT has spent the last two (2) years on the preliminary design and has identified some preliminary costs for the County. The LOI identifies the County's share of the signal costs to be \$18,000.00, because Fleming Road is a County maintained route.

IDOT's standard procedure for this improvement would be the addition of a left turn lane at Fleming Road and the widening and overlay of that section. The pavement at that intersection is 50 years old and due to the age, the MCDOT's opinion is that the pavement on Fleming Road should be reconstructed instead of resurfaced. Full reconstruction identified the County's cost share to be \$275,000.00. IDOT does not have funding identified other than in their 2011–2016 program.

MCDOT staff recommends the execution of the Letter of Intent as presented with costs. This is the basis for an IGA that will be provided by IDOT when construction nears.

The Committee offered their concurrence for the execution of the Letter of Intent.

EXECUTIVE SESSION – Land Acquisition, Meeting Minutes, and Pending Litigation

On a motion by Ms. Salgado, seconded by Ms. Yensen, the Committee went into Executive Session at 9:15 A.M. to discuss land acquisition, pending litigation and to review meeting minutes.

A roll call vote was taken with all members present voting "yes"; motion carried.

REGULAR SESSION

On a motion by Ms. Salgado, seconded by Ms. Yensen, the Committee went into Regular Session at 10:11 A.M.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairperson Miller noted that "no action" was taken in Executive Session.

The Executive Session Meeting minutes of November 3, 2010 were reviewed and by direction of the Committee will be forwarded to the McHenry County State's Attorney office (SAO) for review and release.

MEMBER COMMENTS

- Chairperson Miller thanked Mr. Dvorak and Mr. Ryan for their service on the Transportation Committee and wished them both well.
- Mr. Breeden addressed a letter he received from a resident and concerns regarding property access to Walkup Road. This issue was discussed at the November 3, 2010 Transportation Committee meeting and was further clarified by McHenry County Division of Transportation (MCDOT) staff.
- Ms. Peschke addressed land acquisitions needed for County improvements and noted her concerns regarding the setting of precedence in matters involving prescriptive easements.

NEXT MEETING DATE & LOCATION

8:15 A.M. on December 1, 2010 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Ms. Salgado, seconded by Ms. Yensen, the meeting adjourned at 10:25 A.M.

A voice vote was taken with all members present voting "aye"; motion carried.