

MANAGEMENT SERVICES COMMITTEE
McHenry County Government – Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF TUESDAY, OCTOBER 12, 2010

Chairman Schuster called the Management Services Committee meeting to order at 8:30 a.m. The following members were present: Chairman Ersel Schuster; Yvonne Barnes; Lyn Orphal; Paula Yensen and Kathleen Bergan Schmidt. Pete Merkel arrived at 8:32a.m. Tina Hill arrived at 8:34 a.m. Also in attendance: Ken Koehler, County Board Chairman; Jim Heisler, County Board Vice Chairman; Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Adam Lehmann, Administration Intern; Tom Sullivan and Paul Lerner, I.T.; interested public and the press.

Ersel Schuster, Chairman	
Yvonne Barnes	Tina Hill
Pete Merkel	Lyn Orphal
Kathleen Bergan Schmidt	Paula Yensen

MINUTE APPROVAL

Committee members reviewed the Management Services Committee minutes of September 28, 2010. Ms. Barnes made a motion, seconded by Ms. Yensen to approve the minutes as presented. Chairman Schuster indicated some typographical errors. The minutes were approved, as amended, with all members present voting aye on a voice vote.

Mr. Merkel arrived at 8:32a.m.

PUBLIC COMMENT

None

PRESENTATION

None

Ms. Hill arrived at 8:34a.m.

NEW BUSINESS

Resolution Authorizing Workers' Compensation Claim Settlement No. 07-3210-14: Committee members reviewed a Resolution authorizing Workers' Compensation Claim Settlement No. 07-3210-14. Ms. Barnes made a motion, seconded by Ms. Yensen to recommend approval of the above Resolution as presented. Mr. Labaj informed committee members that this claim is for a corrections officer that got injured while trying to open a 100 lb. door with her non-dominant hand when she felt a "pop". A MRI revealed a left shoulder interior labral tear. Surgery was performed on four different occasions to address her issues. The employee returned to full duty on September 21, 2009. Due to the lengthy absence from work the employee was required to go through a course of retraining, which the employee had to pass in order to return to the workforce. The motion carried with all members present voting aye on a roll call vote (Barnes, Hill, Merkel, Orphal, Schmidt, Yensen, Schuster)

Quarterly Workers' Compensation Case Load Report (J. Labaj): Mr. Labaj joined committee members to provide a Workers' Compensation Case Load Report. He stated that the Human Resources Committee has requested this report to be presented to both the Human Resource and Management Services Committees. Committee members suggested a "key" added to the report so they would know which department these claims are from. They also requested that the report include settled cases to show a history or pattern of claims. Committee members thanked Mr. Labaj for this information.

Resolution setting the 2011 meeting dates for the McHenry County Board: Committee members reviewed a Resolution setting the 2011 meeting dates for the McHenry County Board. Ms. Yensen made a motion, seconded by Mr. Merkel to recommend approval of the above Resolution as presented. Concern was voiced on meeting dates set after a holiday, as these tend to be low attendance meetings. The motion carried with all members present voting aye on a roll call vote (Barnes, Hill, Merkel, Orphal, Schmidt, Yensen, Schuster)

Resolution authorizing budget line item transfers in the Series 2010A Capital Projects Fund Fiscal Year 2009-2010 Budget for the build-out of a New Courtroom, Holding Cell and Judge's Chamber: Committee members reviewed a Resolution authorizing budget line item transfers in the Series 2010A Capital Projects Fund Fiscal Year 2009-2010 budget for the build-out of a New Courtroom, Holding Cell and Judges Chamber. Committee members were informed that a corrected Resolution was placed on their desk for review as the Resolution in the packet referred to the Archive Facility and not the Courtroom as needed. Ms. Hill made a motion, seconded by Ms. Orphal to recommend approval of the above Resolution as presented. Committee members questioned if a

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new courtroom is mandated whenever the County gets a new judge. They questioned the capacity of the courtrooms and questioned if these rooms could be "shared". They stated that they want to do what is right, but questioned the need for a courtroom for every judge. Committee members were reminded that funding for this upgrade has already been put in place for this project. The largest cost for this project will be for the holding cell. Committee members questioned if alternatives have been reviewed to save funding for some of these requests. Another new judge is expected to join the County when the County is recertified. Committee members questioned why Judges could not "share" space as some of the courtrooms remain empty at various times during the day. Committee members were informed that due process is an important part of justice and a courtroom may be needed for a lengthy trial, if a judge should need this space and it is already scheduled for trial, it could cause a scheduling conflict. If night court schedules are considered, this could cause a tremendous increase in staff costs from other departments. Committee members asked that an internal study be done on how scheduling of the courtrooms work, how they determine the utilization of this space and why each judge needs their own space. It was suggested that committee members tour the area to see for themselves how this process takes place. Committee members stated that constituents have voiced concern that the County is spending money for new space when they see empty courtrooms not being used. They stated there should be a way to have the Judges work together to accommodate the scheduling of these rooms. They noted that the cases may have to be scheduled throughout the day instead of having everyone attend court at the same time. Committee members noted they are looking for efficiencies in the process and feel there may be a way to schedule the use of these courtrooms more efficiently without building a new courtroom every time a new Judge joins the County. Committee members were reminded that parking is an issue at the facility as well and staggered court times may address this issue. Chairman Koehler stated that this may be a good time to research the possibility of satellite court space as well. The satellite court office in McHenry works well and could be duplicated elsewhere. The motion carried with five ayes (Hill, Merkel, Orphal, Schmidt, Schuster) and two nays (Barnes, Yensen) Committee members requested a report from Court Administration on the Courtroom scheduling process for a future meeting.

McHenry County Statement of Economic Interest Addendum Ordinance: Committee members reviewed the McHenry County Statement of Economic Interest Addendum Ordinance. Ms. Hill made a motion, seconded by Ms. Yensen to recommend approval of the Ordinance as presented. Committee members noted this statement addresses two main issues regarding real estate holdings and businesses. This process will add one sheet of paper that will be required to be filed at the time the Statement of Economic Interest is filed. This would apply for both appointed and elected officials of the County. The County Clerk has been in discussions on this issue and is aware of this possible addition to the process. There will be a 30 day review process of the ordinance in order to allow for additional discussion and comments. Committee members stated they are happy with the draft completed by the State's Attorney's Office. Committee members voiced concern there was still some "gray" areas in the document that could cause confusion. If questions should be brought forward from an elected or appointed officials these questions would need to be forwarded to their attorney. There is a level where persons have to take responsibility for their own actions. Committee members requested information included on the form that all of the questions must be answered and follow the same practice of the Statement of Economic Interest. Ms. Barnes made a motion, seconded by Ms. Yensen to amend the Ordinance to include a statement requesting that all questions be answered on this document. The motion carried with five ayes (Barnes, Merkel Orphal, Schmidt, Yensen) and two nays (Hill, Schuster) The original motion carried with all members present voting aye on a roll call vote (Barnes, Hill, Merkel, Orphal, Schmidt, Yensen, Schuster) Committee members questioned if the County Board Members should have input on this ordinance prior to sending it to them for consideration. Committee members stated that the Board Members should be aware that this is being discussed and their concerns could be discussed during the 30 day review process. It was noted that this document would be generated at the same time as the Statement of Economic Interest.

Ms. Hill and Ms. Orphal left committee at 9:30a.m.

REPORTS TO COMMITTEE

Mr. Lehmann provided committee members with an update to the Audio Streaming presentation that was provided at the previous meeting. Committee members questioned the "webstatistics" that were provided on page four (4). They questioned what the population numbers of the communities are and whether they have video or audio streaming. They stated that population is important to look at the "hits" to a site in order to figure out the percentage of the population using this service. The Grand Traverse County site receives an average of 20 hits per meeting. Committee members questioned if there were any groups using the audio streaming so that we could compare those numbers. They stated they were not sure if any person would sit to "listen" to a long meeting of the County Board. Committee members requested this issue placed on the next committee agenda for discussion. Committee Members were requested to send Mr. Lehmann any questions they may have on this issue.

Approved 11 9 10

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Committee members were reminded that the next MCCOG meeting is scheduled for October 28th at Deeter's.

EXECUTIVE SESSION

None

ADJOURNMENT:

The meeting adjourned at 9:36a.m. on a motion by Ms. Yensen, seconded by Ms. Schmidt with all members present voting aye.

RECOMMENDED FOR COMMITTEE/BOARD ACTION

Resolution authorizing Workers' Compensation Claim Settlement No. 07-3210-14

Resolution setting the 2011 meeting dates for the McHenry County Board

Resolution authorizing budget line item transfers in the Series 2010A Capital Projects Fund Fiscal Year 2009-2010 budget for the build-out of a New Courtroom, Holding Cell and Judges Chamber

McHenry County Statement of Economic Interest Addendum Ordinance

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