

PLANNING AND DEVELOPMENT COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road – Conference Room A
Woodstock, IL 60098

Minutes of Thursday, September 2, 2010

Vice-Chairman Donner called the Planning and Development Committee meeting to order at 8:31 a.m. The following members were present: Randy Donley; Mary Donner; Marc Munaretto; Lyn Orphal; Ersel Schuster and Sue Draffkorn. Chairman Hill arrived at 8:33 a.m. Also in attendance: Peter Austin, County Administrator; Planning and Development Department staff members Dennis Sandquist, Matt Hansel and Darrell Moore; Maryanne Wanaski, Community Development; Cynthia Schaupp, State's Attorney's Office; Mary McCann, County Board; Susan Burke, MCSEEP Director; interested public; and press.

Tina Hill, Chairman

| | |
|---------------|----------------|
| Randy Donley | Mary L. Donner |
| Sue Draffkorn | Marc Munaretto |
| Lyn Orphal | Ersel Schuster |

MINUTES OF PREVIOUS MEETING:

Ms. Orphal made a motion, seconded by Ms. Draffkorn, to recommend approval of the July 29, 2010 and August 19, 2010 Minutes of the Planning and Development Committee. Ms. Donner asked if there were any questions or corrections to the Minutes. Noting no questions or comments from the Committee, a voice vote was taken with all members present voting aye.

PUBLIC COMMENT: None.

PRESENTATIONS:

McHenry County Special Environmental Education Program (MCSEEP): Ms. Burke presented the Committee with information about this program. She also brought a binder containing most of the information about this program and asked that Committee members view it to obtain more information concerning this Program. She gave a presentation summarizing the program and stated that they now have five teachers, including herself, who provide this Program to 57 schools throughout McHenry County. Their purpose is to bring current local and global environmental information to the County students and teach them to adopt life habits that promote solutions to environmental concerns in McHenry County and beyond. Information, current events and newsletters concerning this Program may be found on their website at www.mcseep.com. Siemens Industry, Inc. recently provided funds for their Lesson Library which will allow free lesson plans to be obtained from the website. Due to economic conditions, their budget has suffered and they are working on a very limited budget. Committee members thanked her for attending the meeting and providing this information.

SUBDIVISIONS: None.

OLD BUSINESS: None.

NEW BUSINESS:

Resolution Authorizing the Acceptance of the National Trust for Historic Preservation Grant and an Emergency Appropriation to the McHenry County Historic Preservation Commission FY2010 Budget: Ms. Donner made a motion, seconded by Ms. Draffkorn, to recommend the County Board approve a Resolution Authorizing the Acceptance of the National Trust for Historic Preservation Grant and an Emergency Appropriation to the McHenry County Historic Preservation Commission FY2010 Budget. This Resolution will authorize the acceptance of a \$1,250 grant funding from the National Trust for Historic Preservation and approve an emergency appropriation to the McHenry County Historic Preservation Commission FY2010 budget for the Commission's Heritage Grove Program. After discussion, a roll call vote was taken. The motion carried with all members present voting aye (Donley, Draffkorn, Orphal, Donner, Munaretto, Schuster and Hill).

Resolution Authorizing an Amendment to the 2007 Annual Action Plan Removing the Local Match Requirement for the Village of Wonder Lake's Memory Trail Water Main Extension: Ms. Draffkorn made a motion, seconded by Mr. Donley, to recommend the County Board approve a Resolution Authorizing an Amendment to the 2007 Annual Action Plan Removing the Local Match Requirement for the Village of Wonder Lake's Memory Trail Water Main Extension. Chairman Hill mentioned that this Resolution had been discussed at a recent CDBG meeting. This

Approved: 9-16-10

Resolution is asking that the required 20% local match requirement for the Wonder Lake Memory Trail Water Main Project be waived. After discussion, a roll call vote was taken. The motion carried with all members present voting aye (Donley, Draffkorn, Orphal, Donner, Munaretto, Schuster and Hill).

Administrative Adjudication Report: Mr. Hansel, Mr. Sandquist, Mr. Austin, Ms. Schaupp and Ms. McCann joined Committee members for a discussion concerning pursuing an Administrative Adjudication Process for ordinance violations. Mr. Hansel provided an overview of the memorandum provided to Committee members, including the current Request for Service process, the Illinois Adjudication process, the hearing officer and adjudication hearing unit, Adjudication Hearing costs, administrative adjudication proposed yearly budget, assessment of cost recovery and suggested alternatives. Information was provided with regard to recapturing the cost of prosecution and levying more significant fines for ordinance violations. Members discussed whether the process was fine the way it was, or if they wanted to change it. After a lengthy discussion, Committee members recommended that they take the next two weeks and absorb what had been discussed before making any decisions. Chairman Hill requested that this item be placed on the agenda for the Planning and Development meeting scheduled for September 16, 2010.

Conditional Use List: Mr. Moore joined Committee members and presented them with a sample of maps showing the locations of Conditional Use Permits. Included with the maps were lists of the Conditional Use Permits detailing the specifics of each petition. Mr. Moore stated that the maps, which had been created at the request of the Committee, contain some inaccuracies due to discrepancies among the different sources the department uses to track Conditional Use Permits. Each Committee member present was given a different map to review. He said the complete and corrected set will be provided to each member at a future meeting. Mr. Sandquist mentioned that they would like to undertake a large project in the future which would track all of the Conditional Use Permits, by location, in one database under a land management system.

Mr. Munaretto left the meeting at 9:50 a.m.

REPORTS TO COMMITTEE, AS APPLICABLE:

Chicago Metropolitan Agency for Planning: Committee members discussed what CMAP does, other than transportation, for the County, along with discussing what financial contribution does the County make to CMAP. It was mentioned that McHenry County has to be a member of CMAP because they are a collar county.

Community Development Block Grant Commission: None.

Historic Preservation Commission: None.

Housing Commission: Ms. Draffkorn mentioned that the Education Committee had a meeting yesterday and they are having an event on December 7, 2010 where they will be providing housing information. Ms. Wanaski stated that there are three sub-committees of the Housing Commission, those being the Executive, Legislative and Education. This Commission is evolving as they move forward and will be making recommendations to this Committee in the future.

MISCELLANEOUS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Ms. Donner made a motion, seconded by Ms. Draffkorn, to adjourn the meeting at 9:58 a.m. The motion carried with a unanimous voice vote.

* * * * *

RECOMMENDED FOR BOARD/COMMITTEE ACTION:

Resolution Authorizing the Acceptance of the National Trust for Historic Preservation Grant and an Emergency Appropriation to the McHenry County Historic Preservation Commission FY2010 Budget
Resolution Authorizing an Amendment to the 2007 Annual Action Plan Removing the Local Match Requirement for the Village of Wonder Lake's Memory Trail Water Main Extension
mh

Approved: 9-16-10