

**Transportation Committee
Meeting Minutes
Wednesday, August 4, 2010 – 8:15 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Ed Dvorak Paula Yensen
Virginia Peschke Daniel Ryan
Sandra Salgado Scott Breeden

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:17 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Paula Yensen, Scott Breeden, Ed Dvorak, Daniel Ryan and Virginia Peschke

MEMBERS NOT IN ATTENDANCE

Sandra Salgado

OTHER ATTENDEES

In attendance were: Peter Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Division of Transportation, Assistant County Engineer; Cha Lee, Division of Transportation, Consultant/Project Design; Cynthia Schaupp, SAO/Division of Transportation Liaison; John Ambrose, Baxter & Woodman; George Vukelich, V3 Companies; Omar Nashif, Collins Engineers, Inc.; Julie Hoberg, HDR; Brad Sanderson, EEI; Brian Smith, AECOM; Todd Bright, TranSystems Corporation; Sung Lee, McDonough Associates; Erik Morimoto, City of Crystal Lake; Gary Blazek, Civiltech Engineering, Inc.; Diane Evertsen, resident; Mark DeVries, Division of Transportation, Maintenance Superintendent; Ed Markinson, Division of Transportation, Assistant Maintenance Superintendent; Mark Dammyer, Division of Transportation, Construction Manager; Wynnyth Adair, Division of Transportation, Drainage Engineer; Colleen Martoccio, Data/Communication Specialist; Jason Osborn, Division of Transportation, Principal Transportation Planner; Sarah Chadderdon, Division of Transportation, Transportation Planner; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Chalen Daigle, Planning Liaison; Donna Adamson, Division of Transportation, Office Assistant/Receptionist.

PUBLIC COMMENT

None

APPROVAL OF MEETING MINUTES – JULY 21, 2010

On a motion by Mr. Dvorak, seconded by Ms. Peschke, the meeting minutes of July 21, 2010 were approved. There were a couple of items missing as noted by Ms. Peschke.

A voice vote was taken with all members present voting “aye”; motion carried.

Ms. Yensen arrived at 8:25 A.M.

PRESENTATIONS

Randall Road

The Randall Road presentation was postponed and will be scheduled for another time.

FY 2010-2011 Division of Transportation Budget

The financial elements for the FY2010-2011 budget were distributed by Associate County Administrator of Finance, Sarbaugh. Division of Transportation submitted a balanced maintenance budget in advance of the identified due date totaling just over \$65 million. There still remain some unknowns.

The Program Description for FY2010/2011 Budget was reviewed. Some of the points identified were as follows:

- Program Description
- Highlights and Goals
- Full Time Equivalents
- MCDOT Organization Chart

The Matching Fund has now been reduced by \$2.5 Million by Administration for the past two (2) years. This equates to \$5 million in lost revenues for the MCDOT. This is a 13% reduction in revenues for each of the last two (2) years being the greatest annual reduction the MCDOT has ever experienced.

This reduction is occurring while the MCDOT is in the midst of the most aggressive highway program as it seeks to construct many projects such as Rakow Road, Miller Road, Walkup Road and Johnsborg Road. In addition, the MCDOT is working to maintain the existing infrastructure which includes the need to replace over sixty (60) bridges in the next twenty (20) years.

The debt payment is being budgeted out of the Motor Fuel Tax Fund and the RTA Sales Tax Fund. The use of the RTA Sales Tax Fund is a change from the past two (2) years due to the depletion of the County Option Motor Fuel Tax Fund.

With the assumption that all budgeted projects move forward as projected during FY 2011, the combined balance of the five (5) roadway funds available to the MCDOT at the end of FY 2011 is just over \$7.6 Million. No individual fund would have a balance over \$2 Million. These are the smallest year-end balances in the last decade.

Mr. Austin distributed a handout of the MCDOT Tax Levies and explained how the Tax Levies function in balancing the overall County budget.

Discussions ensued.

Chairperson Miller thanked Mr. Austin and Mr. Sarbaugh for their contribution to this budget presentation.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT AMENDMENT AND APPROPRIATING FUNDS FOR THE RANDALL ROAD PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of this resolution approving a preliminary design engineering supplemental agreement for the Randall Road project between County Line Road and Ackman Road.

Randall Road has been identified to be widened from its current two lanes in each direction to three lanes in each direction with additional turn lanes and traffic signal modifications at the intersections. The original contract with HDR Engineering, Inc. for \$1,549,194.93 was approved on May 16, 2006, for the Phase I engineering services and a subsequent supplemental agreement was approved on June 16, 2009 in the amount of \$385,513.63 bringing the current contract value to \$1,934,708.56. The project is being funded partly with Federal Surface Transportation Program – Rural (STR) funding.

The need for a supplement in the amount of \$614,895.82 is to cover the past costs incurred by HDR Engineering, Inc. as directed by staff to perform the following items: additional data collection, additional operations and safety analysis, additional agency coordination preparing answers and additional materials for the Villages of Algonquin and Lake in the Hills boards. This supplement also includes costs for anticipated future work including more detailed analysis of potential interim improvements at the Miller/Randall intersection as well as additional hours for including a bridge south of Miller Road, if necessary. The hours proposed for this bridge amount to approximately \$140,000 and will only be utilized if directed by MCDOT staff (Mr. Young explained to the Committee the alternatives being explored using distributed exhibit). This brings the total value of the Phase I contract to \$2,549,604.38.

Roughly 45% of the man-hours for following tasks: agency coordination, more detailed analyses for the preferred alternatives as well as analyzing a one-half Continuous Flow Intersection (CFI), and conducting detailed traffic studies and various access alternatives between Miller Road and Ackman Road.

Discussion ensued.

On a motion by Ms. Peschke, seconded by Mr. Ryan, the resolution approving an engineering services agreement amendment and appropriating funds for the Randall Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting; Chairperson Miller, Mr. Dvorak, Ms. Yensen, Ms. Peschke, Mr. Ryan voted “yes”; Mr. Breeden voted “no”; motion carried.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT AMENDMENT AND APPROPRIATING FUNDS FOR THE RAKOW ROAD PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of this resolution approving a design engineering supplemental agreement for the Rakow Road project between Illinois Route 31 and Ackman Road.

Rakow Road has been identified to be widened from its current two lanes to six lanes from Ackman Road to Pyott Road and from two lanes to four lanes from Pyott Road to Illinois Route 31. The original contract with Patrick Engineering was just short of \$1,600,000.00 was approved on August, 2008, for the Phase II engineering services.

The need for a supplement in the amount of just over \$190,000.00 is to cover the past costs incurred by Patrick Engineering as directed by staff to perform the following items: changes in the plans and calculations for changing the outside lane width from 12 feet to 14 feet, additional coordination and plan modification to accommodate the Randall Road project, and incorporate water main protection items into the plans which will be reimbursed as specified in the terms of the Intergovernmental Agreement (IGA) with the City of Crystal Lake that was approved by the County Board on July 20, 2010. This brings the total value of the Phase II contract to just short of \$1,800,000.00.

On a motion by Ms. Yensen, seconded by Ms. Peschke, the resolution approving an engineering services agreement amendment and appropriating funds for the Rakow Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

OLD BUSINESS

Request for Qualifications

The McHenry County Division of Transportation (MCDOT) staff requests the Committee’s concurrence on the selection of the following consultants for the specific intersection projects:

- Charles Road at Raffel Road – Bonestroo
- River Road at Dowel Road – Bollinger Lach & Associates (BLA)
- Various-various – TransSystems Corporation

This was discussed at the March 17, 2010 Transportation Committee meeting with the Committee granting approval for issuing a Request for Qualifications (RFQ) for these three projects. This selection was in accordance with the MCDOT’s consultant selection policy. Upon concurrence of the Transportation Committee, the MCDOT staff will proceed with developing a scope of services and contract for the first two (2) projects. As MCDOT staff discussed at the March 17, 2010 meeting, the various-various contract will be initiated after the MCDOT brings forward and receives concurrence from this Committee regarding the actual project that is to be studied.

These three consultants represent the top three firms. If MCDOT staff is unable to negotiate with one of the consultants, the next consultant would be contacted. The order for the selection is:

1. Bonestroo
2. Bollinger, Lach & Associates (BLA)
3. TranSystems Corporation

Discussion ensued.

The MCDOT requested concurrence from the Committee for the selection of the above listed consultants, to which the Committee results were as follows: for Bonestroo – Mr. Dvorak, Ms. Yensen, Ms. Peschke, Mr. Ryan, Mr. Breeden voted “yes”; Chairperson Miller voted “no”. For Bollinger, Lach & Associates (BLA) and TranSystems Corporation, the Committee was in concurrence with a “yes” vote.

NEW BUSINESS

Employee Recognition

Colleen Martoccio was introduced as the MCDOT’s new Data/Communication Specialist. Colleen comes to MCDOT with over seventeen (17) years of experience as a Network Administrator and Support Group Coordinator. She will be filling this position as a liaison position with IT. Colleen will be helping the DOT with E-time, the website and communications. Colleen currently resides in Ingleside with her husband John and two children, Stephanie and Tony. While not at work, Colleen enjoys bowling, NASCAR and camping.

The Union Road Bridge Project

Currently Union Road bridge is in the Phase II, Design stage. The bridge is located just south of Illinois Route 176 and north of Union, Illinois. The MCDOT will be reducing that bridge to one lane. The MCDOT had a recent inspection with IDOT and discovered that the second interior, east side beam in the south span of the bridge has lost structural integrity. This is a three span bridge which is used mainly for local traffic. At its present condition, the bridge is less than legal load but MCDOT will be shifting traffic thereby allowing legal loads. To achieve this, the bridge will be reduced to one (1) lane shared for both directions. The plan of action is similar to the lane reduction that was installed on Kishwaukee Valley Road bridge prior to its replacement. There will be a traffic light installed at this location. The bridge is scheduled for a January 2011 letting for construction this spring. MCDOT is currently working with land acquisition on this project. A Press Release will be issued regarding the changes.

Resurfacing of Hobe Road

A letter was read from an appreciative resident of Hobe Road expounding on the need for the resurfacing of Hobe Road and expressing sincere appreciation that Hobe Road was included in this year’s resurfacing projects. This appreciation also reflects the work of Peter Baker & Son Company.

EXECUTIVE SESSION – Land Acquisition, Meeting Minutes, and Pending Litigation

On a motion by Ms. Peschke, seconded by Mr. Dvorak, the Committee went into Executive Session at 9:30 A.M. to discuss land acquisition, pending litigation and to review meeting minutes.

A roll call vote was taken with all members present voting “yes”; motion carried.

Mr. Dvorak left at 9:30 A.M.

REGULAR SESSION

On a motion by Mr. Ryan, seconded by Ms. Yensen, the Committee went into Regular Session at 9:37 A.M.

A roll call vote was taken with all members present voting “yes”; motion carried. Chairperson Miller noted that “no action” was taken in Executive Session.

The Executive Session Meeting minutes of July 21, 2010 were reviewed and by direction of the Committee will be forwarded to the McHenry County State’s Attorney office (SAO) for review and release.

MEMBER COMMENTS

None

NEXT MEETING DATE & LOCATION

8:15 A.M. on August 18, 2010 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Ms. Yensen, seconded by Mr. Ryan, the meeting adjourned at 9:40 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.