



## Valley Hi Operating Board

Valley Hi Nursing Home  
2406 Hartland Rd  
Woodstock, IL 60098

### MINUTES OF WEDNESDAY, JULY 14, 2010

Peter Austin, County Administrator called the meeting to order at 7:00 pm. The following Operating Board Members were present: Joanne Hanrahan, Lynn Ryan, Scott Breeden, Pete Michling, Dallas Larson, James Kennedy, and Victor Narusis. Also present were Thomas Annarella, Valley Hi Administrator and Peter Austin, County Administrator.

### MINUTES

Board members reviewed the minutes of the joint Operating Board and Valley Hi Committee meeting of July 8, 2010. The Board carried the motion to approve the minutes.

### PUBLIC COMMENT

No public comment was made. The Board discussed how they may receive public comment in the future and it was agreed that Valley Hi resident senate meeting minutes will be included in the agenda packets.

### PRESENTATION

No presentations were made at this time. Mr. Annarella updated the Board on the passing of Kim Hoerrmann, a Valley Hi employee.

### NEW BUSINESS

*Election of Officers:* Mr. Breeden and Mr. Kennedy agreed that the two McHenry County Board representatives should not be considered for Operating Board positions. Mr. Breeden nominated Mr. Michling to be chair of the Board. Mr. Michling offered his philosophy on Board leadership and how he would approach his leadership role. Mr. Kennedy seconded the nomination. Mr. Larson called for a vote seconded by Mr. Narusis. A roll call vote was called and it was unanimously decided for Mr. Michling to be the chair of the Operating Board. Mr. Michling nominated Mr. Larson for the position of Vice Chair which was seconded by Mr. Kennedy. A roll call vote was called and it was unanimously decided for Mr. Larson to be the Operating Board Vice Chairman.

*Future Scheduled Meetings and Location:* The Board agreed to hold meetings on the third Wednesday of each month at 7:00 pm at Valley Hi. The next meeting will be scheduled for August 25, 2010 to accommodate Mr. Annarella and Mr. Austin's vacation plans.

*Review of Valley Hi Operating Board Organizational Structure:* Chairman Michling discussed what might be needed in terms of a committee structure. He suggested the possibility of subcommittees including a Quality of Care Committee, Finance Committee, and a Nominating Committee. The Board discussed the merits of operating with sub committees or always working as a Committee of the Whole. The consensus of the Board was to stay together as an entire Board for the current time as they learn more about Valley Hi and then readdress the discussion. Vice Chairman Larson inquired if the Board should have a mission statement. The Board agreed that it should be something that evolved over time.





#### OLD BUSINESS

Mr. Annarella provided an overview of how Valley Hi is organizationally structured. The Vice Chairman asked if an organizational chart with bios on the Valley Hi Directors / Management staff could be provided for the next meeting. The Board also inquired if Valley Hi Directors could be available individually for the next few months to come to the Board meeting and introduce themselves.

#### FINANCIAL REPORT

No financial report was discussed at this time. For future meetings, it was discussed that other reports might include Resident Senate Minutes, Quality Indicator Reports, and an Administrator Report.

#### FUTURE TOPICS

It was discussed that future topics could include the following: FY2011 Budget, Valley Hi organizational Structure, Financial Overview, and Quality of Care.

#### EXECUTIVE SESSION:

None held. This area was determined to be removed from future agendas unless needed.

#### ADJOURNMENT

The Committee adjourned at 8:06 pm following a motion made by Mr. Breeden and seconded by Ms. Hanrahan. The motion was carried by a unanimous vote.

Approved: 8-25-10





# Valley Hi

Nursing & Rehabilitation



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