

**COMMUNITY DEVELOPMENT BLOCK GRANT COMMISSION
McHenry County Government Center – Administration Building
667 Ware Road – Conference Room B
Woodstock, IL 60098**

MINUTES OF JUNE 30, 2010

CALL TO ORDER

Chairman Draffkorn called the meeting to order at 8:15 a.m.

ROLL CALL/ATTENDANCE

Members Present: Sue Draffkorn (Chairman), Yvonne Barnes, Tina Hill, Barbara Wheeler, Carol Louise, Phil Bartman, Mark Ruda, Robert Miller, Robert Pierce, Lowell Cutsforth, Rosemary Kurtz, Robert Martens and Kimberly Larson.

Members Absent: Scott Breeden, Randy Donley, Stanley Duda and Craig Hubert

Staff Present: Thomas Carroll and Jamie Rein, State Attorney's Office, Peter Austin, County Administrator, John Labaj, Deputy County Administrator; Dennis Sandquist, Director of Planning & Development; Maryanne Wanaski, Community Development Administrator, Sarah Ciampi, Community Development Coordinator; Jean Niemann, Community Development Specialist and Pat Melone, CDBG Administrative Specialist.

Others Present: Chris Cressler, Home of the Sparrow; Virginia Peschke, Consumer Credit Counseling, Barb Szul, Transitional Living Service; Ed Rickert, Family Service; Mary Fisher, Family Alliance; Tom Jones, Habitat; Julie Biel Claussen, McHenry County Housing Authority; Lorraine Kopczynski, Pioneer Center; Jeff Kurth, Pioneer Center; Jane Farmer, Turning Point; Frank Cuda, Scheflow Engineers; Rhonda Anderson, Faith in Action; William Koostra, Village of Island Lake; Steve Cieslica Village of Union/Trotter & Associates;

Commissioner Martens called the roll and confirmed a quorum was present.

Chairman Draffkorn said that Ms Rein from the State Attorney's Office was here to give a talk on "Conflict of Interest." She said conflict of interest is something that is financially distinguishable from that of the general public, you should not be voting on it or discussing it. She added that a commissioner who works for, or has an interest in a particular agency, they should not be voting on it. Ms. Rein responded to Commissioners' questions.

Chairman Draffkorn read from the Commission By-Laws pertaining to Conflict of Interest and requested Commissioners to state any interest they may have in any agency. They responded as follows:

- Ms. Draffkorn – Works part-time at the Adult & Child Rehab Center and County Board Member
- Ms. Barnes – Employee of Family Alliance and County Board Member
- Ms. Hill – No interest - County Board Member
- Ms. Wheeler – County Board
- Ms. Louise – Director of Family Alliance
- Mr. Bartman – No interest
- Mr. Ruda – Board Member of McHenry County Housing Authority
- Mr. Miller – Highway Commissioner for Algonquin Township Road District
- Mr. Pierce – Supervisor of Dorr Township, Non-paid member of the Board of Consumer Credit Counseling and one of the Boards at McHenry County Housing Authority
- Mr. Cutsforth – Algonquin Township Trustee
- Ms. Kurtz – Citizen at large appointee and no special interest
- Mr. Marten – CEO Family Service
- Ms. Larson – Executive Director of Adult & Child Rehab Center

MINUTES

Chairman Draffkorn stated that the Topical Section of the June 23 minutes were for information only, and would not be approved until the July meeting.

Ms. Wanaski said she would like to clarify what funding round is being awarded, and this is Program Year 2010 and Program Year 2009 Rollover only. All of the monies have been previously allocated by County Board to the agencies for the grant amount anticipated, but because of the sanction we received, there is less funding available.

PUBLIC PARTICIPATION

Ms. Ciampi said speakers will take a seat at the table and talk for three minutes. After 2 minutes she will hold up a one minute finger indicating that one minute is left.

- Chris Cressler – Home of the Sparrow –
- Virginia Peschke, Consumer Credit Counseling
- Ed Rickert – Family Service
- Mary Fisher – Family Alliance
- Julie Biel Claussen – McHenry County Housing Authority
- Lorraine Kopczynski - Pioneer Center
- Kelly Pokharel – CASA

The above individuals expressed their concerns and why their project should not have funding cut.

Ms. Wanaski referred to information sheets given to Commissioners and said whatever decisions the Commission makes today, contracts will be out the door by the end of the month and when the contracts are signed by the agencies and the County Board Chairman, the agencies can start drawing on these funds. She also stated the 2011 funding round will be coming in the fall and referred to the 20% match, which may be something that will be reviewed again. Ms. Wanaski stated that Planning & Development Administration took a 20% cut, the Housing Authority has been cut, Family Alliance Parking Lot for \$8,160 has been cut and Pioneer Center because earlier reports indicated that the project is coming in at a lower bid level. Ms. Wheeler requested to confirm the total amount that needs to be cut from Public Services. It was confirmed as \$41,227.00. After discussion, Commissioners expressed the opinion that a percentage of 20.82% rounded to 21% cut should be applied to all Public Service Projects with the balance of \$361.82 going to CASA because they took the biggest cut.

OLD BUSINESS

Resolution – Amendment to Resolution R-200911-10-332 and Resolution R-200911-10-333 – Allocations of 2010 CDBG and 2009 CDBG funds and related Action Plans – Reduction of 2010 Grant Allocation and associated reallocations as required per grant statutes: Ms. Ciampi read the proposed allocation changes as requested by the Commission:

<u>Administration</u>	
Continuum of Care	\$16,000.00
Planning & Development	\$193,087.00
TOTAL	\$209,087.00

<u>Public Services – 2010 Funding</u>	
1-CAHMCO – Continuum of Care Strategy	\$16,000.00
2-Planning & Development – Administration	\$193,087.00
3-CASA – Volunteers, Abused Children Program	\$22,087.00
4-Catholic Charities – Pharmaceutical Assistance	\$9,480.00
5-Consumer Credit Counseling Service – Counseling/Ed.	\$15,800.00
6-Faith in Action – Fuel Rewards and Administration	\$7,900.00
7-Family Alliance – Serv. Expansion for Frail Elderly	\$15,800.00
8-Family Services – Emergency Medication	\$15,800.00
9-Family Services – Transportation Assistance	\$3,950.00
10-Home of the Sparrow – Supportive Services	\$15,800.00
11-Hospice – Charity Care	\$9,875.00
12-Northern Illinois Food bank – Food Distribution Support	\$7,900.00
13-Pioneer Center	\$23,384.00
14-Transitional Living Service – New Horizon Food Pantry	\$4,835.00
15-Turning Point – Child Advocacy	\$4,204.00
16-Village of Island Lake – Highland Sewer	\$10,400.00

17-Village of McCullom Lake-Parkside Drainage	\$50,000.00
18-Village of Union-Johnson Street Drainage	\$42,480.00
19-Village of Union-Utilities Relocation	\$40,480.00
20-Village of Union-Water Main Looping	\$8,624.00
21-Home of the Sparrow-Shelter Improvements	\$52,500.00
22-Pioneer Center-Dayton Street Rehab East	\$36,000.00
23-Pioneer Center-Group Home Rehab	\$50,400.00
24-Habitat for Humanity-A Brush with Kindness	\$82,500.00
25-McHenry County Community Homes-Towerview Apt.	\$218,205.00
26-McHenry Co. Housing Authority-Emergency Repair	\$87,947.00
TOTAL:	\$1,045,438.00

2009 Rollover Funding

27-Adult and Child Rehab-Lighting & Ceiling Rehab.	\$42,800.00
28-Pioneer Center-Dayton Central, Roof/Rehab	\$120,000.00
29-Pioneer Center-PADS Facilities Rehab.	\$13,760.00
30-Transitional Living Service-Parking Lot	\$5,588.00
31-Turning Point-Water Remediation/Rehab.	\$48,185.00
32-McHenry Co. Housing Authority-Emergency Repair	\$16,811.00
Total Rollover	\$247,144.00

2007 Rollover Funds

33-McHenry County Housing Authority	\$743.00
-------------------------------------	----------

Contingency Funds

34-McHenry County Housing Authority	\$1,350.00
-------------------------------------	------------

Motion by Ms. Wheeler seconded by Mr. Miller to approve authorizing an amendment to Resolution R-200911-10-332, R-200911-10-333 as listed above..

On a roll call vote on Project 1, all members present voted aye and the motion carried.

On a roll call vote on Project 2, all members present voted aye and the motion carried.

On a roll call vote on Project 3, all members present voted aye and the motion carried.

On a roll call vote on Project 4, all members present voted aye and the motion carried.

On a roll call vote on Project 5 the following members voted aye: Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Ruda, Miller, Cutsforth, Kurtz, Martens and Larson – Pierce abstained.

On a roll call vote on Project 6, all members present voted aye and the motion carried.

On a roll call vote of Project 7 the following members voted aye: Draffkorn, Hill, Wheeler, Bartman, Ruda, Miller, Pierce, Cutsforth, Kurtz, Martens and Larson – Louise abstained. Barnes did not vote.

On a roll call vote on Project 8 the following members voted aye: Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Ruda, Miller, Pierce, Cutsforth, Kurtz and Larson – Martens abstained.

On a roll call vote on Project 9 the following members voted aye – Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Ruda, Miller, Pierce, Cutsforth, Kurtz and Larson – Martens abstained.

On a roll call vote on Project 10 the following members voted aye – Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Ruda, Miller, Pierce, Cutsforth, Kurtz and Larson – Martens abstained.

On a roll call vote on Project 11, all members present voted aye and the motion carried.

On a roll call vote on Project 12, all members present voted aye and the motion carried.

On a roll call vote on Project 13, all members present voted aye and the motion carried.

On a roll call vote on Project 14, all members present voted aye and the motion carried.

On a roll call vote on Project 15, all members present voted aye and the motion carried.

On a roll call vote on Projects 16 thru 25, all members present voted aye and the motion carried.

On a roll call vote on Project 26 the following members voted aye: Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Miller, Cutsforth, Kurtz, Martens, and Larson. The following members abstained: Ruda and Pierce.

On a roll call vote on Project 27 the following members voted aye, Barnes, Hill, Wheeler, Louise, Bartman, Ruda, Miller, Pierce, Cutsforth, Kurtz and Martens. The following members abstained: Draffkorn and Larson.

On a roll call vote on Projects 28 thru 31, all members present voted aye and the motion carried.

On a roll call vote on Project 32 the following members voted aye: Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Miller, Cutsforth, Kurtz, Martens and Larson. The following members abstained: Ruda and Pierce.

On a roll call vote on Project 33 the following members voted aye: Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Miller, Cutsforth, Kurtz, Martens and Larson. The following members abstained: Ruda and Pierce.

On a roll call vote on Project 34 the following members voted aye: Draffkorn, Barnes, Hill, Wheeler, Louise, Bartman, Miller, Cutsforth, Kurtz, Martens and Larson. The following members abstained: Ruda and Pierce.

Ms. Wanaski said the County Board has agreed to put this Resolution through the three Committees and on the July 6 County Board Agenda.

NEW BUSINESS

None

MEMBERS' COMMENTS, MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

Ms. Kurtz asked for a copy of the recording of Mr. Willis' address during the May CDBG Commission Meeting. Ms. Wanaski said she will pass out a copy of this speech at the July meeting to those that request it. Chairman Draffkorn reminded Commissioners that the July meeting will be held at Family Alliance at 8:15 a.m. on July 28, 2010.

ADJOURNMENT

Mr. Bartman made a motion to adjourn seconded by Ms. Kurtz at 9:40 a.m. On a unanimous voice vote Chairman Draffkorn declared the motion carried,