

MANAGEMENT SERVICES COMMITTEE
McHenry County Government – Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF TUESDAY, JUNE 22, 2010

Chairman Schuster called the Management Services Committee meeting to order at 8:30 a.m. The following members were present: Chairman Ersel Schuster; Yvonne Barnes; Tina Hill; Peter Merkel; Kathleen Bergan Schmidt; Lyn Orphal and Paula Yensen. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Adam Lehmann; Paul Lerner and Tom Sullivan, I.T.; Cathy Link, Purchasing; John Hadley, Facilities Management; Cindy Schaupp, Assistant State's Attorney; Conner Brown, Government Affairs Director, Association of Realtors; interested public; and the press.

Ersel Schuster, Chairman	
Yvonne Barnes	Tina Hill
Pete Merkel	Lyn Orphal
Kathleen Bergan Schmidt	Paula Yensen

MINUTE APPROVAL

Committee members reviewed the Management Services Committee minutes of June 8, 2010. Chairman Schuster noted a repeated sentence that needs to be removed. After review, Ms. Yensen made a motion, seconded by Ms. Barnes to approve the minutes as amended. The minutes were approved with all members present voting aye on a voice vote.

PUBLIC COMMENT

None

PRESENTATION

None

NEW BUSINESS

Resolution authorizing Workers' Compensation #08-3200-02 Claim Settlement: Committee members reviewed a Resolution authorizing Workers' Compensation #08-3200-02 Claim Settlement. Mr. Labaj reported that this claim is hopefully the last large claim that will be brought forward for the year out of the current roster. This settlement is for a process server that slipped on some ice and suffered a torn ligament. After review by the independent medical examiner, it was determined that surgery was needed. Two different surgeries were performed after which it was determined that the employee was unable to perform the essential duties of the job. This resulted in this employee's termination. Because of his age, it became a Medicare wage set-aside claim. These cases require that a specific amount be set aside in case this individual needs any future surgeries. Medicare has approved \$18,693 set aside for this case. A total settlement of \$122,331 was recommended by the Special State's Attorney. Ms. Orphal made a motion, seconded by Ms. Hill to recommend approval of the above Resolution as presented. Committee members questioned why the Sheriff's Department seems to have such a high level of claims. They were informed that this is because of the numbers of employees and the type of work they do. Quarterly claims reviews are done at the Sheriff's Department.

OLD BUSINESS

Vendor Outreach: A Vendor outreach event has been scheduled for Monday, July 19, 2010 beginning at 3:00p.m. Lake County provided a similar Vendor Outreach event in the Spring and had over 80 vendors attend the event. Ms. Link stated they are planning their event to start at 3:00p.m. in order to allow more vendors to attend the event. This event will allow the vendors to learn about business opportunities with the County and the necessary procurement process. They will be able to register to become a vendor for the County and meet the purchasing decision makers. The vendors will find out how to fill out all the necessary forms and have the opportunity to see a slide show on the formal bid process and RFP's (request for proposals). Information has been provided to the local Chambers of Commerce and the EDC to help get the word out. They have been in contact with the newspapers as well. County Board members were encouraged to attend this event.

The State Legislature just passed a bill that says that 90% of the workers of a State project must be residents of Illinois.

Review of County Administrator's Goals & Action Plan for 10/11: To be considered later on the agenda, if time permits.

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REPORTS TO COMMITTEE

Administrator: Mr. Austin reported that they have been working to get the budget meetings set up for the July kick off meetings. They have been working on the first draft of the model budget for 2011 and how to finish up the 2010 budget.

Mr. Austin stated he would be attending a meeting with Chairman Koehler and Finance and Audit Chairman Munaretto to plan for the presentation being give to the County Board in July. Visitors from Maximus Consulting will help us measure what the indirect costs would be to apply for grants in order to help the County make educated decisions on whether to apply for certain grants.

Council of Governments: No report.

OLD BUSINESS CONT

Review of Draft Disclosure Ordinance Options (not in packet): Committee members reviewed copies of the State's Attorney's opinion on the proposed changed to the Addendum to the State of Economic Interest that must be filed with the County Clerk as well as the current draft from the Alliance for Land, Agriculture and Water (ALAW) for their proposed "McHenry County Economic Interest and Complex of Interest Disclosure. Committee members were informed that if the committee desired, they could attempt to change the Statute if they wanted as Senator Althoff has helped in this process in the past and is therefore familiar with this Statute. The added addendum would be in addition to the Statement of Economic Interest. Committee members were informed that the only penalty could be a fine of up to \$1,000. Options for changes to the current form include the addition of the addendum or change of the current form through legislation. It was noted that changes to the statute would be slim. One of the issues is that ALAW wanted to expand this requirement to other groups. This could only be done by State Statute so the requirement would not apply to the Regional Planning Commission members. Committee members questioned if portions of this addendum are already addressed in the Gift Ban Act. Under the Statement of Economic Interest there are fines to address violations. Committee members asked how the new requirements would be enforced and if they are fined, where can they contest the fine? A person needs a mechanism to address these requirements. Committee members were informed that the Ethics Commission is looking at the gift ban act to review procedures. They will be revamping the Ethics Ordinance by setting procedural standards on how to hold hearings etc. They will also review the policies and procedures of the Ethics Commission. It was noted that the Statute addresses the requirements and the changes will be reviewed by this committee. Committee members questioned what the intent of some of these requirements are as most of these issues are addressed in both the Ethics Ordinance and Gift Ban Act. Committee members stated they are having procedural difficulties in understanding the purpose of some of these changes. They questioned how an average person would know who is doing business with the County and if they don't know they could be penalized for not knowing. As County Board Members they know what is required but volunteers for a committee might not know of these requirements. Committee members voiced concern that the purposes are not clear. Chairman Schuster requested that the State's Attorney review what ALAW has given the committee to date to verify the legality of their requests and to find what can be done to address their concerns. She asked that committee members to put their questions into an email and to put this item onto the next agenda for discussion. They requested that the committee members get a copy of the State Disclosure Statement for review accompanied with the rules and definitions of this document. They stated they would also benefit if they could review the current Ethics Ordinance to see if these issues fits into this. Committee members were also requested to think about a dollar range for values for gifts or property.

Ms. Hill and Ms. Orphal left committee at 9:29a.m.

EXECUTIVE SESSION

None

ADJOURNMENT:

The meeting adjourned at 9:31 a.m. on a motion by Ms. Yensen, seconded by Mr. Merkel with all members present voting aye.

RECOMMENDED FOR COMMITTEE/BOARD ACTION

Resolution authorizing Workers' Compensation #08-3200-02 Claim Settlement

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Approved 7.13.10