

**Transportation Committee  
Meeting Minutes  
Wednesday, May 19, 2010 – 8:15 A.M.  
McHenry County Division of Transportation  
Main Conference Room  
Woodstock, Illinois 60098**

Chairperson Anna May Miller  
Ed Dvorak      Paula Yensen  
Virginia Peschke      Daniel Ryan  
Sandra Salgado      Scott Breeden

**CALL TO ORDER**

Chairperson Miller called the meeting to order at 8:15 A.M.

**MEMBERS IN ATTENDANCE**

Chairperson Miller, Paula Yensen, Scott Breeden, Sandra Salgado and Virginia Peschke

**MEMBERS NOT IN ATTENDANCE**

Ed Dvorak and Daniel Ryan

**OTHER ATTENDEES**

In attendance were: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Assistant County Engineer; Cynthia Schaupp, SAO/Division of Transportation Liaison; Victor Ramirez, City of Crystal Lake; Robert Rollings, Bollinger, Lach & Associates, Inc. (BLA); Charles Eldredge, McHenry County Economic Development Corporation; Brian Smith, AECOM; Todd Bright, TranSystems Corporation; Steve Pasinski, Thomas Engineering Group; Debby Staley, Kevin Keesee, and Mary Moltmann, Fleming Road Alliance; Diane Evertsen, resident; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Mark Dammyer, Division of Transportation, Construction Manager; Jason Osborn, Division of Transportation, Principal Transportation Planner; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Chalen Daigle, Planning Liaison; Sarah Lutz, Division of Transportation, Transportation Planner; Debra Kroll, Division of Transportation, Administrative Specialist.

**PUBLIC COMMENT**

- Kevin Keesee, Fleming Road Alliance addressed issues and concerns regarding the Fleming Road project.
- Mary Moltmann, Fleming Road Alliance addressed issues and concerns regarding the Fleming Road project.

**APPROVAL OF MEETING MINUTES – May 5, 2010**

On a motion by Ms. Salgado, seconded by Ms. Yensen, the meeting minutes of May 5, 2010 were approved, with a correction duly noted.

A voice vote was taken with all members present voting “aye”; motion carried.

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND APPROPRIATING FUNDS FOR THE CONSTRUCTION OF THE JAMES R. RAKOW ROAD PROJECT**

The McHenry County Division of Transportation (MCDOT) staff requests approval of the resolution approving an Intergovernmental Agreement (IGA) with the State of Illinois for Federal Participation for the construction of the Rakow Road pavement widening and reconstruction, traffic signal modernization and bike bridge project.

In accordance with the County Board Transportation and Infrastructure strategic strategy of using County dollars to leverage other funding, the MCDOT has secured High Priority Project (HPP), Congestion Mitigation and Air Quality (CMAQ), Transportation System Community System Preservation (TCSP), and Surface Transportation Rural (STR) funds for \$10.5 million of the construction cost of the approximately \$35 million project. This

agreement outlines the funding commitment from the State to provide federal funds to the project. This project is scheduled for a July 30, 2010 letting pending right-of-way availability.

This is a standard agreement with the State of Illinois for Federal Participation. The agreement identifies that the County will be reimbursed \$10,547,000.00 for the construction agreement. The local (County) share is \$24,551,900.00.

This item was a budgeted line item in the FY 2010 budget and therefore will be allocated out of the FY 2010 budget and the FY 2011 budget. While the costs for this project are significant, the MCDOT does have the necessary account balances to fully fund this project.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving an intergovernmental agreement with the State of Illinois and appropriating funds for the construction of the James R. Rakow Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION ACCEPTING ROAD DISTRICT CONSTRUCTION CONTRACTS**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution accepting the Road District Resurfacing Bids for the various Townships.

Bids were opened on April 12, 2010 at the MCDOT, and were checked for errors.

This is an annual bid and is funded primarily through the Township Motor Fuel Tax (MFT) funds. For the materials, costs are to be paid from Township funds.

MCDOT engineering staff will provide construction administration and inspection services to assist the Highway Commissioners with these contracts.

On a motion by Ms. Yensen, seconded by Ms. Peschke, the resolution accepting Road District construction bids was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT AND APPROPRIATING FUNDS FOR MATERIAL TESTING SERVICES**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of a resolution approving the agreement with S.T.A.T.E. Testing, L.L.C., of East Dundee, Illinois, for Material Testing Services for the 2010 McHenry County and Township Construction and Pavement Preservation projects.

The agreement provides for an annual service for the MCDOT contracts to an outside material testing company for the material testing required by the Illinois Department of Transportation (IDOT) in the performance of the MCDOT and Township pavement management and contract construction programs.

This contract is essentially a renewal of the 2009 contract for material testing. The Material Testing program historically implements the Request for Qualifications (RFQ) process on alternate years. This is the year in which consideration is given for renewal, based on past performance by the current consultant. S.T.A.T.E. Testing, the current consultant, performed well on the 2009 Materials contract and the MCDOT believes it is in the best interest of the County to contract with them for the second year.

The FY 2010 budget included \$81,000.00 for material testing based on previous year's expenditures. Starting last year, IDOT stopped providing Quality Assurance testing at asphalt and concrete plants, but still requires this testing to be done by the local agencies for acceptance thereby impacting the MCDOT's budget significantly. In addition, there are numerous projects involving sub-grade preparation and unsuitable soils including the Kishwaukee Valley Road and Alden Road bridges and roadway reconstruction, and the Virginia Road reconstruction. The nature of these projects requires frequent sub-grade soils inspections and soil density determinations. While not specifically

budgeted for, the additional \$119,000.00 can be accommodated in the Regional Transportation Authority (RTA) Sales Tax engineering contingent line item.

As the value of this contract exceeds the threshold of \$100,000.00 for engineering services normally requiring Transportation Committee selection interviews, it is requested that the Committee waive this requirement as this is a renewal contract for technical services given the good performance from the current consultant.

On a motion by Mr. Breeden, seconded by Ms. Peschke, the resolution approving an engineering services agreement, waiving the requirement of consultant selection interviews and appropriating funds for material testing services was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

**ADOPT-A-HIGHWAY**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the inclusion of the identified groups into the MCDOT Adopt-A-Highway Program.

Halle Enterprises Home Inspections  
*new group*

Pyott Road from Willow Road to Algonquin Road

B.L. Bahnsen Trucking  
*current group adopting another section of road*

Altenberg Road from Shields Road to Alden Road

In order to augment the MCDOT’s litter collection efforts, the County enacted an Ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of these agreements, the MCDOT has 124 groups enrolled in the program covering 131 centerline miles of the 214 available miles in the program which is roughly 61%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with two (2) groups for two (2) sections of highway.

On a motion by Ms. Salgado, seconded by Ms. Yensen, the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting “aye”; motion carried.

**PROJECT STATUS REPORT**

Construction updates on County projects were provided by Construction Manager Dammyer:

- 2009 micro-surfacing work was started on Altenberg Road.

**New Projects**

- The Kishwaukee Valley Road bridge is complete and the roadwork is underway. The road should be opened on schedule Saturday, June 12, 2010.
- The Alden Road project is underway, with bridge work moving forward. The west half of the bridge has been torn out and work has started on the new structure.
- Virginia Road reconstruction is well underway and Stage I excavation and aggregate base course is nearly complete. Storm sewer construction will be starting next week. To date, the project is progressing on schedule.
- Walkup Road widening and bike path - A pre-construction meeting for the project was held at the Illinois Department of Transportation (IDOT) on Monday May 17, 2010 and MCDOT was informed by AT&T that their relocation work would not be completed until mid-August. A meeting with the contractor and the builder is scheduled for Wednesday, May 26, 2010 to determine whether or not the Walkup Road project can be constructed in 2010.

- Chapel Hill Road resurfacing - A pre-construction meeting for this project is scheduled at IDOT on May 24, 2010. A pre-construction meeting for County paving will also be held on May 24, 2010. Milling for County paving will begin on June 1, 2010. Crack sealing begins next Monday, May 24, 2010 with a three (3) week completion date. MCDOT has just advertised for bids on the purchase of aggregate for micro-surfacing and for the micro-surfacing contract.

The Fleming Road project update was offered by Mr. Young:

- Newsletter was sent out.
- Next step is to begin establishing a stakeholder group. Mr. Young requested input from the Transportation Committee regarding people or groups with direct interest and stated that a tentative date for the stakeholder meeting was scheduled for June/July.

Informational resources for the Fleming Road project are:

- The website: [www.FlemingRoad.info](http://www.FlemingRoad.info)
- Mr. David Block, Project Manager, TranSystems Corporation, 847.407.5313 or [dwblock@transystems.com](mailto:dwblock@transystems.com)
- Mr. Wally Dittrich, Design Manager, McHenry County Division of Transportation, 815.334-4980

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### ***Possibilities for the Restructuring of the Transit Pilot Program***

- The McHenry County Division of Transportation (MCDOT) staff explained the County Board Strategic Plan that calls for the MCDOT to advocate for alternative modes of transportation and to use County dollars to leverage Federal, State and municipal funds for transportation.

MCDOT staff proposes to apply for Sub-regional Planning grant funding to study coordination in southeast McHenry County and undertake a market analysis of the three fixed routes. Staff also proposes applying for Job Access Reverse Commute (JARC) and New Freedom Initiative (NFI) grants to support the expansion and restructuring of the Transit Pilot Program.

For the Pilot Program, staff proposes to combine the municipal and County Pace contracts under one (1) contract and add senior and disabled service to Greenwood Township. Doing so will leverage funds and provide considerable savings to the municipalities and the County for the next two (2) to three (3) years. It would also provide an opportunity to renegotiate cost-sharing terms with Pace and standardize fares in the service area.

All available options were shared and the importance to arrange meetings with each municipality before May 26, 2010, for greater detailed discussions was noted. Grant proposals can then be discussed at the Implementation Task Force (ITF) meeting on May 26, 2010, noting that applications are due June 10, 2010.

Mr. Breeden requested that the Pace Representative, appointed by the McHenry County Board, interface and engage in a more active role with MCDOT staff.

Discussions ensued and the Transportation Committee offered their concurrence of support to move forward and seek funding sources. A presentation will be made to the Finance and Audit Committee on May 25, 2010.

#### ***Illinois Route 173 @ Wilmot Road***

- The Committee was informed that the Illinois Department of Transportation (IDOT) will be initiating preliminary engineering and environmental studies at the Illinois Route 173 and Wilmot Road intersection.

**EXECUTIVE SESSION – Land Acquisition and Meeting Minutes**

On a motion by Ms. Salgado, seconded by Ms. Peschke, the Committee went into Executive Session at 9:27 A.M. to discuss land acquisition and to review meeting minutes.

A roll call vote was taken with all members present voting “yes”; motion carried.

**REGULAR SESSION**

On a motion by Ms. Yensen, seconded by Ms. Peschke, the Committee went into Regular Session at 9:31 A.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

Chairperson Miller noted that “no action” was taken in Executive Session.

The Executive Session Meeting minutes of May 5, 2010 were reviewed and by direction of the Committee will be forwarded to the State’s Attorney Office (SAO) for review and release.

**MEMBER COMMENTS**

Ms. Peschke attended the Fleming Road Alliance meeting that was held at the McHenry County College on Monday, May 3, 2010 and because of concerns by residents, Ms. Peschke offered clarification regarding project topics.

**NEXT MEETING DATE & LOCATION**

8:15 A.M. on June 2, 2010 – McHenry County Division of Transportation

**ADJOURNMENT**

On a motion by Ms. Salgado, seconded by Ms. Yensen, the meeting adjourned at 9:35 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.