

Agenda Item #3.1

**Transportation Committee  
Meeting Minutes  
Wednesday, May 5, 2010 – 8:15 A.M.  
McHenry County Division of Transportation  
Main Conference Room  
Woodstock, Illinois 60098**

Chairperson Anna May Miller  
Ed Dvorak      Paula Yensen  
Virginia Peschke      Daniel Ryan  
Sandra Salgado      Scott Breeden

**CALL TO ORDER**

Chairperson Miller called the meeting to order at 8:15 A.M.

**MEMBERS IN ATTENDANCE**

Chairperson Miller, Paula Yensen, Daniel Ryan, Ed Dvorak, Scott Breeden, Sandra Salgado and Virginia Peschke

**MEMBERS NOT IN ATTENDANCE**

None

**OTHER ATTENDEES**

In attendance were: Ersel Schuster, County Board; John Labaj, Deputy County Administrator; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Assistant County Engineer; Cynthia Schaupp, SAO/Division of Transportation Liaison; Mark Mathewson, MROWCO; Brian Smith, AECOM; Todd Bright and Dave Block, TranSystems Corporation; Julie Hoberg, HDR Engineering, Inc.; Jean Alix Peralte, STV, Inc.; Ted Lachus, Primera Engineers, Ltd; Steve Pasinski, Thomas Engineering Group; Omar Nashif, Collins Engineering, Inc.; Gary Blazek, Civiltech Engineering, Inc.; Debby Staley, Fleming Road Alliance; Kevin Keesee, Mary Moltman, Ed Bernett and W. Evertsen, residents; Mark DeVries, Division of Transportation, Maintenance Superintendent; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Wally Dittrich, Division of Transportation, Design Manager; Mark Dammyer, Division of Transportation, Construction Manager; Ken Baker, Division of Transportation, Township Engineer; Pablo Faillaci, Division of Transportation, Construction Engineer; Jason Osborn, Division of Transportation, Principal Transportation Planner; Glen Lindsey, Division of Transportation, Utility Coordinator; Shannon Dolte, Division of Transportation, GIS Specialist; Debra Kroll, Division of Transportation, Administrative Specialist.

**PUBLIC COMMENT**

- Mary Moltman, Fleming Road Alliance addressed issues and concerns regarding the Fleming Road project.
- Kevin Keesee, resident also addressed issues and concerns regarding the Fleming Road project.

**APPROVAL OF MEETING MINUTES – April 7, 2010**

On a motion by Ms. Yensen, seconded by Mr. Ryan, the meeting minutes of April 7, 2010 were approved as presented.

A voice vote was taken with all members present voting “aye”; motion carried.

**PRESENTATION**

***Roadway Asset and Pavement Condition***

The McHenry County Division of Transportation (MCDOT) staff updated the Committee on the efforts of the MCDOT’s Roadway Asset and Pavement Preservation project.

In 2006, the MCDOT began its Pavement Preservation Program to extend the useful life of County pavements to offset the rising cost of roadway reconstruction. This program seeks to rehabilitate pavements in fair condition through the application of treatments such as crack sealing, micro-surfacing and conventional resurfacing. Such treatments offer a lower cost means to improve pavement condition while extending the interval for complete reconstruction.

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To facilitate this program, the MCDOT sought outside assistance to rate pavement distress throughout the nearly 500 lane miles that make up the County highway network. As part of the project, the rating score, along with traffic, budget and other information, would be uploaded into the MCDOT Pavement Management System for analysis and treatment recommendation.

Likewise, the MCDOT sought assistance to update and expand its GIS inventory for point and linear roadway assets. Coordinate and attribute information were needed for numerous features such as signs, guardrails, light systems, traffic signals, and pavement markings.

In June 2009, the County contracted with Baxter & Woodman and Applied Research Associates help the MCDOT achieve these goals. Attending today's meeting were Mr. Bill Vavrik and Mr. Joe Stefanski, both from Applied Research Associates and Mr. Andy Zaletal, GISP from Baxter & Woodman. They were present to discuss the recently completed Pavement Condition Survey and Roadway Asset data collection project.

Mr. Bill Vavrik from Applied Research Associates discussed Roadway Asset and Pavement Preservation utilizing a sophisticated method and powerful tool by which pavement distress can be assessed and rated offering extensive information to the MCDOT. This tool will expand the County's GIS information system regarding County roads with analysis and treatment recommendations.

The following topics were discussed:

- Update Asset Management System
- Update Pavement Management System
- Develop Five-Year Maintenance & Rehabilitation Plan
- Data Collection – Equipment & Methods
- 2009 Pavement Conditions Ratings
- Preventative Maintenance vs. "Worst-First"

Discussions ensued.

The Committee thanked Mr. Vavrick for the informative presentation.

#### **RESOLUTION APPROVING AN AGREEMENT WITH THE CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP) FOR THE PROVISIONS OF PLANNING SERVICES TO THE MCHENRY COUNTY COUNCIL OF MAYORS**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of an agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the provisions of planning services to the McHenry County Council of Mayors for State fiscal year 2011 which begins on July 1, 2010.

This is an annual contract between CMAP and McHenry County to provide planning services for the Council of Mayors program. The MCDOT covers the 20% match for the contract through the Highway fund.

The contract value has not increased since last year and the funding levels remain the same. The total contract amount is \$108,175.00. McHenry County is responsible for \$21,635.00. The balance of \$86,540.00 is paid through the Unified Work Program grant administered by CMAP.

The contract follows the State fiscal year which starts on July 1, 2010. MCDOT has included the partial portion for 2010 in the FY 2010 budget. The remaining portion (December 2010 through June 2011) will be included in the FY 2011 budget.

On a motion by Mr. Dvorak, seconded by Ms. Yensen, the resolution approving an agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the provision of planning services to the McHenry County Council of Mayors was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.



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In order to augment the MCDOT's litter collection efforts, the County enacted an Ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of these agreements, the MCDOT has 122 groups enrolled in the program covering 129 centerline miles of the 214 available miles in the program which is roughly 60%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with two (2) groups for two (2) sections of highway.

On a motion by Ms. Yensen, seconded by Mr. Ryan, the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting "aye"; motion carried.

#### **PROJECT STATUS REPORT**

- Construction updates were given by Construction Manager Dammyer.
- **Alden Road**  
The next stakeholder meeting will tentatively be scheduled for May or June.
- **Fleming Road**  
A Public Meeting was held on March 23, 2010 at the Administration Building and over 150 comments were received from attendees. Those comments will be addressed and answered via the format of a newsletter. The MCDOT hopes to have the newsletter out next week.

Next steps in moving forward:

- Survey has been completed
- Soil borings have been completed
- Traffic counts have been completed
- Establishing design criteria
- Moving forward with design alternatives
- Starting work on stakeholder groups; one of those groups will include the Fleming Road Alliance.

Appropriate parties will meet with stakeholders initially, which will set the progress for the next public meeting with more definitive plans.

#### **OLD BUSINESS**

- ***Lighted Street Signs***  
The issue of lighted street signs was discussed continuing from the April 7, 2010 Transportation Committee meeting.

Questions and discussions ensued.

The Committee offered their concurrence for their use on Rakow Road. Mr. Breeden stated he was not in favor of the cost for the signs.

#### **NEW BUSINESS**

- Mr. Korpalski stated that he attended a breakfast/luncheon on Friday, April 30, 2010 offered by the Department of Health to recognize those who contributed to the 2009/ 2010 H1N1 Pandemic Vaccination Program.

Mr. Korpalski accepted a plaque on behalf of the McHenry County Division of Transportation (MCDOT) and explained MCDOT's role in this program. The MCDOT serves as a distribution center and a site where materials are delivered. Materials arrive without prior notice and employees of the MCDOT need to be present for delivery of those materials. If a situation does occur, materials would be picked up at the

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MCDOT site. The MCDOT Sign Shop provided signs for every location that would distribute the vaccines.

- Mr. Labaj thanked the MCDOT staff for its expertise and assistance with the Interoperability Communication Tabletop exercise conducted last week to test the County's new communication system (EOC).
- Several Committee members attended a Fleming Road meeting at the McHenry County College on May 3, 2010 and offered a brief update regarding comments, concerns and input from the residents.

**EXECUTIVE SESSION – Land Acquisition, Meeting Minutes and Pending Litigation**

On a motion by Ms. Salgado, seconded by Ms. Peschke, the Committee went into Executive Session at 9:45 A.M. to discuss land acquisition, pending litigation and review meeting minutes.

A roll call vote was taken with all members present voting "yes"; motion carried.

**REGULAR SESSION**

On a motion by Ms. Salgado, seconded by Mr. Breeden, the Committee went into Regular Session at 10:27 A.M.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairperson Miller noted that "no action" was taken in Executive Session.

The Executive Session Meeting minutes of April 7, 2010 were reviewed and by direction of the Committee will be forwarded to the State's Attorney Office (SAO) for review and release.

**MEMBER COMMENTS**

Mr. Dvorak commented that the presentation offered at today's meeting by Applied Research Associates was most informative and suggested that the same presentation be offered to the County Board.

**NEXT MEETING DATE & LOCATION**

8:15 A.M. on May 19, 2010 – McHenry County Division of Transportation

**ADJOURNMENT**

On a motion by Ms. Salgado, seconded by Mr. Ryan, the meeting adjourned at 10:29 A.M.

A voice vote was taken with all members present voting "aye"; motion carried.