

VALLEY HI COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF TUESDAY, MARCH 18, 2010

Chairman Dvorak called the Valley Hi Committee meeting to order at 10:00a.m. The following Committee Members were present: Ed Dvorak; James Heisler; James Kennedy; and Kathleen Bergan Schmidt and John Hammerand. Marc Munaretto and Mary McCann were absent. Also in attendance: Peter Austin, County Administrator; Bob Yearian and John Smith, Revere Healthcare; Tom Annarella, Valley Hi Administrator; interested public and the press.

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| Ed Dvorak, Chairman | |
| John Hammerand | James Heisler |
| James Kennedy | Mary McCann |
| Marc Munaretto | Kathleen Bergan Schmidt |

MINUTES

Committee members reviewed the minutes of February 11, 2010 and February 16, 2010. Ms. Schmidt made a motion, seconded by Mr. Kennedy to recommend approval of the above minutes as submitted. The motion carried with all members present voting aye on a voice vote.

PRESENTATIONS

Initial thoughts from Tom Annarella: Mr. Annarella, the new Valley Hi Administrator, joined committee members to provide an update on his first week as the Valley Hi Administrator. He stated that it has been a mind numbing week. He stated that Revere Healthcare has done a great job at the facility though he stated that there is room for improvement as well. He has been welcomed with open arms and has received a wonderful welcome to the new facility. Committee members requested Mr. Annarella make it a priority to get to know the residents and their families.

PUBLIC COMMENT: None

NEW BUSINESS

Update on the Director of Nursing Search: Committee members were informed that interviews for the new Director of Nursing has been scheduled for next Monday. Four interviews have been scheduled at this time. Mr. Yearian stated that he expects that the new Director of Nursing will be required to provide a two week notice so it is expected that the new employee would start within two weeks from the time their notice is given.

OLD BUSINESS

None

Chairman Dvorak stated that Mr. Austin, the County Administrator should be joining the meeting shortly in order to finish the business of the committee today. He requested that the Reports to the committee moved forward to allow time for Mr. Austin to complete his current meeting.

REPORTS TO COMMITTEE

Mr. Smith and Mr. Yearian joined committee members to provide their reports to the committee. Mr. Smith stated that there were some added expenses noted on the monthly expense sheet. These expenses are the result of OPED (Other posted employment benefits). Because of healthcare rights, they are required to show this as an expense. For 2009, \$42,000 was added as an expense. They will now budget on a monthly basis, \$3,500 per month for these expenses.

It is hopeful that Medicare residents will increase in the next couple of months. Nothing dramatic has taken place. Because of increased expenses, there are increases shown for insurance and housekeeping.

Concern was voiced on what is going on at the State level. At this time it is now known how the State Budget will affect Valley Hi. Most of the funds received are from the Federal Government so these funds should not be affected. As long as the State is forwarding the pay to the Counties, they get more funding. It is in their best interest to make these payments. It is important that personnel keep an eye on what is going on at both the Federal and State levels.

Mr. Yearian presented his report to the committee. He reported that the bottom line at the facility is affected by the resident census. In the past there has been a higher private pay census. This line has decreased slightly. The facility will see an ebb and flow at the facility because most private pay residents do not stay as private pay for too long. When their personal funds run out they are transferred to Medicaid residents.

Mr. Yearian reported there were 6 terminations in January and 4 in February, which includes the Director of Nursing. He stated that he expects the annual survey to take place in the near future. The State has not come to the facility yet. They are currently recruiting for the DON (Director of Nursing position).

Approved 5.13.10

Mr. Yearian reported that they are adjusting work processes at the facility because of two recent minor injuries. They are working with Risk Management to address their direct care issues.

Chairman Dvorak called for a five minute recess at 10:18a.m. until the County Administrator could join the committee.

Mr. Austin joined the committee and the meeting reconvened at 10:23a.m.

Transition from Revere Contract: Mr. Austin joined committee members to provide details on the transition from Revere Healthcare back to the County. He stated they have erred on the side of caution in order to make sure the new Administrator was in position prior to Revere Healthcare turning back the reins of Valley Hi to the County. The Revere Healthcare contract requires the County give them a 60 day notice. Mr. Austin reported that a meeting has been scheduled for Monday morning with Grant Shumway of Revere Healthcare to give the official 60 day notice. A simple written notice is all that is required. Mr. Austin stated they will be discussing how to best use the services of Revere Healthcare for the next 60 days. They will also discuss Medicare marketing and what will be needed to move this program forward. Chairman Dvorak stated he would like to attend this meeting as well. After discussion, Mr. Hammerand made a motion, seconded by Mr. Kennedy to recommend Mr. Austin give the County's 60 day notice to Revere Healthcare at their meeting on Monday March 22nd. The motion carried with all members present voting aye on a roll call vote (Hammerand, Heisler, Kennedy, Schmidt, Dvorak)

Operating Board recruitment activities: Committee members entered into discussion regarding the transition to the Operating Board. A secondary contract is being proposed to Revere Healthcare for marketing purposes only. This would be a short term project only. The County Board has elected for an operating board with County Board oversight. A press release has been created for release on March 1st regarding the openings on the operating board. The County is looking for interested parties for the operating board. It is important that the work get out regarding these openings. Applications are available on line. They will be accepted until the end of April. Interviews will then be scheduled in May with the recommendations going before the County Board in June. Selection of this board falls to the Valley Hi Committee. Committee members stated they would be looking for guidance for the types of persons needed on the board. They questioned Mr. Annarella and his recommendations for appointments on the board. He stated there should be at least one or two medical based persons that are trained in senior issues as well as others that may have knowledge of nursing home functions. The remaining members should be open members of the public. This will allow for a good balance of people with knowledge of how nursing homes run. There will be a target date of June to get the board up and running. The applicant could be interviewed by the Valley Hi Committee during their May meeting. The first operating board meeting could be scheduled as a joint meeting with the Valley Hi Committee so they can set the work plan for the operating board. Chairman Koehler stated this was a good pace to move this issue forward.

EXECUTIVE SESSION

None

ADJOURNMENT

Mr. Hammerand made a motion, seconded by Ms. Schmidt to adjourn the meeting at 10:38a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD/COMMITTEE ACTION:

Recommend Mr. Austin give Revere Healthcare a 60 day notice beginning March 22nd.