

**MCHENRY COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**  
**MEETING MINUTES**  
**November 15, 2012**

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order November 15, 2012, at 9:04 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

**MEMBERS IN ATTENDANCE:** Chairman Art Weber, Director David Christensen, Chief Ken Caudle, Sgt. Chip Amati, Sgt. Rich Solarz, Suzanne Artinghelli, Linda Luehring, Deb Palmsiano, and Mike Vest.

**MEMBERS ABSENT:** Chief Tom Sanders, D.C. John Birk, Undersheriff Andy Zinke, and Private Citizen John Shay.

**STAFF IN ATTENDANCE:** Tiki Carlson, Coordinator

**VISITORS:** Brian Knop, MCSO; Mary Christiansen, ALFPD.

**ADDITIONS OR CORRECTIONS TO THE MINUTES:** None

**MOTION:** by Linda Luehring, second by David Christensen, to accept the October 18, 2012 minutes. All members present voted AYE. Motion passed.

**CORRESPONDENCE:** None.

**TREASURER REPORT:** The Treasurer's report was submitted. Balance as October 31, 2012 was \$2,894,653.21 in the General Account.

**MOTION:** by David Christensen, second by Cheif. Ken Caudle, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Caudle, Christensen, Luehring, Palmsiano, Solarz, Vest, and Weber. Members voting NAY: none. Motion passed.

**BILLS:** Monthly bills were submitted.

**MOTION:** by David Christensen, second Linda Luehring, to approve the 290001 expenditures in the amount of \$103,722.92 for the month of November. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Caudle, Christensen, Luehring, Palmsiano, Solarz, Vest, and Weber. Members voting NAY: none. Motion passed.

**COMMITTEE REPORTS:**

**FINANCIAL:** No Report

**TECHNICAL:** Chief Caudle advised McHenry City is working on the Federal dual authentication requirements and looking at implementing NetMotion.

Brian Knop provided an update on the PageGate project. Due to a number of issues, we will not be implementing the PageGate software. Ryan has developed a solution that creates an XML file from CAD and processes it through to route to agencies E-Dispatch members. A number of fire departments are receiving the text messages.

**PERSONNEL:** The final draft of the Voorhees report will be emailed to all board members after the meeting.

There are some key points that need to be addressed, one being office space. Chairman Weber is looking for staff to draft a letter to the county board or county administrator advising the ETSB is looking for any space available to relocate the administrative office.

Other items discussed included mentoring, strategic planning, and facilitation of the board.

**TRAINING:** Suzanne Artinghelli informed the board the second EMD meeting took place this week with Cindy Amore, and she is encouraged by the progress. She advised PSAP's should send in all training hours to Cindy and she will work with each agency to determine what can be used for recertification. It is the opinion of the committee to move forward with vendor demonstration. It was the direction of the Chairman for the Training Committee to participate in the demos and report back to the ETSB with their recommendation.

Training for the selected product will be in 2013, and rolled out to the PSAP's accordingly. We will work with TriTech to determine what vendors they already have an established interface for. Chief Caudle advised he has not heard anything further regarding the grant application.

**PSAP:** no report

**DISCUSSION/INFORMATION:**

Six of the at&t T-1 accounts are in need of renewal. A 36-month and 60-month quote analysis was provided to the members for review. The recommendation for the 3 year contract was made by staff as there is concern of network configuration changes happening that would result in termination fees being assessed.

**MOTION:** by David Christensen, second by Chief Ken Caudle, to approve the 36 month contracts for the six T-1's up for renewal, and to allow the coordinator to renew any additional contracts for the same term. Members voting AYE: Amati, Artinghelli, Caudle, Christensen, Luehring, Palmsiano, Solarz, Vest, and Weber. Members voting NAY: none. Motion passed.

**MOTION:** by David Christensen, second by D.C. Ken Caudle, to adjourn at 9:43 AM. All members present voted AYE. Motion passed.

**The next meeting is Thursday December 20, 2012**  
**\*\*10:00 AM Crystal Lake Police Department\*\***