

From: webmaster@mchenrycountyil.gov
To: [workforcesolutions-MB](#)
Subject: McHenry County, IL: New Job Posting Form Submission
Date: Wednesday, October 14, 2020 3:35:40 PM

A new entry to a form/survey has been submitted.

Form Name: Workforce - Job Posting Form
Date & Time: 10/14/2020 3:28 PM
Response #: 445
Submitter ID: 72875
IP address: 162.158.74.74
Time to complete: 1 min. , 37 sec.

Survey Details

Page 1

Company Information:

Company Name: Sustainable Staffing Inc
Contact Person: Andy Hernandez
Contact Person Title: Talent Acquisition
Company Address: 719 Ridgeview Drive Suite A
Phone Number: 815 560 0037
Email Address: jobs@sustainablestaffinginc.com

Job Information

Job Title:

Entry Level Assembler

Job Description:

We are hiring Entry Level Assembly Workers for our facility in Hebron, IL. This manufacturing position entails assembly of vinyl, plastic, and composite wood shutters. Our Assemblers enjoy weekly pay, attendance bonuses, and paid training.

Hours: Monday - Friday

6am - 2:30pm

Wage: \$11.50 per hour

Assembler Duties & Responsibilities:

- Checks orders from special instructions.
- Stocks assembly work station with needed material.

- Checks quality of pre-fitted rails and tops.
- Inserts louvers and center, assembles bottom to complete shutters using air or electric stapler.
- Cuts panel to exact size using radial arm saw. Inserts panels along with tops, centers and bottoms and stapling into place.
- Inspects finished shutter for any flaws and makes correction if needed.

Is a High School Diploma or GED required?

(o) No

Are bi-lingual skills helpful?

(o) No

If yes, what language?

Not answered

Experience and Skills Required:

Assembler Qualifications & Requirements:

- Must be able to interpret work orders.
- Must be able to lift up to 30 pounds unassisted.
- Must know how to use tape measure.

Hours and Days: Monday - Friday 6am - 2:30pm

Full or Part Time: Full Time

If interested, applicant should apply by:

- Calling
- Applying in Person
- Apply Online

Website URL for online applications:

sustainablestaffinginc.com

Thank you,
McHenry County, IL

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