



McHenry County
Department of Planning and Development

OFFICE: McHenry County Admin. Bldg.
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Woodstock, Illinois 60098



Community Development
Division

www.mchenrycountyil.gov/cd

Ph: 815-334-4560 Fax: 815-334-4608

mchenrycountycomdev@mchenrycountyil.gov

HOME Investment Partnerships Program (HOME) Concept Paper

Before you Begin:

McHenry County requires the submission of the Concept Paper by all applicants along with the later submission of a Full Application should potential funding be made available. This provides our Community Development Division office an understanding of the nature of your application and the intent of your proposed project, yet imposes less of a time investment in terms of completion.

Submission Instructions:

Concept Papers should be dropped off at the Community Development Division office, located in Suite 208 at 667 Ware Road, Woodstock, IL 60098 or emailed to ACStuckey@mchenrycountyil.gov no later than **12:00 pm CST October 30, 2020.**

Potential subrecipients should be prepared to present their project at the Community Development and Housing Grant Commission tentatively scheduled for November 17, 2020 (time TBD).

While this Letter reflects a wide variety of HOME activities, potential subrecipients should refer to the McHenry County 2015-2019 Consolidated Plan to familiarize themselves with activities that had been prioritized for McHenry County.

Questions should be addressed to Hans Mach, Community Development Administrator, at HDMach@mchenrycountyil.gov. The Community Development Division office can be reached at (815) 334-4560, option 5.

Reminder: All Concept Paper submissions are due to the McHenry County Community Development Division office by no later than 12:00 pm CST on October 30, 2020. Late Concept Papers will not be accepted.

Name of Organization:

Organization's address:

Project/Program name:

Amount requested:

Program Contact name:

Program Contact title:

Program Contact email:

Program Contact phone number:

Type of Application (Select all that apply for this project)

Homebuyer/Homeowner

Acquisition, Rehabilitation, Resale

Acquisition, New Construction, Resale

Rehabilitation, Resale

New Construction, Sale

Infrastructure site prep for new housing

Lease purchase development

Rental Housing

Acquisition, Rehabilitation, Rental

Acquisition, New Construction, Rental

Rehabilitation, Rental

New Construction, Rental

Infrastructure site prep for new housing

Tenant-Based Rental Assistance

TBRA Security Deposits

Rental Assistance

CHDO Assistance

CHDO Operating Funds

Note: Owner-Occupied Rehabilitation project type will not be accepted this funding round

I hereby certify that all information contained in the submission is true and accurate to the best of my knowledge and agree to comply with all requirements of the program if awarded and accepting of funds

Program Contact's signature:

11. In knowing PY 2020 HOME funding will not be available until October 1, 2020, please detail the timeline for the proposed activities. (Character limit: 2,000)

12. Will supportive services be provided to clients involved in these activities? If yes, please briefly describe the services. (Character limit: 750)

13. Please explain any use of Minority Business Enterprises, Women Business Enterprises or LEED in the proposed activities. (Character limit: 250)

14. Briefly report any additional information that will assist the Community Development and Housing Grant Commission in making a funding recommendation toward you project (Character limit: 1,000)

15. The following documents must be completed and submitted with this Concept Paper. Documents can be found at www.mchenrycountyil.gov/CD.

- a. Financial Management Rider
- b. Organizational Capacity Statement
- c. Performance Measures
- d. Statement of Faith-Based Organizations
- e. Subpart K Requirements
- f. Super-Circular Audit Requirements