

From: webmaster@mchenrycountyil.gov
To: [workforcesolutions-MB](#)
Subject: McHenry County, IL: New Job Posting Form Submission
Date: Tuesday, September 8, 2020 4:43:24 PM

A new entry to a form/survey has been submitted.

Form Name: Workforce - Job Posting Form
Date & Time: 09/08/2020 4:43 PM
Response #: 422
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Survey Details

Page 1

Company Information:

Company Name: Sustainable Staffing
Contact Person: Heather Zenaty
Contact Person Title: Talent Acquisition
Company Address: 719 Ridgeview Drive McHenry
Phone Number: 815 560 0037 ext 2047
Email Address: heatherz@sustainablestaffinginc.com

Job Information

Job Title:

Assembler

Job Description:

Assembly Positions

Hebron, IL; Posted in Richmond, IL for wider candidate pool

Monday to Friday - 6am - 2:30pm

Wage \$11.50 per hour

We are searching for assembly workers for our facility in Hebron, IL. This manufacturing position requires assembly of shutters from orders as directed by the lead person. Assemblers will enjoy weekly pay, paid time off, and affordable benefits within this position.

Assembler Responsibilities:

- Checks orders from special instructions.
 - Stocks assembly work station with needed material.
 - Checks quality of pre-fitted rails and tops.
 - Inserts louvers and center, assembles bottom to complete shutters using air or electric stapler.
 - Cuts panel to exact size using radial arm saw. Inserts panels along with tops, centers and bottoms and stapling into place.
 - Inspects finished shutter for any flaws and makes correction if needed.
 - Must maintain a neat and clean work area.
- Assembler Requirements:

- Must be able to interpret work orders.
- Must be able to lift up to 50 lbs unassisted.
- Bending, twisting, and reaching are required movements for this position.
- Must know how to use tape measure.
- Must be willing to learn how to use ultrasonic welder and router.
- Must be able to read and speak English.

Job Type: Full-time

Pay: \$11.50 per hour

Is a High School Diploma or GED required?

Yes

Are bi-lingual skills helpful?

Yes

If yes, what language?

Spanish

Experience and Skills Required:

- Must be able to interpret work orders.
- Must be able to lift up to 50 lbs unassisted.
- Bending, twisting, and reaching are required movements for this position.
- Must know how to use tape measure.
- Must be willing to learn how to use ultrasonic welder and router.
- Must be able to read and speak English.

Hours and Days: Monday-Friday 6am-2:30pm

Full or Part Time: Full Time

If interested, applicant should apply by:

- Calling
- Emailing Resume
- Apply Online

Website URL for online applications:

<https://sustainablestaffinginc.com/>

Thank you,
McHenry County, IL

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