



**McHenry County Workforce Investment Board Meeting**  
**Wednesday, May 20, 2020, 7:30 AM**  
**Virtual Zoom Meeting**

**1. Call to Order**

**1.1 Roll Call**

- WIB Chairman Dave Niehus presided over the meeting. He called the meeting to order at approximately 7:30AM.
- Kerrie Johnson took the roll call, and a membership quorum was present.

**1.2 Member Updates**

- Dave introduced Bill Eich from the Crystal Lake Chamber of Commerce who is replacing Philip on the board.

**2. Public Comments – Dave Niehus**

- None

**3. County Recovery Plan Presentation – Scott Hartman**

- Scott did a short presentation on the McHenry County Covid-19 Recovery Plan. As part of the planning process of the recovery plan, he asked for volunteers to be included in a stakeholder's discussion regarding the ongoing recovery planning. He also asked everyone to take a look at the questions that were sent out and send responses to either Jeff or Julie. (Documents attached)

**4. Consent Agenda (VOTE) – Dave Niehus**

- Dave asked if there were any changes and or comments to the consent agenda. There were none.
  - Motion to approve made by Sandra Pierce
  - 2<sup>nd</sup> by Meaghan Romer
  - All in favor
  - **Motion Approved**

**5. PY20 Budget (VOTE) – Jeffery Poynter**

- Jeff explained that the PY20 fund allocations have been released. The total allocation for LWA#2 is \$1,648,719.00 which is an increase over last year's allocations. The only areas to see a reduction in allocations was Will, Cook and Kane Counties. We are not asking to move any of the allocations between funding streams this year.
- Jim McConoughey asked if the Workforce will be receiving any money from the proposed Covid grants and would be looking at a budget amendment. Julie responded saying at this time there are a few grant opportunities due to Covid but we are waiting to hear what the specific requirements are as we don't want to have to give any money back. If we were awarded additional funds, yes we would have to do an amendment. Jim also asked with the unemployment numbers much higher, is there a feel to shift money? Julie stated that we are allowed to move between funding streams if needed, but at this time they feel comfortable with the allocations.
  - Motion to approve made by Jim McConoughey
  - 2<sup>nd</sup> by Jenny Herman
  - All in favor
  - **Motion Approved**

**6. Local Area Adult Priority of Service Income Levels (VOTE) – Julie Courtney**

- Julie explained that the state released their Lower Living Standard Income Levels. The board previously voted to include “Individuals that are at 200% of the current 100% Lower Living Standard income level (LLSIL)”. Julie explained that we updated this service policy to reflect 200% of the new LLSIL that were released.
  - Motion to approve made by Gary Reece
  - 2<sup>nd</sup> by Doug Potts
  - All in favor
  - **Motion Approved**

**7. Initial Certification of Training Provider (If Ready) – Jeffery Poynter**

- Jeff explained that we are working with a new training provider Tooling-U to provide virtual training in different aspects of manufacturing. At this time they are not ready to submit for certification and will continue to work on it.

**8. One Stop Certification Report – Jeffery Poynter**

- Jeff explained that the Department of Labor (DOL) requires One Stop Centers to certify every 3 years. We have had 2 meetings with the One Stop Certification Task Force and have finished going through 1 section of the certification. We have another meeting scheduled and will continue to meet weekly until it is complete. The certification is due to the state by June 30<sup>th</sup>.

**9. Other Business – Dave Niehus**

- The Paycheck Protection money still has money available. This program provides up to 8 weeks of payroll reimbursement and 25% of overhead.
- Jeff stated that we currently have 2 open RFP’s on the website. One is for the Young Adult Program and the other is for Adult Career Services. Responses are due back the beginning of June.
- We have also Bruce Bennett’s current “Internet Job Seeker Series” contract. This program has been very well received and had great attendance. Bruce also works really well with the career planners.
- We are currently looking at reopening the Workforce Center soon. We are reviewing and discussing best practices. Best case we will open June 1<sup>st</sup> requiring face masks, installing counter shields, hand sanitizing stations, etc. We are looking at limiting the amount of people in the center.
- Jim McConoughey stated that a taskforce was created by Jack Franks to develop crisis communications. Shout out to Bill with the Crystal Lake Chamber of Commerce for working with every industry on how to reopen. PPE is going to be a huge component going forward along with getting testing in place.

**10. Next Meeting: July 15, 2020; 7:30AM; Virtual Zoom Meeting**

**11. Meeting Adjourned 8:21 am**

**Attendance**

<b>Name</b>	<b>Representing / Agency</b>
1. Kurt Beier	First Institute
2. Julio Capeles – Delgado	McHenry County College
3. Charlene Choklad	Northwestern
4. Julie Courtney	McHenry County Workforce Network
5. Mary Donner	Pace
6. Bill Eich	Crystal Lake Chamber of Commerce
7. Catherine Jones for Dr. Clinton Gabbard	MCC
8. Jenny Herman	JA Frate
9. Bruce Laubinger	Atlantic Track
10. Bob Lueders	Radicom
11. Maria Martinez-McKinley	DRS
12. Jim McConoughey	MCEDC
13. Sandra Meza	DHS
14. Derik Morefield	City of McHenry
15. Dave Niehus	CRV Electronics
16. Sandra Pierce	Phoenix Woodworking
17. Doug Potts	IDES
18. Gary Reece	Heartland Cabinetry
19. Meaghan Romer	MercyHealth
20. Josh Sajtár	IBEW Local 117
21. Kyra Tillman	BTM Industries
<b>22. Others / Guests</b>	
23. Jeffery Poynter	MCWNB
24. Kerrie Johnson	MCWNB
25. Scott Hartman	McHenry County
26. Dennis Sandquest	McHenry County
27. Doug Martin	City of McHenry
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# McHenry County COVID-19 Recovery Plan

## Planning Process and Schedule

1. Define the planning purpose, objectives, and sectors (on-going)
2. Define the sectors and identify stakeholders (on-going)
3. Stakeholder Meetings #1: Brainstorm Ideas (05/18 - 05/29)
  - a. What does this sector include? Why is it important? How has it been impacted by the pandemic?
  - b. How does Restore Illinois impact this sector?
  - c. What federal/state/local involvement is required to reopen this sector?
  - d. What are the short term guidelines for the safe operation of this sector?
  - e. What long term actions should be taken to make this sector more resilient to future pandemics?
  - f. For each sector, is there a “New Norm” that will be achieved upon “Full Recovery”? What does that specifically look like?
  - g. What metrics or indicators can be used to document that this sector has successfully recovered from the impacts of the Covid-19 pandemic?
4. Draft Plan Sectors (05/20 – 06/05)
5. Stakeholder Meetings #2 (06/01 – 06/12)
  - a. Review plan for sector
6. Revise Plan based on Stakeholder Review (06/08 – 06/19)
7. Publish Plan (06/22)