

McHenry County Emergency Telephone System Board Meeting Minutes September 19, 2019~

Chairman David Christensen called the McHenry County Emergency Telephone System Board to order September 19, 2019, at 9:00 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Tyson Bauman, Chief Bucci, Chairman David Christensen, Chief Pat Finlon, A. C. Fritz, Jason Kern, Brian Knop, D.C. Tom Kotlowski, D.C. Jeff Parsons and D.C. Steve Spraker

MEMBERS ABSENT: Chief John Birk, Pat Hughes, and Chief Mark Krause

STAFF IN ATTENDANCE: Tiki Carlson, 911 Coordinator and Jill Garza, Administrative Assistant III

VISITORS: Jeremy Morris, MCSO; Jenny Synek, NERCOM; Don Burr, SEECOM and Dominick Storelli, Motorola

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Chief Finlon, second by D. C. Spraker, to accept the August 15, 2019 minutes. All members present voted AYE. Members voting NAY: none. Motion passed.

PRESENTATION: None

CORRESPONDENCE: Tiki advised the Solacom contract has been signed and executed.

TREASURER REPORT: The Treasurer's Report for August was submitted. Balance as of August 31, 2019 was \$7,441,961.37 in the General Account.

MOTION: by Jason Kern, second by D.C. Spraker, to accept the August Treasurer's Report as submitted and place it on file for future audit. A roll call vote was taken. Members voting AYE: Bauman, Bucci, Christensen, Finlon, Fritz, Kern, Knop, Kotlowski, Parsons and Spraker. Motion passed.

BILLS: Monthly bills for September were submitted.

MOTION: by D.C. Spraker, second by D.C. Bauman, to approve the 2900 expenditures in the amount of \$8,764.44 and the 2910 expenditures in the amount of \$243,901.00. Members voting AYE: Bauman, Bucci, Christensen, Finlon, Fritz, Kern, Knop, Kotlowski, Parsons and Spraker. Motion passed.

FINANCIAL: A Finance Committee meeting is scheduled for September 24 at 1:00 pm at the McHenry Police Department. Due to conflicting schedules Chief Finlon asked to have this meeting rescheduled at a different date/time.

TECHNICAL: None

PERSONNEL: Chief Finlon and Tiki are reviewing the vacant position within the ETSB to determine if a different skill set is needed.

TRAINING: None

PSAP: Jason Kern and D.C. Spraker are working with U.S. Digital on reported issues. A suggestion for a site visit from U.S. Digital was discussed.

DISCUSSION: None

INFORMATION ITEMS: Jason Kern and Chief Finlon would like to set up a meeting with Motorola to discuss future needs of the ETSB. This will be reviewed with the Finance Committee and added to the Capital Improvement Plan.

D.C. Kotlowski inquired if Solacom is meeting the deadlines outlined by ETSB. Tiki advised the milestones are being met. An invoice for the 25% paid upon execution has been received and processed for payment. Solacom is performing site visits at the three PSAP's following the ETSB meeting today. ETSB has not received any correspondence from NINJA. Tiki will reach out to the States Attorney.

EXECUTIVE SESSION: None

MOTION: by Chief Finlon, second by D.C. Bauman to adjourn 9:19 AM. All members present voted AYE. Motion passed.

<p>The next meeting is Thursday, October 17, 2019 9:00 AM – Woodstock Police Department</p>
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