

**McHenry County Emergency Telephone System Board Meeting Minutes
September 17, 2020**

Chairman David Christensen called the McHenry County Emergency Telephone System Board to order September 17, 2020, at 9:03 AM *via ZOOM remote meeting* in Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Chief John Birk, Chief John Bucci, Chairman David Christensen, Chief Pat Finlon, AC Paul Fritz, Pat Hughes (left meeting at 9:29 a.m.), Jason Kern, Brian Knop, DC Jeff Parsons and DC Steve Spraker

MEMBERS ABSENT: DC Tyson Bauman, DC Tom Kotlowski and Chief Mark Krause

STAFF IN ATTENDANCE: Tiki Carlson, Director and Jill Garza, Administrative Coordinator

GUESTS: Jennifer Synek, NERCOM and Don Burr, SEECOM

ADDITIONS OR CORRECTIONS TO THE MINUTES:

MOTION: by Chief Finlon, second by Chief Birk to accept the August 20, 2020 minutes as presented. A roll call vote was taken. Members voting AYE: Birk, Bucci, Christensen, Finlon, Fritz, Hughes, Kern, Knop, Parsons and Spraker. Motion passed.

PUBLIC INPUT: None

PRESENTATION: None

CORRESPONDENCE: None

TREASURER REPORT: The Treasurer's Report for August 2020 was submitted. Balance as of August 31, 2020 was \$9,020,540.29 in the General Account.

MOTION: by DC Spraker, second by Jason Kern, to accept the August Treasurer's Report as submitted and place it on file for future audit. A roll call vote was taken. Members voting AYE: Birk, Bucci, Christensen, Finlon, Fritz, Hughes, Kern, Knop, Parsons and Spraker. Motion passed.

BILLS: Monthly bills for September were submitted.

MOTION: by Chief Birk, second by Chief Finlon, to approve the September 2900 expenditures in the amount of \$8,770.64 and the 2910 expenditures in the amount of \$101,717.16. A roll call vote was taken. Members voting AYE: Birk, Bucci, Christensen, Finlon, Fritz, Hughes, Kern, Knop, Parsons and Spraker. Motion passed.

FINANCIAL: None

TECHNICAL: None

PERSONNEL: None

TRAINING: None

PSAP: Jason Kern would like to schedule a PSAP meeting on October 7th. Tiki requested agenda items for the meeting.

DISCUSSION: DC Spraker stated the Fire Records Management System went out for bid. Three RFP responses were received. Demos took place on August 27th and 28th.

MOTION: by DC Spraker and second by Pat Hughes to award the bid to ESO and enter into contract negotiations, not to exceed \$85,000.00 per year. A roll call vote was taken. Members voting AYE: Birk, Bucci, Christensen, Finlon, Fritz, Hughes, Kern, Knop, Parsons and Spraker. Motion passed.

Director Carlson has contacted the McHenry County Sheriff's Office garage in reference to repairs needed on the 2006 Uplander. The repairs exceed the value of the vehicle.

MOTION: by DC Spraker and second by Brian Knop to approve the purchase of replacement ETSB vehicle, not to exceed \$29,113.26. A roll call vote was taken. Members voting AYE: Birk, Bucci, Christensen, Finlon, Fritz, Hughes, Kern, Knop, Parsons and Spraker. Motion passed.

INFORMATION ITEMS: David Christensen advised the IPSTA Conference is being held virtually this year on October 26 and 27th. Tiki stated registration is free and there is talk of Continuing Education Hours being offered.

Director Carlson advised Dominick from Motorola is working on their migration plan and will have an update prior to the meeting.

Director Carlson will be participating in the Executive Board and Legislative Committee meeting in reference to SB3449 regarding emergency medical service for individuals experiencing a mental or behavioral health emergency.

SMART911 will be going live next week. A press release will sent out for publication.

Chief Finlon thanked Randy Sinitean for the Reports he created and submitted. He stated they were very helpful and greatly appreciated.

David Christensen will schedule the Committee Meetings for October 7th to be held virtually.

EXECUTIVE SESSION: None

MOTION: by DC Spraker, second by Chief Finlon to adjourn at 9:34 AM. All members present voted AYE. Motion passed.

The next meeting is Thursday, October 15, 2020

Location TBD

9:00 AM