

**AGENDA**  
**FINANCE AND AUDIT COMMITTEE**  
**TUESDAY, JANUARY 24, 2012 – 9:30 A.M.**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road – County Board Conference Room**  
**Woodstock, IL 60098**

- 1.0 Call to Order
- 2.0 Minute Approval
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 New Business
  - 5.05 Resolution Authorizing Entering into a Contract with Paper 101 for the Purchase of Copy Paper for McHenry County Government
  - 5.10 Resolution Authorizing Entering Into a Contract with Carahsoft Technology Corporation for Agenda Management/Webstreaming Services and a Budget Line Item Transfer in the Non-Departmental Fiscal Year 2012 Budget
  - 5.15 Resolution Authorizing an Emergency Appropriation to Re-Appropriate Into Fiscal Year 2011-2012 the Rolled Forward Encumbered Budget Dollars from Fiscal Year 2010-2011
- 6.0 Old Business
- 7.0 Reports to Committee, as applicable
  - 7.05 2011 Outstanding Liabilities/Insurance Liability Fund
  - 7.10 Revolving Loan Fund Update (not in packet)
  - 7.15 Auditor's Report
  - 7.20 Contingency Reports
  - 7.25 Economic Development Corporation
  - 7.30 Convention & Visitors Bureau
- 8.0 Future Topics
- 9.0 Executive Session (as necessary)
- 10.0 Adjournment

**FINANCE AND AUDIT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road**  
**Woodstock IL 60098**

MINUTES OF TUESDAY, JANUARY 10, 2012

Chairman Breeden called the meeting to order at 8:30a.m. The following Committee members were present: Scott Breeden; Mary Donner; Mary McCann and Tina Hill. Jim Heisler arrived at 8:34a.m. Bob Bless and John Hammerand were absent. Also in attendance: Shannon Teresi, Auditor; Julie Courtney, Workforce Network; Jeff Poynter, WIB; Phil Dailing, Court Services; Dave Christensen, EMA; Cathy Link, Purchasing; Tom Sullivan, IT; representatives from Baker Tilly Virchow Krause, LLP; and the press. Mr. Pete Austin, County Administrator, Mr. Ralph Sarbaugh, Associate County Administrator-Finance and County Board Chairman Ken Koehler joined the committee at 9:55a.m.

Scott Breeden, Chairman	
Bob Bless	Mary L. Donner
John Hammerand	James Heisler
Tina Hill	Mary McCann

MINUTES

Committee members reviewed the committee minutes of the Finance and Audit Committee of January 3, 2012. Ms. Donner made a motion, seconded by Ms. McCann to recommend approval of the above minutes as presented. The motion carried with all members present voting aye on a voice vote.

PUBLIC COMMENT

None.

PRESENTATION

*Baker Tilly Virchow Krause, LLP:* Ms. Heather from Baker Tilly Virchow Krause, LLP, McHenry County's outside audit firm, joined committee members to provide an update on the Audit Plan Process. Ms. Christina Coyle joined Ms. Heather Acker for this report. Ms. Coyle is the manager working on this audit.

Mr. Heisler arrived at 8:34a.m.

The audit plan process started a couple of months ago. This is an external, independent audit that is provided for the County. This includes a statement on the CAFR report as part of the audit opinion that is included in the CAFR. The timing schedule began just after Thanksgiving. The letter provided reminds the County about the responsibilities of the audit. If any of the committee members should have any concerns that they feel should be brought to their attention as part of the audit plan Ms. Acker informed committee members that phone numbers have been included so they can be contacted.

Ms. Hill questioned when you review the Highway Improvement Plan Bond of \$50,000,000, some of the funding went to maintenance she asked where in the report are these expenditures shown? Ms. Acker stated that maintenance costs generally are not included in the report. These could be shown as an "offset". They could also provide compliance testing on this if requested. She stated she would make a note of this and look at this as part of their audit.

The report will look different this year. The fund balance will look different since the GASB requirements have changed and must include new definitions. The audit will be reviewed in detail with the committee at a later date. The report will now include five funding (5) categories, they are non-spendable (inventory), restricted (grants and bonds), committed (county board imposed), assigned (amounts set by management) and unassigned, which is the only component of the General Fund.

Ms. Acker again noted that if the committee members or any of the County Board members should have a question to please contact her.

NEW BUSINESS

*Resolution Authorizing Salary Increases for the Board of Review for the Fiscal Budget Year 2011-2012:* Ms. Donner made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Committee members stated that the Resolution states this increase is retroactive to 2010 they questioned why,

FINANCE AND AUDIT COMMITTEE

January 10, 2012

Page 2

when raises were not authorized that year. Chairman Breeden requested this Resolution be put aside until staff arrives to answer this question.

*Resolution Authorizing a Support Contract with VMWare Software:* Ms. Hill made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Mr. Sullivan reported that this is a contract that allows us to get updates and support for software that the county has used for the past ten years. The motion carried with all members present voting aye on a roll call vote (Donner, Heisler, Hill, McCann, Breeden)

*Resolution Authorizing Monthly Transactions for the Delinquent Tax Program:* Ms. Hill made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. The motion carried with all members present voting aye on a roll call vote (Donner, Heisler, Hill, McCann, Breeden). Ms. Hill questioned why this resolution is done monthly? They were informed that these are the properties that were not sold at the auction that are turned over to a broker to sell. The resolutions are brought forward when/if these properties sell.

*Resolution Authorizing Acceptance of a Modification to the Illinois Department of Commerce and Economic Opportunity Grant #11-681002 and Authorizing an Emergency Appropriation to the McHenry County Workforce Network Fy2012 Budget:* Mr. Heisler made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Committee members were informed that when the Federal Budget was approved, there were some questions on the intent of Congress on the set aside funds. They questioned if the set aside was for the whole year or the first quarter of the year. This is the reallocation of these remaining funds. These funding amounts are based on Department of Commerce and Economic Opportunity having to divide these funds among all State DCO's. These funds will be used for the Adult Dislocated Worker program, administration costs and training. The motion carried with all members present voting aye on a roll call vote (Donner, Heisler, Hill, McCann, Breeden)

*Resolution Authorizing Acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #11-653002:* Ms. Donner made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Committee members were informed that these funds are to be used to administer the Trade Adjustment Act. This program is administered locally and includes staff salaries. It was stated that the companies that are included in the program, can include some companies from out of the County. The personnel seeking services must live within McHenry County. The motion carried with all members present voting aye on a roll call vote (Donner, Heisler, Hill, McCann, Breeden)

*Resolution Authorizing Acceptance of a Modification to the Illinois Department of Commerce and Economic Opportunity Grant #10-662002:* Ms. Donner made a motion, seconded by Ms. McCann to recommend approval of the above Resolution as presented. Committee members were informed that these funds go along with the Trade Adjustment Act for administration costs to process the program. These are funds that are provided at the local level and are received every four months. The funds received are based on the number of individuals in the program. The motion carried with all members present voting aye on a roll call vote (Donner, Heisler, Hill, McCann, Breeden)

Mr. Poynter provided committee member the Workforce Investment Board's labor report with the quarterly update. Page 3 highlights the entire program year for the WIA program. The Adult dislocated worker program has put funds back into the economy by getting individuals back to work. 252 individual found employment which has equated to \$9.2 million dollars being put back into the economy. 48% of the program funds were used for direct training. Staff salaries are shown as these funds are used to administer the program, for payment processing and record keeping. All the funds are tied together so they have to track them. 252 people were eligible for WIA services. This does not include those individuals that came in seeking additional or other services. The return would be greater if these individuals could be tracked as well. They are trying to track all of the individuals that come through the center to use their services.

Committee members were invited to the WIB meetings. The meetings are held every other month, the third Wednesday of the month at 7:30a.m., in this facility. McHenry County Legislators will be attending the next meeting in order to discuss workforce and labor issues. If there are any questions of the committee please forward them to either Ms. Courtney or Mr. Poynter so they can be included in the program. The labor report is also provided on their website for those interested.

Draft 01 10 12

FINANCE AND AUDIT COMMITTEE

January 10, 2012

Page 3

Mr. Austin, Chairman Koehler and Mr. Sarbaugh joined the committee meeting at 9:55a.m.

Committee members brought back item #5.05 for consideration. A motion and second for the Resolution has already been made. Committee members questioned why the salary increases for the Board of Review members was retroactive to 2010. They were informed that this Resolution was forwarded by the Department and they must have used an old Resolution for an outline. This seems to be a scrivener's error and the resolution will follow county policy. They stated they will make sure the Resolution has been corrected before forwarding it to the County Board for consideration. The motion carried with all members present voting aye on a roll call vote (Donner, Heisler, Hill, McCann, Breeden)

Mr. Austin, Mr. Sarbaugh and Chairman Koehler joined the committee meeting at 9:55a.m.

*Discussion – Budget Task Force:* Committee members entered into a discussion regarding the formation of the budget task force. This committee was formed in order to get more information to the County Board members prior to the meeting that approves the budget in November. Chairman Breeden noted that they are not trying to micro-manage the budget process but are trying to get this information out prior to getting the budget approved.

The difference between the Budget Task Force and the Finance and Audit Committee is that the Task Force will be comprised of the chairman of the standing committees. This will allow the chairman to provide information to their standing committees. This will allow each committee to know how the budgets may affect them at the committee level. This will bring discussion among the board members at all levels so they will know their responsibilities as they move through the budget process.

Previously the chairman of the committees did not feel they were provided an opportunity to be involved in the preliminary budget process. Everyone on the Board is invited to attend these meetings. The Budget Task Force will be separate from the Finance and Audit Committee in order to provide a more focused attention to the budget.

The Budget Task Force will meet once a month in February, March, April and May. It is hopeful that the new budget policies will be adopted by the end of May. The first meeting, scheduled for Friday February 9<sup>th</sup>, will review McHenry County's Financial Picture. The meeting will provide information on understanding the Financial Model of the County, Review the Capital Projects Budget, Review the Current Debt and debt financing. At the March 10<sup>th</sup> meeting the task force will review the County's Compensation Program. This will comprise both union and non-union personnel. They will also review Health Insurance as well as other benefits and IMRF & SLEP. They will spend time talking about pensions, how they are funded and the impact they have to the County's budget. At the meeting on April 13<sup>th</sup>, the meeting will consist of the Budget Development Process. This will involve Budget Supplemental Review and the Recommendation Process. They will have a discussion on how to keep the committees engaged with the budget process. The process was implemented prior to Mr. Austin joining the County though concerns addressing the policy seemed to have been pulled from the current economic turmoil. We now have to make sure we take the necessary steps to protect the AAA bond rating that was achieved. The final meeting scheduled for May 11<sup>th</sup> will review the FY13 Budget Policy. They will provide broad goals as well as make a decision on the CPI. They will set wages as well as set goals in May as they enter the budget process. The meetings have been scheduled for the 2<sup>nd</sup> Friday of the month at 8:30a.m. for those interested in attending.

The recommendations will be forwarded to the Finance and Audit Committee in May. Recommendations on the budget process will still come from the standing committee. Committee members agreed this was a good idea and included good topics. They stated they would like them to make a decision on the levy as well. Committee members liked the inclusion of this process and stated that it is a good idea to get this information out to the County Board members earlier in the process and will help prevent last minutes changes to the budget. It was suggested that this information be provided at the Strategic Planning meeting.

Committee members asked if the budget would be understandable to the General Public. Committee members were informed that the budget now may be harder for the public to understand. If you don't know government accounting, the budget could be very confusing. It was stated that the "reserve" accounting is not understandable to most. Ms. McCann stated that additional information on this issue may be needed as some of the County Board members feel that the reserve is being used for items not budgeted for.

OLD BUSINESS

None.

REPORTS TO THE COMMITTEE

*Auditor's Report:* Ms. Teresi joined committee to provide an update on the Human Resources Internal Controls Internal Audit. Ms. Teresi informed committee members that Ms. Palmer was unable to attend today's meeting.

The objective of the audit was to update and test Human Resource's internal controls and to review the County's corrective action plan related to findings from the external auditors. During the audit, Ms. Teresi documented all processing procedures, related risks and controls within the department. Previously the internal control file had only a few controls listed and now all eighteen (18) known internal controls have been listed. This information has already assisted the external auditor's during their preliminary review.

Several positive observations were noted. One included testing of all personnel changes. The changes require approval by the department head and the Human Resource Director's signature, if required. On page four of the report, all of the positive observations were noted from the audit.

Two internal control recommendations were made during the audit to Human Resources related to the security rights in the ADP Enterprise HR system. They recommended the final independent reviewer's edit rights be restricted in the system since this individual performs the last review of all personnel changes. The department is working with ADP to implement this change. Ms. Teresi noted that she will follow up to make sure this recommendation was implemented.

The second recommendation was to restrict ADP user's ability to edit their own employee files in the ADP Enterprise HR System. This would ensure that another HR employee would process any employee changes made for another HR employee. This change has already been implemented.

Lastly, she reviewed the external audit finding related to the change history function and she participated in the discussions that Human Resources had with ADP. At the end of the review, it was concluded that it would make sense for Human Resources to continue to use the change history function, only to change entries that were entered in error during the current pay period, which is what ADP intended the function to be used for.

All of the examples reviewed in the change history were captured in the biweekly report. Human Resources will work towards developing a report that would ensure all changes made in the change history are captured. Please keep in mind that a possible report is more of a long term plan since no report is currently known to capture all data.

They reviewed the number of employees that had access to this change history function and determined that the current number of three people was reasonable. Also, decreasing this access could hinder efficiency in the office. The external auditors think that the County has addressed their concerns to the best of our ability. They have concurred with the findings from the internal audit and thought the recommendations would strengthen internal controls. The auditors plan to remove the comment from future audit reports. Please keep in mind that this audit's scope and procedures were expanded from the initial planned audit. Another reported will be presented at the next committee meeting.

*Contingency Report:* The Contingency Report was included for review.

FUTURE TOPICS

Ms. McCann questioned if the County should consider extra insurance coverage for the State's Attorney. She stated that they are looking to reduce the County's exposure on this issue. Mr. Labaj responded that the State's Attorney has a special line of criminal defense coverage on top of having professional liability insurance. These insurances cover the day to day issues for the State's Attorney. There is no affordable insurance available to cover criminal acts. This insurance would cost \$9,000 to \$10,000 and only one person in the county has ever been charged with a criminal act. The State's Attorney would also have to agree to this coverage.

Ms. Hill questioned the "tax delinquent program". She stated that the Resolution says this is done monthly. She stated that she thought these were handled twice a year. Committee members were informed that these are from  
Draft 01 10 12

those people redeeming the taxes after sold or buying properties that were not sold during the tax sale. These are the result of the properties sent to auction that were not sold at the tax sale.

Mr. Austin stated that the Human Resources Committee has recommended that a joint meeting with the Finance and Audit Committee be held on the 24<sup>th</sup> to discuss labor issues. This was proposed to be at 9:00a.m. prior to the Finance and Audit Committee's regularly scheduled meeting at 9:30a.m. The majority of the meeting would be held in executive session to discuss labor issues.

EXECUTIVE SESSION

None.

ADJOURNMENT

Noting no further business, Ms. Donner made a motion, seconded by Ms. McCann to adjourn the meeting 10:34 a.m. The motion carried with all ayes on a voice vote.

\* \* \* \* \*

**RECOMMENDED FOR BOARD/COMMITTEE ACTION:**

- Resolution Authorizing Salary Increases for the Board of Review for the Fiscal Budget Year 2011-2012
- Resolution Authorizing a Support Contract with VMWare Software
- Resolution Authorizing Monthly Transactions for the Delinquent Tax Program
- Resolution Authorizing Acceptance of a Modifications to the Illinois Department of Commerce and Economic Opportunity Grant #11-681002 and Authorizing an Emergency Appropriation to the McHenry County Workforce Network FY2012 Budget
- Resolution Authorizing Acceptance of the Illinois Department of Commerce and Economic Opportunity Grant #11-653002
- Resolution Authorizing Acceptance of a Modification to the Illinois Department of Commerce and Economic Opportunity Grant #10-662002

:ksf

**RESOLUTION  
AUTHORIZING ENTERING INTO A CONTRACT WITH  
PAPER 101 FOR THE PURCHASE OF COPY PAPER FOR  
MCHENRY COUNTY GOVERNMENT**

**WHEREAS**, the County of McHenry has had a contract with Midland Paper for the County's copy paper which expired on November 30, 2011; and

**WHEREAS**, 8 bids were solicited through the County Purchasing Department and 8 bids were received; and

**WHEREAS**, the low bidder for 2,424 cases of copy paper was Paper 101 of Ankeny, Iowa at a cost of \$67,973.92; and

**WHEREAS**, it is recommended to award the contract to Paper 101, Ankeny, Iowa for one year ending November 30, 2012; and

**WHEREAS**, the Management Services Committee and the Finance and Audit Committee concurs with said request.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois that the Purchasing Director is hereby authorized to enter into a contract for copy paper with Paper 101, of Ankeny, Iowa in the amount of \$67,973.92 for fiscal year 2012; and

**BE IT FURTHER RESOLVED**, costs for said paper has been budgeted for under OCA 160001-5015 (Facilities Management – Paper & Forms) in the Facilities Management fiscal year 2012 budget; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby directed to distribute one certified copy of this resolution to the Director of Facilities, the Director of Purchasing, the County Auditor, the Associate County Administrator-Finance, and the County Administrator.

**DATED** at Woodstock, Illinois this 7th day of February, A.D., 2012.

\_\_\_\_\_  
KENNETH D. KOEHLER, Chairman

ATTEST:

\_\_\_\_\_  
KATHERINE C. SCHULTZ, County Clerk

**SUMMARY SHEET**  
**County of McHenry Purchasing**

**Date: 12/27/2011**  
**Bid/RFP: 12-03 Recycled Copy Paper 1 of 2**

	<b>VENDOR</b>	<b>VENDOR</b>	<b>VENDOR</b>	<b>VENDOR</b>	<b>VENDOR</b>
<b>SPECIFICATIONS</b>	<b>CPG Uniontown, OH</b>	<b>Lewis Paper Wheeling, IL</b>	<b>Lindenmeyr Carol Stream, IL</b>	<b>Midland Wheeling, IL</b>	<b>Paper 101 Ankeny, IA</b>
<b>ORIGINAL SIGNATURE</b>	Yes	Yes	Yes	Yes	Yes
2400 Cases of Copy Paper: 8 ½ x 11 20 # White, Smooth Finish, Bond, Recycled, Containing a minimum of 30% consumable with a minimum brightness of 84	Cost per Case:\$28.60  Total Cost:\$68,640.00	Cost per Case:\$32.35  Total Cost:\$77,640.00	Cost per Case:31.00 1st \$34.00 2nd Total Cost:\$37,200.00 1st \$40,800.00 2nd	Cost per Case:\$29.35 Alt. \$29.6505  Total Cost:\$70,440.00 Alt. \$71,161.20	Cost per Case:\$27.94  Total Cost:\$67,056.00
16 Cases of Copy Paper: 8 ½ x 14 20 # White, Smooth Finish, Bond, Recycled, Containing a minimum of 30% consumable with a minimum brightness of 84	Cost per Case:\$38.80  Total Cost:\$620.80	Cost per Case:\$43.00  Total Cost:\$688.00	Cost per Case:\$44.50  Total Cost:\$712.00	Cost per Case:\$40.00 Alt. \$40.3425  Total Cost:\$640.00 Alt. \$645.48	Cost per Case:\$41.12  Total Cost:\$657.92
8 Cases of Copy Paper: 11 x 17 20 # White, Smooth Finish, Bond, Recycled, Containing a minimum of 30% consumable with a minimum brightness of 84	Cost per cases:\$30.90  Total Cost:\$247.20	Cost per Case:\$35.75  Total Cost:\$286.00	Cost per Case:\$33.75  Total Cost:\$270.00	Cost per Case:\$31.50 Alt. \$31.68  Total Cost:\$252.00 Alt. \$253.44	Cost per Case:\$32.50  Total Cost:\$260.00
<b>Grand Total</b>	\$69,508.00	\$78,614.00	\$78,982.00	\$71,332.00 Alt. \$72,060.12	\$67,973.92
Does your Company have a formal safety policy and your employees participate in safety training?	Yes	Yes	Yes	Yes	Yes
Upon request, would you be able to provide the County with a copy of your safety policy?	Yes	Yes	Yes	Yes	Yes
<b>Manufacturer</b>	Various	Cascade	International	Flambeau River Paper	Domestic
<b>Product Name</b>	Fascopy	Repo + 50	Great White Recycled	FRP Laser Bond Recycled	Laser Sharp 92+
<b>Brightness</b>	92	94	92	92	92+
<b>Post Consumer Content</b>	30%	50%	30%	30%	30%

Sent to 8 potential bidders  
Submittals received from 8.

**UNOFFICIAL RESULTS**

**SUMMARY SHEET**  
**County of McHenry Purchasing**

**Date: 12/27/2011**  
**Bid/RFP: 12-03 Recycled Copy Paper 2 of 2**

	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
<b>SPECIFICATIONS</b>	<b>Quill.com Lincolnshire, IL</b>	<b>Unisource Worldwide Addison, IL</b>	<b>Xerox Corporation Lewisville, TX</b>		
<b>ORIGINAL SIGNATURE</b>	Yes	Yes	Yes		
2400 Cases of Copy Paper: 8 ½ x 11 20 # White, Smooth Finish, Bond, Recycled, Containing a minimum of 30% consumable with a minimum brightness of 84	Cost per Case:\$38.00 Total Cost:\$91,200.00	Cost per Case:\$29.60 Total Cost:\$71,040.00	Cost per Case:\$35.50 Total Cost:\$85,200.00	Cost per Case Total Cost	Cost per Case : Total Cost:
16 Cases of Copy Paper: 8 ½ x 14 20 # White, Smooth Finish, Bond, Recycled, Containing a minimum of 30% consumable with a minimum brightness of 84	Cost per Case: NO BID Total Cost	Cost per Case:\$42.60 Total Cost:\$681.60	Cost per Case:\$57.15 Total Cost:\$914.40	Cost per Case Total Cost:\$	Cost per Case: Total Cost:
8 Cases of Copy Paper: 11 x 17 20 # White, Smooth Finish, Bond, Recycled, Containing a minimum of 30% consumable with a minimum brightness of 84	Cost per cases: NO BID Total Cost	Cost per Case:\$33.50 Total Cost:\$268.00	Cost per Case:\$44.30 Total Cost:\$354.40	Cost per Case: Total Cost	Cost per Case: Total Cost:
<b>Grand Total</b>		\$71,989.60	\$86,468.80		
Does your Company have a formal safety policy and your employees participate in safety training?		Yes	Yes		
Upon request, would you be able to provide the County with a copy of your safety policy?	es	Yes	Yes		
Manufacturer	Quill	Georgia Pacific	Xerox		
Product Name	Quill	Spectrum Recycled	Business 4200		
Brightness	92	92	92		
Post Consumer Content	30%	30%	30%		

Sent to 8 potential bidders  
 Submittals received from 8.

UNOFFICIAL RESULTS



**McHENRY COUNTY GOVERNMENT**  
**FACILITIES MANAGEMENT**  
**2200 North Seminary Avenue**  
**Woodstock, Illinois 60098**

Phone: 815/334-4016 Fax: 815/334-4623

**COVER MEMORANDUM**

**TO:** Ersel Schuster, Chairperson - Management Services Committee  
**FROM:** John Hadley, Director of Facilities  
**DATE:** January 23, 2012  
**SUBJECT:** Authorizing the purchase of copy paper for McHenry County Government

**Board/Committee Action Requested:** Approve the acceptance of the low bid for copy paper in the amount of \$67,973.92 from OCA 160001-5015, FY12 Facilities Management Operating Budget.

**Background:** Each year the Facilities Management Department solicits bids to provide copy paper for County departments.

**Discussion:** Facilities Management Department is responsible for the procurement and delivery of copy paper to County departments. Each year we solicit bids for a one year contract. Eight (8) bids were solicited through the County Purchasing Department and eight (8) bids were received.

**Impact on Human Resources:** None

**Impact on Budget (Revenue: Expenses: Fringe Benefits):** Lowest bidder for copy paper is in the amount of \$67,973.92 in OCA 160001-5015, which is within the approved budget for FY12.

**Impact on Capital Expenditures:** None

**Impact on Physical Space:** None

**Impact on other County Departments or Outside Agencies:** Paper is delivered on a quarterly basis due to storage needs. If not approved, the County will exhaust current inventory in 3 months.

**Conformity to Board Ordinances and Policies:** N/A

**RESOLUTION  
AUTHORIZING ENTERING INTO A CONTRACT  
WITH CARAHSOFT TECHNOLOGY CORPORATION FOR AGENDA  
MANAGEMENT/WEBSTREAMING SERVICES AND A BUDGET LINE ITEM  
TRANSFER IN THE NON-DEPARTMENTAL FISCAL YEAR 2012 BUDGET**

**WHEREAS**, McHenry County currently utilizes an in-house agenda management process that is not current with today's technology; and

**WHEREAS**, County Administration recognizes the need for a new public meeting agenda management process that will improve upon the accuracy and efficiency of publishing the agendas and meeting minutes; and

**WHEREAS**, County Board members have stated an interest in also providing webstreaming of County meetings to improve upon transparency for public meetings; and

**WHEREAS**, the Management Services Committee directed County Administration to work with the Director of Purchasing to issue an RFP for agenda management and webstreaming services; and

**WHEREAS**, five vendors responded with Carahsoft Technology Corporation of Reston, Virginia being the most responsible vendor to meet the needs of the County with their IQM2 MinuteTraq and MediaTraq software; and

**WHEREAS**, the contract (attached hereto and made part of) with Carahsoft Technology Corporation provides the services on a month to month basis at a cost of \$1,900 a month or \$22,800 annually with up to a 5% escalator each year; and

**WHEREAS**, a budget line item transfer of \$20,000 in the FY2012 non-departmental budget is requested to cover the cost of the FY2012 contract.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois that the Chairman of the Board is hereby authorized to enter into a contract with Carahsoft Technology Corporation of Reston, Virginia (attached hereto and made part of) for the IQM2 MinuteTraq and MediaTraq Software at a cost of \$1,900/month or \$22,800 annually with a escalator of the CPI each year forward; and

**BE IT FURTHER RESOLVED**, by this County Board of McHenry County, Illinois that a budget line item transfer of \$20,000 from OCA 900020-6000 (non-departmental-Capital Projects) to OCA 900020-4001 (non-departmental-contractual services) is also hereby authorized for the purpose of paying said monthly fee; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Director of Information Technology, Director of Purchasing, the County Auditor, the Associate County Administrator – Finance and the County Administrator.

**DATED** at Woodstock, Illinois this 7th day of February, A.D., 2012.

\_\_\_\_\_  
KENNETH D. KOEHLER, Chairman  
McHenry County Board

ATTEST:

\_\_\_\_\_  
KATHERINE C. SCHULTZ  
McHenry County Clerk

# IQM2, Inc. Terms, Conditions and Pricing for County of McHenry

---

**IMPORTANT NOTICE TO USER:** IQM2, Inc. owns all intellectual property in the MinuteTraq, MediaTraq and E-Boardroom software "Software". You shall not modify, adapt, translate, rent, lease or otherwise attempt to discover the Software source code. This Agreement will be governed by the laws in force in the State of New York.

**1. Reseller Terms.** The following terms are required to be included in all of Carahsoft (Reseller) Software sub-License and Service Agreements and shall govern all End User orders for IQM2 sublicensed there under. All Purchase orders will be made out to Carahsoft Technology Corp.

**2. Software License.** This software program and the accompanying files, software updates, lists and documentation are licensed, not sold, to you. You may install and Use a copy of the Software on your compatible computer for the purpose of connecting to the hosted service provided by IQM2 as long as you are a current subscriber and maintain your monthly or annual continued services for the applicable licenses.

### **3. Continued Services**

**3.1 Updates and Renewals.** If the Software is an Update to a previous version of the Software, you must possess a valid license to the previous version in order to use the Update. Corrections of substantial defects in the Software so that the Software will operate as purported will be rectified by IQM2. Customer agrees to install all updates, including any enhancements, for the Software in accordance with the instructions provided by IQM2.

**3.2 Service Level Agreement "SLA".** Technical support is available twenty-four (24) hours per day, seven (7) days per week for the term of this Agreement. IQM2 policy requires a response from a support staff member within 60 minutes which will result (if necessary) in a formal submission of a case #. Client will be notified of estimated resolution schedule.

**3.3 Hosting.** IQM2 agrees to maintain customer data in a Tier-3 datacenter and is committed to providing 99.9% uptime and availability. IQM2 will perform nightly backups of your hosted data to an alternate physical location.

**3.4 Ownership of Data.** All hosted data belongs to the customer. At the request of the customer IQM2 will provide a backup of all database information and files through a downloadable backup or DVD. IQM2 agrees to provide this service without charge at least once per year.

### **4. Payment Terms & Fees**

**4.1 Billing Procedures.** SaaS Services of **\$1,900.00 per month** billing will begin upon delivery of software, usernames and passwords. Each subsequent payment will occur on the 1<sup>st</sup> of each month. IQM2 reserves the right to charge a 5% cost of living per year. Payment Terms are **NET 30 Days**. This agreement can be terminated at any time with **30 days** prior written notice.

**4.2 Travel Expenses.** Travel expenses are not included and will be invoiced separately. Travel cost will not exceed \$2,200.00

**4.3 Hardware.** IQM2 does not warranty any hardware. Hardware warranty is through manufacturer repair or replacement only.

**5. Limitation of Liability.** In no event will IQM2 be liable to you for any damages, claims or costs whatsoever or any consequential, indirect, incidental damages, or any lost profits or lost savings, even if an IQM2 representative has been advised of the possibility of such loss, damages, claims or costs or for any claim by any third party. The foregoing limitations and exclusions apply to the extent permitted by applicable law in your jurisdiction. IQM2's aggregate liability shall be limited to the amount contracted for the software, if any.

**6. Pricing Structure:**

SKU #	Description	Monthly SaaS	One Time
20-121	MinuteTraq Unlimited	\$ 1,900.00 / month	
21-121	MediaTraq Audio Unlimited (includes 1 encoder and capture card)	\$ Included	
10-102	Imp B: 6 Days Onsite, 40 Hrs Remote		No Charge
<b>Total – Monthly SaaS</b>		<b>\$ 1,900/month; \$22,800.00/year</b>	

**County of McHenry, IL**

**Carahsoft Technology Corp**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name, Title

\_\_\_\_\_  
Printed Name, Title

Date: \_\_\_\_\_



## COUNTY ADMINISTRATION

McHENRY COUNTY GOVERNMENT CENTER  
2200 NORTH SEMINARY AVENUE  
WOODSTOCK IL 60098  
815-334-4000 FAX 815-338-3991

### MEMORANDUM

TO: Ersel Schuster, Chairman  
Management Services Committee

FROM: Adam Lehmann, Assistant to the County Administrator  
County Administration

DATE: January 23, 2012

SUBJECT: Resolution Authorizing Entering into a Contract with Carahsoft Technology Corporation for Agenda Management/Webstreaming Services and a Budget Line Item Transfer in the Non-Departmental Fiscal Year 2012 Budget

---

#### **Board/Committee Action Requested:**

Approve Agenda Management/Webstreaming Services Contract with Carahsoft Technology Corporation.

#### **Background:**

The County has been exploring the possibility of using agenda management software to increase the efficiency of the agenda preparation/minute taking process for the last five years. The County issued an RFP in October for these services and interviewed potential vendors in November and selected Carahsoft Technology Corporation to provide these services.

#### **Discussion:**

The IQM2 MinuteTraq and MediaTraq options were selected from the potential vendors to provide agenda management and audio webstreaming services. IQM2 MinuteTraq is agenda management software that will automate and streamline the agenda management process. IQM2 MediaTraq audio feature will allow the County to stream its audio minutes over the internet. Management Services have received numerous presentations about this project and the possibilities it has for the process.

#### **Impact on Human Resources:**

N/A

#### **Impact on Budget (Revenue; Expenses, Fringe Benefits):**

The contract will result in a budget line item transfer in FY2012 and in concurrent years.

**Impact on Capital Expenditures:**

N/A

**Impact on Physical Space:**

N/A

**Impact on Other County Departments or Outside Agencies:**

Other County Departments will have to be trained how to use the IQM2 software.

**Conformity to Board Ordinances and Policies:**

N/A

**Attachments/Appendices:**

See contract attached.

**R E S O L U T I O N**  
**AUTHORIZING AN EMERGENCY APPROPRIATION TO RE-APPROPRIATE INTO**  
**FISCAL YEAR 2011-2012 THE ROLLED FORWARD ENCUMBERED BUDGET DOLLARS**  
**FROM FISCAL YEAR 2010-2011**

**WHEREAS**, at the close of the fiscal year, many departments have outstanding purchase orders that have been encumbered from their budgets, but are not completed as of November 30<sup>th</sup>; and

**WHEREAS**, the IFMS financial software the County uses for its financial reporting automatically rolls these outstanding encumbrances/purchase orders into the next fiscal year budget; and

**WHEREAS**, the Illinois Compiled Statutes, 55 ILCA 5/6 for Counties Code state that all appropriations lapse at the end of a fiscal year, and need to be re-appropriated if being moved forward into the next fiscal year; and

**WHEREAS**, there is a total of \$34,019,858.27 of encumbered fiscal year 2011 budget dollars created by the various county departments, of which \$1,471,068.55 is in the General Fund and \$32,548,789.72 in the Special Revenue and Enterprise Funds that will roll forward into fiscal year 2012; and

**WHEREAS**, an emergency appropriation to re-appropriate the fiscal year 2011 outstanding encumbrances into the fiscal year 2012 budget is now needed to keep the County in compliance with Illinois State Statutes.

**NOW, THEREFORE BE IT RESOLVED**, by this County Board of McHenry County, Illinois that an emergency appropriation to re-appropriate the outstanding encumbrances from fiscal year 2011 in the amount of \$1,471,068.55 to the General Fund and \$32,548,789.72 to the Special Revenue and Enterprise Funds for a total of \$34,019,858.27 to the departments and object levels as shown on the attached detailed report (attached hereto and made part hereof) to be offset by budget entries to use of fund balance for each of the funds involved is hereby authorized; and

**BE IT FURTHER RESOLVED**, that the County Clerk is hereby requested to distribute a certified copy of this Resolution to the Director of Purchasing; the County Auditor; the Associate County Administrator-Finance; and the County Administrator.

**DATED** at Woodstock, Illinois, this 7th day of February, A.D., 2012.

\_\_\_\_\_  
KENNETH D. KOEHLER, Chairman  
McHenry County Board

ATTEST:

\_\_\_\_\_  
KATHERINE C. SCHULTZ, County Clerk

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
6	Purchasing	060005	1	4006	870.00	NIGP	DP203351	1	Conference Registration
10	Planning & Dev.	100005	1	4001	108,802.87	CAMIROS LTD	PO210078	1	UDO Project
10	Planning & Dev.	100005	1	4001	80,000.00	CAMIROS LTD	DP203408	2	CMAP Agreement
10	Planning & Dev.	100005	1	4055	2,210.90	MINUTEMAN PRESS CRYSTAL LAKE	PO211443	1	Snow Ice Phamplets
10	Planning & Dev.	100030	1	5070	400.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203418	1	Rain Garden Grant
10	Planning & Dev.	100031	1	5251	98.18	NASCO	PO211530	1	Display Case
10	Planning & Dev.	100031	1	6001	2,126.33	U OF I URBANA CHAMPAIGN	DP203159	1	Groundwater Study
10	Planning & Dev.	100031	1	6001	9,243.58	U OF I URBANA CHAMPAIGN	DP203160	1	Geological Survey
10	Planning & Dev.	100031	1	6001	76,800.00	US GEOLOGICAL SURVEY	DP203161	1	Real Time Water Levels
12	County Board	120005	1	4001	5,000.00	CBJ ARCHITECTS PC	DP203354	1	Study of East/West CH Entrance
16	Facilities Management	160001	1	4452	398.00	BRICKMAN GROUP LTD LLC (THE)	DP203377	2	Irrigation Start Up/Shut Down - Admin Bldg
16	Facilities Management	160001	1	4452	199.00	BRICKMAN GROUP LTD (THE)	PO210134	1	Irrigation Start Up/Shut Down - Admin Bldg
20	Information Technology	200005	1	4001	3,390.00	TIMCO TECHNOLOGY CONTRACTORS	PO211336	1	Cable Installation - CH
20	Information Technology	200005	1	4096	9,886.05	MAC SOURCE COMMUNICATIONS INC	PO211401	1	Release 6 Upgrade - Phone System
20	Information Technology	200005	1	4321	52,725.00	SYSTEM SOLUTIONS INC	PO211445	1	20-Xens Desktop Upgrade
20	Information Technology	200005	1	4321	2,781.00	CARTEGRAPH SYSTEMS INC	PO211525	1	Fleet Mgmt Software Upgrade
20	Information Technology	200005	1	4321	20,000.00	CDW GOVERNMENT INC (COMPUTER DISCOUNT WA	PO211536	1	MS Enterprise Software
20	Information Technology	200005	1	4435	5,600.00	INTRINSIC TECHNOLOGIES LLC	PO210404	1	Infrastructure Consultant
20	Information Technology	200005	1	4435	8,400.00	PETERS & ASSOCIATES	PO211238	1	Consulting - Virtualized Servers
20	Information Technology	200005	1	4435	1,225.00	COGSDALE HOLDINGS LTD	PO211249	1	Consulting - Accounting Software
32	Sheriff - Admin	320005	1	3100	3,944.00	MCHENRY COUNTY JAIL	DP203424	1	Employee Uniforms
32	Sheriff - Admin	320005	1	3100	463.35	GIL HEBARD GUNS	PO211462	1	Employee Uniforms
32	Sheriff - Admin	320005	1	4050	1,670.00	PERLUSTRO LP	PO211272	1	SAAS Software
32	Sheriff - Admin	320005	1	4127	226.04	STANS OFFICE MACHINES INC	PO210395	1	Printer Lease
32	Sheriff - Admin	320005	1	4303	2,058.50	A-ABLE LOCK & KEY ABLE ALARM	PO211346	1	Repair & Maintenance
32	Sheriff - Admin	320005	1	4308	4,207.10	D'S MARINE SERVICE INC	PO211453	1	Service of Boats
32	Sheriff - Admin	320005	1	5010	676.50	STANS OFFICE MACHINES INC	PO210395	2	Printer Lease
32	Sheriff - Admin	320005	1	5070	199.50	BATTERIESPLUS #456	PO210328	1	PCK 3 Cell Batteries
32	Sheriff - Admin	320005	1	5125	10,753.00	CARTEGRAPH SYSTEMS INC	PO211502	1	Fleet Mgmt Software Upgrade
32	Sheriff - Jail	320010	1	3100	16,442.60	MCHENRY COUNTY JAIL	DP203424	2	Employee Uniforms
32	Sheriff - Jail	320010	1	3100	500.00	GIL HEBARD GUNS	PO211462	2	Employee Uniforms
32	Sheriff - Jail	320010	1	4127	500.00	STANS OFFICE MACHINES INC	PO210395	3	Printer Lease
32	Sheriff - Jail	320010	1	4131	500.00	STANS OFFICE MACHINES INC	PO210395	5	Printer Lease
32	Sheriff - Jail	320010	1	5010	146.00	STANS OFFICE MACHINES INC	PO210395	4	Printer Lease
32	Sheriff - Jail	320010	1	5150	1,677.08	HP PRODUCTS	PO211463	1	Cleaning Materials
32	Sheriff - Garage	320015	1	4127	259.75	STANS OFFICE MACHINES INC	PO210395	6	Printer Lease
32	Sheriff - Security	320020	1	5120	1,527.00	SENTRY SECURITY	PO211308	1	Security Contacts on Doors
32	Sheriff - Security	320020	1	5120	4,775.00	SENTRY SECURITY	PO210932	1	Remote Video & View

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
32	Sheriff - Security	320020	1	5120	10,674.00	SENTRY SECURITY	DP203282	2	Security Proposal - Courtroom 104
32	Sheriff - Security	320020	1	6070	6,398.00	SENTRY SECURITY	PO211555	1	Upgrade to Lynx Dispatcher
32	Sheriff - Grant	320031	1	6020	22,953.75	MCHENRY COUNTY JAIL	DP203410	1	Grant
32	Sheriff - Grant	320031	1	6040	7,655.00	MAVRON INC	PO211111	1	Grant
32	Sheriff - Grant	320031	1	6040	25,204.00	IDENTIX INC	PO211411	1	Grant
32	Sheriff - Grant	320032	1	5120	3,142.00	MCHENRY COUNTY JAIL	DP203411	1	Grant
32	Sheriff - Grant	320032	1	5136	52,767.94	MCHENRY COUNTY JAIL	DP203411	2	Grant
32	Sheriff - Grant	320032	1	5136	5,000.00	EO INTEGRATED SYSTEMS INC	PO211450	1	Grant
32	Sheriff - Grant	320032	1	6020	833.25	MCHENRY COUNTY JAIL	DP203411	3	Grant
32	Sheriff - Grant	321010	1	5070	100,000.00	MCHENRY COUNTY JAIL	DP203412	1	Grant
32	Sheriff - Grant	321010	1	6080	66,908.00	MCHENRY COUNTY JAIL	DP203412	2	Grant
32	Sheriff - Grant	321120	1	3040	39,398.99	MCHENRY COUNTY JAIL	DP203399	1	Grant
32	Sheriff - Grant	321120	1	5160	6,505.05	MCHENRY COUNTY JAIL	DP203399	2	Grant
34	EMA - Grant	341101	1	5115	98.81	CDW GOVERNMENT INC (COMPUTER DISCOUNT WA	PO211318	2	Grant
34	EMA - Grant	341101	1	5115	3,111.97	SYSTEM SOLUTIONS INC	PO211529	1	Grant
34	EMA - Grant	341101	1	5115	0.06	GHA TECHNOLOGIES	DP203376	1	Grant
34	EMA - Grant	341101	1	5115	2,774.83	MCHENRY COUNTY JAIL	DP203425	1	Grant
42	Court Administration	420005	1	4006	15,000.00	NATIONAL CENTER FOR STATE COURTS	PO211493	1	Judges Training
51	Health Dept. - Admin	510005	1	5070	1,817.28	INTERNATIONAL SECURITY PRODUCTS	PO211000	1	Certificate Paper
51	Health Dept. - Nursing	510010	1	4001	3,346.62	MISCELLANEOUS VENDORS	PO211437	1	Grant
51	Health Dept. - Nursing	510010	1	5070	153.56	NATIONAL WIC ASSOCIATION	PO211348	1	Calendars
51	Health Dept. - Nursing	510010	1	5115	716.05	TIGERDIRECT.COM	PO211419	1	Notebook PC
51	Health Dept. - Environ.	510015	1	5070	13,466.00	MISCELLANEOUS VENDORS	PO211481	1	West Niles Test Kits
51	Health Dept. - Environ.	510015	1	5070	22,000.00	MISCELLANEOUS VENDORS	PO211482	1	Solid Waste Plan Update
51	Health Dept. - Environ.	510015	1	5125	825.04	MISCELLANEOUS VENDORS	PO211418	1	Micro Soft Office License
90	Non-Departmental	900020	1	4428	797.02	MISCELLANEOUS VENDORS	DP203143	1	NACO Refund-Employee Relations
90	Non-Departmental	900020	1	4570	56,938.81	MISCELLANEOUS VENDORS	DP203002	1	Special Prosecutor
90	Non-Departmental	900020	1	4570	620.34	KLUBER INC	DP203295	1	Treasurer's Waterproofing
90	Non-Departmental	900020	1	4570	169,585.00	GAVERS ASPHALT PAVING & EXCAVATING	DP203278	1	Demolition of old VH
90	Non-Departmental	900020	1	4570	4,691.00	CARMICHAEL CONSTRUCTION INC	DP203317	1	Treasurer's Waterproofing
90	Non-Departmental	900020	1	4570	35,000.00	MISCELLANEOUS VENDORS	DP203402	1	Electrical Service to Klehm Building
90	Non-Departmental	900020	1	5099	3,490.00	RAY OHERRON COMPANY INC (main office)	DP203365	1	Sheriff Safety Barrier Shields
90	Non-Departmental	900020	1	5137	4,699.00	AUTOMOTIVE LIFT	DP203367	1	Sheriff Garage Lift Replacement
90	Non-Departmental	900020	1	6020	7,853.16	LUND INDUSTRIES INC	DP203242	1	Sheriff - Light Bars for Squads
90	Non-Departmental	900020	1	6020	293,851.00	MISCELLANEOUS VENDORS	DP203356	1	Sheriff - Patol Vehicles
90	Non-Departmental	900020	1	6040	19,995.00	MISCELLANEOUS VENDORS	DP203364	1	Sheriff - Digital Recording System
90	Non-Departmental	900020	1	6040	6,200.00	AUTOMOTIVE LIFT	DP203366	1	Sheriff Garage Lift Replacement
90	Non-Departmental	900020	1	6040	8,800.00	NAPA AUTO PARTS	DP203368	1	Sheriff Garage Brake Lathe

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
90	Non-Departmental	900020	1	6040	7,116.69	MISCELLANEOUS VENDORS	DP203369	1	Sheriff Evidence - Digital Label System
82	Division of Transportation	820005	21	4080	19,398.00	MAXIMUS CONSULTING SERVICES INC	PO211473	1	Personnel Study
82	Division of Transportation	820005	21	4098	922.08	ALLIED GLOVE CORP	PO211544	1	Bomber Jackets
82	Division of Transportation	820005	21	4120	9,750.00	MICROSYSTEMS INC	PO211378	1	Engineering Drawing/Scanning Project
82	Division of Transportation	820005	21	4321	1,545.00	CARTEGRAPH SYSTEMS INC	PO211503	2	Fleet Mgmt Software Upgrade
82	Division of Transportation	820005	21	4565	1,932.00	STATE TREASURER FINANCIAL SERVICES	PO211190	1	Traffic Signal Maintenance
82	Division of Transportation	820005	21	4565	3,840.00	HR STEWART INC	PO211199	1	Stormceptor
82	Division of Transportation	820005	21	5020	637.79	INTERIORS FOR BUSINESS	PO211471	1	Chair-Leap
82	Division of Transportation	820005	21	5125	5,152.00	CARTEGRAPH SYSTEMS INC	PO211501	1	Work Director Software
82	Division of Transportation	820005	21	5136	1,834.00	MONROE TRUCK EQUIP	PO211464	1	GemTop Cover for Pickup
82	Division of Transportation	820005	21	6040	251,370.00	CHICAGO INTERNATIONAL TRUCKS	PO210934	1	Snow Plow Truck
82	Division of Transportation	820006	21	4455	1,892,418.92	BOLLINGER LACH & ASSOC INC	PO209233	2	Construction Mgmt - Rakow Road
82	Division of Transportation	820006	21	4455	150,276.51	SAM SCHWARTZ ENGINEERING	PO210850	1	Eng. Service for Public Outreach
82	Division of Transportation	820006	21	4565	94,745.47	S.T.A.T.E. TESTING LLC	PO210849	1	Material Testing
82	Division of Transportation	820006	21	4565	103,857.18	S.T.A.T.E. TESTING LLC	PO209584	1	Material Testing
82	Division of Transportation	820006	21	6090	270,966.00	MISCELLANEOUS VENDORS	PO210601	1	Acquisition of ROW - Miller Rd
82	Division of Transportation	820006	21	6095	609,009.14	STATE TREASURER IDOT	PO209627	4	Improvements to Rakow Road
82	Division of Transportation	820007	21	4240	29,149.55	PACE SUBURBAN BUS DIV OF THE RTA	PO208842	2	Transit Program
82	Division of Transportation	820007	21	4240	47,374.32	CITY OF WOODSTOCK	PO210085	2	Transit Program
82	Division of Transportation	820007	21	4240	26,384.57	CITY OF MCHENRY	PO210086	2	Transit Program
82	Division of Transportation	820007	21	4240	41,788.07	CITY OF CRYSTAL LAKE	DP203180	2	Transit Program
82	Division of Transportation	820007	21	4240	13,322.50	MCHENRY TOWNSHIP	PO210629	1	Transit Program
82	Division of Transportation	820007	21	4240	0.51	FAITH IN ACTION OF MCHENRY COUNTY	PO208836	2	Transit Program
82	Division of Transportation	820007	21	4240	7,540.00	ALGONQUIN TOWNSHIP ROAD DISTRICT	DP203218	1	Transit Program
82	Division of Transportation	820015	21	5070	890.00	TAPCO	PO211467	1	Brackets for Posts
82	Division of Transportation	820110	22	4455	15,616.15	BOLLINGER LACH & ASSOC INC	PO210047	1	Engineering Services
82	Division of Transportation	820110	22	4455	98,000.40	TRANSYSTEMS CORP	PO211256	1	Engineering Services
82	Division of Transportation	820110	22	4455	15,330.48	GEWALT HAMILTON ASSOCIATES INC	PO211283	1	Engineering Services
82	Division of Transportation	820110	22	4455	241,179.78	BOLLINGER LACH & ASSOC INC	PO211158	1	Engineering Services
82	Division of Transportation	820110	22	4455	10,446.30	CHRISTOPHER B BURKE ENGINEERING LTD	PO208418	1	Engineering Services
82	Division of Transportation	820110	22	4455	6,517.74	JORGENSEN & ASSOCIATES INC	PO208468	1	Engineering Services
82	Division of Transportation	820110	22	4455	63.88	ENGINEERING ENTERPRISES INC	PO208888	2	Engineering Services
82	Division of Transportation	820110	22	4455	36,060.20	BAXTER & WOODMAN INC	PO211391	1	Engineering Services
82	Division of Transportation	820110	22	4455	28,467.18	CIVILTECH ENGINEERING	PO205248	2	Engineering Services
82	Division of Transportation	820110	22	4455	148,190.46	TRANSYSTEMS CORP	PO208889	1	Engineering Services
82	Division of Transportation	820110	22	4455	105,281.14	VILLAGE OF RICHMOND	PO207063	1	Engineering Services
82	Division of Transportation	820110	22	4455	38,931.31	CIVILTECH ENGINEERING	PO207716	1	Engineering Services
82	Division of Transportation	820110	22	4455	31,396.75	PATRICK ENGINEERING INCORPORATED	PO204067	1	Engineering Services

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
82	Division of Transportation	820110	22	4455	81,730.41	CRAWFORD MURPHY AND TILLY INC	PO204103	2	Engineering Services
82	Division of Transportation	820110	22	4455	38.24	HDR INC	PO205875	1	Engineering Services
82	Division of Transportation	820110	22	4455	18,855.95	SEC GROUP INC	PO209232	1	Engineering Services
82	Division of Transportation	820110	22	4455	5,653.68	GEWALT HAMILTON ASSOCIATES INC	PO208414	1	Engineering Services
82	Division of Transportation	820110	22	4565	90,899.05	PETER BAKER AND SON CO	PO209968	1	Hwy Maint. - Resurfacing
82	Division of Transportation	820110	22	4565	8,813.87	MARKING SPECIALISTS CORP	PO209763	1	Hwy Maint. - Resurfacing
82	Division of Transportation	820110	22	5190	30,065.60	SNI SOLUTIONS INC	PO210127	1	Geo-Melt
82	Division of Transportation	820110	22	5190	16,133.40	RAY SCHRAMER & COMPANY	PO211461	1	Galvanized Culverts
82	Division of Transportation	820110	22	6090	3,500.00	MISCELLANEOUS VENDORS	PO210640	1	ROW for Walkup
82	Division of Transportation	820110	22	6090	33,356.76	SEC GROUP INC	PO208793	1	Land Surveying
82	Division of Transportation	820110	22	6090	176,126.30	MISCELLANEOUS VENDORS	DP202909	2	ROW for Walkup
82	Division of Transportation	820110	22	6095	1,687.28	STATE TREASURER IDOT	PO210516	1	Traffic Signal Maintenance
82	Division of Transportation	820110	22	6095	141,166.26	STATE TREASURER IDOT	PO208815	2	Bridge Replacement - Alden Road
82	Division of Transportation	820110	22	6095	393,349.52	STATE TREASURER IDOT	PO208890	1	County's share Pingree/Terra Cotta
82	Division of Transportation	820110	22	6095	72,235.73	CURRAN CONTRACTING CO	PO208008	1	Construction Chapel Hill/Lincoln
82	Division of Transportation	820110	22	6095	5,835.66	STATE TREASURER IDOT	PO209338	1	County's share 47 to Reed Road
82	Division of Transportation	820110	22	6095	3,750,000.00	STATE TREASURER IDOT	PO209627	1	Improvements to Rakow Road
82	Division of Transportation	820115	23	4455	243,759.63	SMITH ENGINEERING CONSULTANTS INC	PO204104	2	Improvements between RT 31 & Chapel Hill
82	Division of Transportation	820115	23	4455	121,465.01	CIVILTECH ENGINEERING	PO208524	1	Rt 31/Virginia Rd/Klasen Rd
82	Division of Transportation	820115	23	4455	318.77	ENGINEERING ENTERPRISES INC	PO208888	1	Engineering for Park & Ride Lot
82	Division of Transportation	820115	23	4455	251,528.50	SEC GROUP INC	PO208894	1	Miller Road from 31 to River
82	Division of Transportation	820115	23	4455	18,696.47	PATRICK ENGINEERING INCORPORATED	PO204067	2	Rakow Road
82	Division of Transportation	820115	23	4455	418,291.84	CIVILTECH ENGINEERING	PO207716	3	Western Algon. ByPass
82	Division of Transportation	820115	23	4455	820,135.01	HR GREEN COMPANY	DP203409	1	Johnsburg Road Project
82	Division of Transportation	820115	23	4455	32,516.72	TENG & ASSOCIATES INC	PO205196	3	Walkup Road Project
82	Division of Transportation	820115	23	6090	20,000.00	MATHEWSON RIGHT OF WAY CO	PO211282	1	ROW Negotiation for Lawrence Rd Bridge
82	Division of Transportation	820115	23	6090	183,746.92	MISCELLANEOUS VENDORS	PO209804	2	ROW Johnsborg Road Project
82	Division of Transportation	820115	23	6090	6,500.00	MISCELLANEOUS VENDORS	PO210848	1	ROW Graf Road Bridge
82	Division of Transportation	820115	23	6090	7,800.00	MATHEWSON RIGHT OF WAY CO	PO211217	1	ROW Hill Road Bridge
82	Division of Transportation	820115	23	6090	6,578.00	MATHEWSON RIGHT OF WAY CO	PO207555	1	ROW Rakow Road
82	Division of Transportation	820115	23	6095	3,500,000.00	STATE TREASURER IDOT	PO209627	2	Improvements - Rakow Road
82	Division of Transportation	820115	23	6095	6,000,000.00	STATE TREASURER IDOT	PO210852	1	2nd Phase Walkup Road
82	Division of Transportation	820115	23	6095	697,624.34	STATE TREASURER IDOT	PO209017	1	Virginia Road Project
82	Division of Transportation	820115	23	6095	111,740.45	STATE TREASURER IDOT	PO209517	1	Walkup Road Project
82	Division of Transportation	820120	24	4080	10,440.04	FEHR GRAHAM & ASSOCIATES	PO210204	1	Structural Analysis on County Bridges
82	Division of Transportation	820120	24	4080	78,540.81	FEHR GRAHAM & ASSOCIATES	PO210205	1	Bridget Inspection Services
82	Division of Transportation	820120	24	4455	65,268.75	BOLLINGER LACH & ASSOC INC	DP203395	1	Lawrence Bridge Project
82	Division of Transportation	820120	24	4455	454.24	CIORBA GROUP INC	DP202577	1	Engineering & Consulting Services

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
82	Division of Transportation	820120	24	4455	1,418.56	BAXTER & WOODMAN INC	PO207447	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	1,433.98	BAXTER & WOODMAN INC	PO207448	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	25,914.39	CIORBA GROUP INC	PO207450	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	1,178.64	STRAND & ASSOCIATES	PO207715	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	1,728.63	BOLLINGER LACH & ASSOC INC	PO208133	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	23,337.43	TRANSYSTEMS CORP	PO208134	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	54,024.57	STRAND & ASSOCIATES	DP202862	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	89,424.06	WBK ASSOCIATES	PO209805	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	69,110.44	COLLINS ENGINEERS INC	PO209787	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	67,139.17	CRAWFORD MURPHY AND TILLY INC	PO209788	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	4455	73,439.46	AECOM USA INC	PO209789	1	Engineering & Consulting Services
82	Division of Transportation	820120	24	6095	154,467.30	STATE TREASURER IDOT	PO209834	1	Highway Construction
82	Division of Transportation	820120	24	6095	371,148.63	STATE TREASURER IDOT	PO210660	1	Highway Construction
82	Division of Transportation	820120	24	6095	49,779.00	STATE TREASURER IDOT	PO210661	1	Highway Construction
82	Division of Transportation	820120	24	6095	71,239.31	STATE TREASURER IDOT	PO208815	1	Highway Construction
82	Division of Transportation	820120	24	6095	77,184.07	STATE TREASURER IDOT	PO208819	1	Highway Construction
82	Division of Transportation	820120	24	6095	296,960.00	STATE TREASURER IDOT	PO210662	1	Highway Construction
82	Division of Transportation	820120	24	6095	338,299.29	STATE TREASURER IDOT	PO210851	1	Highway Construction
82	Division of Transportation	820120	24	6095	278,295.28	STATE TREASURER IDOT	PO211046	1	Highway Construction
82	Division of Transportation	820120	24	6095	167,645.01	STATE TREASURER IDOT	PO209016	1	Highway Construction
82	Division of Transportation	820125	25	4003	117,814.51	MEADE ELECTRIC CO	PO210358	1	Traffic Signal Maintenance
82	Division of Transportation	820125	25	4003	101,626.17	MEADE ELECTRIC CO	PO209011	1	Traffic Signal Maintenance
82	Division of Transportation	820125	25	4455	49,127.81	APPLIED RESEARCH ASSOC INC	PO211311	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	148,190.52	TRANSYSTEMS CORP	PO208889	2	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	10,878.04	CIVILTECH ENGINEERING	PO207716	2	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	1,699.54	JORGENSEN & ASSOCIATES INC	PO207996	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	82,600.20	CIVILTECH ENGINEERING	PO207714	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	54,696.61	JORGENSEN & ASSOCIATES INC	PO207557	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	27,942.46	TENG & ASSOCIATES INC	PO205196	4	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	81,730.37	CRAWFORD MURPHY AND TILLY INC	PO204103	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	11,748.37	SMITH ENGINEERING CONSULTANTS INC	PO205032	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	52,403.07	HAMPTON LENZINI AND RENWICK INCORPORATED	PO205366	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	10,298.75	SMITH ENGINEERING CONSULTANTS INC	PO201555	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	1,825.09	TRANSYSTEMS CORP	PO204964	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	27,234.87	SMITH ENGINEERING CONSULTANTS INC	PO204104	3	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	13,348.95	VILLAGE OF HUNTLEY	PO209462	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	132,528.45	TRANSYSTEMS CORP	DP203415	1	Engineering & Consulting Services
82	Division of Transportation	820125	25	4455	28,467.15	CIVILTECH ENGINEERING	PO205248	1	Engineering & Consulting Services

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
82	Division of Transportation	820125	25	4498	9,183.91	COMMONWEALTH EDISON	PO210208	1	Hwy Lighting System
82	Division of Transportation	820125	25	4498	11,654.48	COMMONWEALTH EDISON	PO210214	1	Hwy Lighting System
82	Division of Transportation	820125	25	4498	6,400.33	COMMONWEALTH EDISON	PO209148	1	Hwy Lighting System
82	Division of Transportation	820125	25	4498	12,072.60	COMMONWEALTH EDISON	PO209149	1	Hwy Lighting System
82	Division of Transportation	820125	25	4565	36,032.70	NORTHERN ESCROW INC	PO209855	1	Highway Maintenance - Contract
82	Division of Transportation	820125	25	4565	10,396.00	DAVEY TREE EXPERT CO	PO210921	1	Highway Maintenance - Contract
82	Division of Transportation	820125	25	4570	7,348.47	CHRISTOPHER B BURKE ENGINEERING LTD	PO205996	1	Contingency
82	Division of Transportation	820125	25	5190	1,034.39	3M INC	DP203349	1	Highway Materials
82	Division of Transportation	820125	25	5190	10,500.00	ROCAL INC	PO211465	1	Highway Materials
82	Division of Transportation	820125	25	5190	35,000.00	TAPCO	PO211468	1	Highway Materials
82	Division of Transportation	820125	25	5190	18,000.00	DECKER SUPPLY CO INC	PO211470	1	Highway Materials
82	Division of Transportation	820125	25	6090	2,474.90	MISCELLANEOUS VENDORS	PO209804	1	Highway ROW
82	Division of Transportation	820125	25	6090	5,144.00	MISCELLANEOUS VENDORS	PO209981	1	Highway ROW
82	Division of Transportation	820125	25	6090	31,467.50	MISCELLANEOUS VENDORS	PO209982	1	Highway ROW
82	Division of Transportation	820125	25	6090	6,278.00	MISCELLANEOUS VENDORS	PO210048	1	Highway ROW
82	Division of Transportation	820125	25	6090	805.00	MISCELLANEOUS VENDORS	PO210049	1	Highway ROW
82	Division of Transportation	820125	25	6090	50,000.00	WHEATLAND TITLE GUARANTY CO	PO211499	1	Highway ROW
82	Division of Transportation	820125	25	6090	502,077.98	MISCELLANEOUS VENDORS	PO208817	1	Highway ROW
82	Division of Transportation	820125	25	6090	99,800.00	MATHEWSON RIGHT OF WAY CO	PO208814	1	Highway ROW
82	Division of Transportation	820125	25	6090	6,109.50	WHEATLAND TITLE GUARANTY CO	PO209723	1	Highway ROW
82	Division of Transportation	820125	25	6090	31,022.00	MATHEWSON RIGHT OF WAY CO	PO207707	1	Highway ROW
82	Division of Transportation	820125	25	6090	6,750.00	MATHEWSON RIGHT OF WAY CO	PO209333	1	Highway ROW
82	Division of Transportation	820125	25	6090	12,200.00	MATHEWSON RIGHT OF WAY CO	PO209334	1	Highway ROW
82	Division of Transportation	820125	25	6090	3,900.00	MATHEWSON RIGHT OF WAY CO	PO209335	1	Highway ROW
82	Division of Transportation	820125	25	6090	4,750.00	MATHEWSON RIGHT OF WAY CO	PO209336	1	Highway ROW
82	Division of Transportation	820125	25	6090	58,200.00	MISCELLANEOUS VENDORS	DP202909	1	Highway ROW
82	Division of Transportation	820125	25	6090	5,100.00	MISCELLANEOUS VENDORS	PO209803	1	Highway ROW
82	Division of Transportation	820125	25	6095	350,000.00	STATE TREASURER IDOT	PO208815	3	Highway Construction
82	Division of Transportation	820125	25	6095	72,235.73	CURRAN CONTRACTING CO	PO208008	2	Highway Construction
82	Division of Transportation	820125	25	6095	2,350,000.00	STATE TREASURER IDOT	PO209627	3	Highway Construction
25	Mental Health	250004	30	4435	15,000.00	KLUBER INC	DP203363	1	Consultant
25	Mental Health	250004	30	6030	35,000.00	INTERIORS FOR BUSINESS	DP203360	1	Furniture & Fixtures
25	Mental Health	250004	30	6050	17,850.00	PRECISION CONTROL SYSTEMS OF CHICAGO INC	DP203361	1	Computer Technology
25	Mental Health	250004	30	6050	78,990.25	MISCELLANEOUS VENDORS	DP203362	2	Computer Technology
51	Dental Care Clinic	510420	42	4006	800.00	MISCELLANEOUS VENDORS	PO211405	1	Training
51	Dental Care Clinic	510420	42	4096	150.00	MISCELLANEOUS VENDORS	PO211405	2	Telecommunications
51	Dental Care Clinic	510420	42	5020	20,200.00	MISCELLANEOUS VENDORS	PO211405	3	Office Equipment
51	Dental Care Clinic	510420	42	5070	2,800.00	MISCELLANEOUS VENDORS	PO211405	4	Miscellaneous Supplies

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
51	Dental Care Clinic	510420	42	5080	3,000.00	MISCELLANEOUS VENDORS	PO211405	5	Medical Supplies
51	Dental Care Clinic	510420	42	5115	5,800.00	MISCELLANEOUS VENDORS	PO211405	6	Computer Components
51	Dental Care Clinic	510420	42	5125	1,800.00	MISCELLANEOUS VENDORS	PO211405	7	Computer Software
51	Dental Care Clinic	510420	42	6040	30,450.00	MISCELLANEOUS VENDORS	PO211405	8	Machinery & Equipment
31	Coroner's Fund	310050	56	6020	30,896.75	MILES CHEVROLET INCORPORATED	PO211400	1	Vehicle
41	Circuit Clerk	410110	63	5115	760.17	SHI INTERNATIONAL CORP	PO211543	1	Computer Components
65	GIS	650001	65	4001	1,062.50	BRUCE HARRIS & ASSOCIATES INC	PO210352	1	Contractual Services
65	GIS	650001	65	4001	12,474.86	SWOVA LLC	PO210353	1	Contractual Services
29	E-911	290100	95	4317	6,407.63	VISIONAIR	PO208147	1	Dispatcher Training
29	E-911	290100	95	4321	72,719.66	VISIONAIR	PO208147	2	Computer Program Maint
29	E-911	290100	95	4435	69,859.78	VISIONAIR	PO208147	3	Consultant
29	E-911	290100	95	5125	126,734.11	CDW GOVERNMENT INC (COMPUTER DISCOUNT WA	PO211168	1	Computer Software
29	E-911	290100	95	6050	102,340.30	VISIONAIR	PO208147	4	Computer Technology
10	CDBG	100045	100	3010	9,500.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203420	1	Regular Salaries
10	CDBG	100045	100	4001	250.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203420	2	Contractual Services
10	CDBG	100045	100	4423	15,301.00	MCHENRY COUNTY COMMUNITY HOMES INC	PO209928	1	Grants to Agencies
10	CDBG	100045	100	4423	13,740.28	HABITAT FOR HUMANITY (northern mch cnty)	PO209929	1	Grants to Agencies
10	CDBG	100045	100	4423	16,000.00	CORPORATION FOR AFFORDABLE HOMES	PO209930	1	Grants to Agencies
10	CDBG	100045	100	4423	9,480.00	CATHOLIC CHARITIES (MCHENRY COUNTY)	PO209932	1	Grants to Agencies
10	CDBG	100045	100	4423	7.57	CASA OF MCHENRY COUNTY	PO209933	1	Grants to Agencies
10	CDBG	100045	100	4423	37,920.00	PIONEER CENTER FOR HUMAN SERVICES	PO209939	1	Grants to Agencies
10	CDBG	100045	100	4423	5,997.47	HOME OF THE SPARROW	PO209940	1	Grants to Agencies
10	CDBG	100045	100	4423	374.00	NORTHERN ILLINOIS FOOD BANK	PO209941	1	Grants to Agencies
10	CDBG	100045	100	4423	5,171.00	PIONEER CENTER FOR HUMAN SERVICES	PO209942	1	Grants to Agencies
10	CDBG	100045	100	4423	1,586.52	VILLAGE OF ISLAND LAKE	PO209945	1	Grants to Agencies
10	CDBG	100045	100	4423	35,511.71	VILLAGE OF UNION	PO209948	1	Grants to Agencies
10	CDBG	100045	100	4423	4,454.52	VILLAGE OF UNION	PO209949	1	Grants to Agencies
10	CDBG	100045	100	4423	6,829.00	PIONEER CENTER FOR HUMAN SERVICES	PO209951	1	Grants to Agencies
10	CDBG	100045	100	4423	26,350.00	PIONEER CENTER FOR HUMAN SERVICES	PO209952	1	Grants to Agencies
10	CDBG	100045	100	4423	1,553.43	VILLAGE OF UNION	PO209953	1	Grants to Agencies
10	CDBG	100045	100	4423	14,600.00	CONSUMER CREDIT COUNSELING	PO211134	1	Grants to Agencies
10	CDBG	100045	100	4423	1,391.00	FAMILY SERVICE & CMHC	PO211138	1	Grants to Agencies
10	CDBG	100045	100	4423	1,194.03	TURNING POINT	PO211139	1	Grants to Agencies
10	CDBG	100045	100	4423	129.52	TURNING POINT	PO211140	1	Grants to Agencies
10	CDBG	100045	100	4423	137,016.16	VILLAGE OF UNION	PO211141	1	Grants to Agencies
10	CDBG	100045	100	4423	8,572.00	HOME OF THE SPARROW	PO211247	1	Grants to Agencies
10	CDBG	100045	100	4423	26,555.00	CORPORATION FOR AFFORDABLE HOMES	PO208724	1	Grants to Agencies
10	CDBG	100045	100	4423	5,123.00	PIONEER CENTER FOR HUMAN SERVICES	PO208746	1	Grants to Agencies

**County of McHenry**  
**Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
10	CDBG	100045	100	4423	9,348.00	PIONEER CENTER FOR HUMAN SERVICES	PO208747	1	Grants to Agencies
10	CDBG	100045	100	4423	131.31	PRAIRIE STATE LEGAL SERVICES	PO208750	1	Grants to Agencies
10	CDBG	100045	100	4423	2,500.08	FAMILY HEALTH PARTNERSHIP CLINIC	PO208758	1	Grants to Agencies
10	CDBG	100045	100	4423	190,000.00	VILLAGE OF MCCULLOM LAKE	PO211537	1	Grants to Agencies
10	CDBG	100045	100	4423	175,000.00	MCHENRY COUNTY HOUSING AUTHORITY	PO211533	2	Grants to Agencies
10	CDBG	100045	100	4423	1,645.82	FAMILY ALLIANCE INCORPORATED	PO208738	1	Grants to Agencies
10	CDBG	100045	100	4423	61.78	FAMILY ALLIANCE INCORPORATED	PO208739	1	Grants to Agencies
10	CDBG	100045	100	4423	2,623.68	CITY OF HARVARD	PO209705	1	Grants to Agencies
10	CDBG	100045	100	4423	6,774.70	VILLAGE OF MCCULLOM LAKE	PO209946	1	Grants to Agencies
10	CDBG	100045	100	4423	57,549.46	VILLAGE OF WONDER LAKE	PO208759	1	Grants to Agencies
10	CDBG	100045	100	4423	5,286.00	CITY OF HARVARD	PO208769	1	Grants to Agencies
10	CDBG	100045	100	4423	9,943.00	PIONEER CENTER FOR HUMAN SERVICES	PO208933	1	Grants to Agencies
10	CDBG	100045	100	4423	2,164.00	PIONEER CENTER FOR HUMAN SERVICES	PO208936	1	Grants to Agencies
10	CDBG	100045	100	5010	250.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203420	3	Office Supplies
10	CDBG	100047	100	3010	98,081.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203421	1	Regular Salaries
10	CDBG	100047	100	4001	1,000.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203421	2	Contractual Services
10	CDBG	100047	100	4423	106,790.75	HABITAT FOR HUMANITY (northern mch cnty)	PO211538	1	Grants to Agencies
10	CDBG	100047	100	4423	300,000.00	MCHENRY COUNTY HOUSING AUTHORITY	PO211539	1	Grants to Agencies
10	CDBG	100047	100	4423	47,111.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203421	4	Grants to Agencies
10	CDBG	100047	100	4423	2,744.00	MCHENRY COUNTY COMMUNITY HOMES INC	PO208772	1	Grants to Agencies
10	CDBG	100047	100	4423	12,526.00	MCHENRY COUNTY COMMUNITY HOMES INC	PO208773	1	Grants to Agencies
10	CDBG	100047	100	4423	44,147.76	MCHENRY COUNTY HOUSING AUTHORITY	PO208774	1	Grants to Agencies
10	CDBG	100047	100	4423	18,814.49	MCHENRY COUNTY HOUSING AUTHORITY	PO208927	1	Grants to Agencies
10	CDBG	100047	100	4423	90,750.00	HABITAT FOR HUMANITY (northern mch cnty)	PO208931	1	Grants to Agencies
10	CDBG	100047	100	5010	553.68	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203421	3	Office Supplies
10	CDBG	100048	100	3010	75,000.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203422	1	Regular Salaries
10	CDBG	100048	100	4210	500,000.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203422	2	NSP Expenditures
10	CDBG	100048	100	4423	139,095.92	CONSUMER CREDIT COUNSELING	PO208923	1	Grat
10	CDBG	100049	100	3010	9,483.03	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203423	1	Regular Salaries
10	CDBG	100049	100	4423	18,883.79	CONSUMER CREDIT COUNSELING	PO208844	1	Grants to Agencies
10	CDBG	100049	100	4423	128,082.28	MCHENRY COUNTY HOUSING AUTHORITY	PO208878	1	Grants to Agencies
10	CDBG	100049	100	4423	6,528.00	PIONEER CENTER FOR HUMAN SERVICES	PO208879	1	Grants to Agencies
10	CDBG	100049	100	4423	200.00	PRAIRIE STATE LEGAL SERVICES	PO208880	1	Grants to Agencies
10	CDBG	100049	100	5010	1,000.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203423	2	Office Supplies
10	CDBG	100049	100	5030	336.00	MCHENRY COUNTY PLANNING & DEVELOPMENT	DP203423	3	Postage
10	CDBG	100051	100	4423	108,182.20	VILLAGE OF WONDER LAKE	PO208940	1	Grants to Agencies
18	Risk Management	180320	320	4006	1,935.00	TITAN RISK MANAGEMENT LLC	PO210111	1	Training
18	Risk Management	180320	320	4098	1,500.00	AV INSTALLATION TECHNOLOGIES	PO210653	1	Safety Compliance

**County of McHenry  
Fiscal Year 2011 Encumbrance Rollover**

Dept	Dept. Name	OCA	Fund	Obj 3	Balance	Vendor	PO #	Sfx #	Description
18	Risk Management	180320	320	6040	21,990.00	STENSTROM PETROLEUM SERVICES GROUP	DP203419	1	Machinery & Equipment
16	Facilities - Valley Hi	160350	350	4452	398.00	BRICKMAN GROUP LTD LLC (THE)	DP203377	1	Lawn Maintenance
16	Facilities - Valley Hi	160350	350	4452	199.00	BRICKMAN GROUP LTD (THE)	PO210134	2	Lawn Maintenance
61	Valley Hi	610050	350	5099	6,775.96	MCKESSON MEDICAL SURGICAL	PO211513	1	Miscellaneous Commodities
61	Valley Hi	610050	350	5099	13,375.00	MCKESSON MEDICAL SURGICAL	PO211514	1	Miscellaneous Commodities
61	Valley Hi	610090	350	4570	49,440.00	MISCELLANEOUS VENDORS	DP203279	1	Installation of Drive
61	Valley Hi	610090	350	4570	48,000.00	GAVERS ASPHALT PAVING & EXCAVATING	DP203278	3	Demolition of old VH
61	Valley Hi	610090	350	4570	26,985.00	MDI ACHIEVE SDS-12-2905	PO211518	1	Charting Software
61	Valley Hi	610090	350	5170	100.00	ACE COFFEE BAR INC	PO209033	1	Food
99	Archive Project	991742	742	6074	3,001.00	WM TONYAN & SONS INC	DP202943	2	Capital Project Contingency
99	Court Buildout Project	993742	742	6023	776.56	CBJ ARCHITECTS PC	DP203167	1	Professional Services - Capital Projects
99	Court Buildout Project	993742	742	6023	1,685.00	CBJ ARCHITECTS PC	DP203350	1	Professional Services - Capital Projects
99	Court Buildout Project	993742	742	6030	1,088.77	SIGN A RAMA USA	DP203325	1	Furniture & Fixtures
99	Court Buildout Project	993742	742	6074	14,640.00	CARMICHAEL CONSTRUCTION INC	DP203334	1	Capital Project Contingency
99	Court Buildout Project	993742	742	6074	1,981.00	SENTRY SECURITY	DP203332	1	Capital Project Contingency
99	Court Buildout Project	993742	742	6074	84,551.69	MISCELLANEOUS VENDORS	DP203355	1	Capital Project Contingency
99	Court Buildout Project	993742	742	6074	5,984.00	MAYFAIR CARPET & FURNITURE	DP203396	1	Capital Project Contingency
99	Court Buildout Project	993742	742	6075	49,577.22	BOLLER CONSTRUCTION COMPANY INC	DP203232	1	Capital Construction
25	Mental Health Project	250743	743	6023	12,648.60	GILLESPIE DESIGN GROUP LTD	DP203057	1	Professional Services - Capital Projects
25	Mental Health Project	250743	743	6023	67,427.70	CHICAGO TITLE INSURANCE COMPANY	DP203168	2	Professional Services - Capital Projects
25	Mental Health Project	250743	743	6050	31,915.03	MISCELLANEOUS VENDORS	DP203362	1	Computer Technology
25	Mental Health Project	250743	743	6075	202,820.01	CHICAGO TITLE INSURANCE COMPANY	DP203168	1	Capital Construction
					<b><u>\$34,019,858.27</u></b>				

**2010-2011 FISCAL YEAR  
GENERAL FUND CONTINGENCY ACCOUNT  
STATEMENT OF ACTIVITY  
as of 11/30/2011 (1/18/2012)**

DATE	FOLIO NUMBER	VENDOR	DESCRIPTION OF EXPENSE	AMOUNT	BALANCE
			Beginning Balance 12/01/2010		500,000.00
12/20/10	VD268208	Vincent E Solano	Circuit Clerk - Bond Refund to Attorney	9,500.00	490,500.00
12/30/10	VC234338	Rodriguez & Sons	Judge Zopp Courtroom 361 Reconfigure Seating Benches	4,580.00	485,920.00
12/30/10	VC234343	Mayfair Carpet	Judge Zopp Courtroom 361 Carpet and Installation	6,378.00	479,542.00
01/06/11	VD268627	Menards Woodstock	Judge Zopp Courtroom 361 Materials	154.81	479,387.19
01/07/11	VD268629	Grainger	Courtroom Project - wood trim nails	6.29	479,380.90
01/13/11	VC234683	Anderson Rock River Ford	Facilities Management Ford F250 Pickup	21,767.00	457,613.90
01/20/11	ZZ200029		Encumbrance Rollover	(119,150.81)	576,764.71
01/21/11	DP203002	Legal Services	Investigation	56,938.81	519,825.90
01/21/11	VD268962	Legal Services	Investigation	481.25	519,344.65
01/24/11	VC234826	Wauconda Car Care	Plow for Facilities Management Pickup	4,654.00	514,690.65
03/10/11	VD270051	Legal Services	Investigation	7,131.25	507,559.40
04/13/11	CR243588	Hewlett Packard	Overpayment on Computer Monitor	(361.94)	507,921.34
04/14/11	VD270891	Legal Services	Investigation	4,200.00	503,721.34
04/21/11	VD271082	Legal Services	Investigation	743.75	502,977.59
04/21/11	VD271084	Legal Services	Investigation	20,873.00	482,104.59
05/03/11	BD201855	R-201105-90-108	Budget Increase	(250,000.00)	732,104.59
05/27/11	VD272019	Legal Services	Investigation	5,968.97	726,135.62
06/24/11	VD272667	AV Installation Technology	Boardroom Audio System Repair	85.00	726,050.62
07/11/11	DP203278	Gavers Asphalt Paving & Excavating	Demolition and Removal of old Valley Hi Building	169,585.00	556,465.62
07/28/11	VD273375	Legal Services	Investigation	306.25	556,159.37
07/28/11	VD273376	Petroliance LLC	Fuel for Generators due to storm on 7/11 (Animal Control)	367.75	555,791.62
07/28/11	VD273376	Petroliance LLC	Fuel for Generators due to storm on 7/11 (Archive Center)	442.80	555,348.82
07/28/11	DP203295	Kluber, Inc.	Treasurers Building Waterproofing Project	1,685.00	553,663.82
08/05/11	VD273571	A Direske Local Moving Inc	Health Dept. Archive Move	1,538.00	552,125.82
08/02/11	VD273572	Associated Electrical Contractors	Emergency Generator for Animal Control 7/11	426.60	551,699.22
08/25/11	VD273980	Legal Services	Investigation	175.00	551,524.22
08/26/11	VC238696	Nicor Gas	Relocation of Gas Line - Valley Hi	2,699.90	548,824.32
09/08/11	DP203316	McHenry County Federal Credit Union	Treasurers Building Waterproofing Project	1,600.00	547,224.32
09/08/11	DP203317	Carmichael Construction	Treasurers Building Waterproofing Project	4,691.00	542,533.32
09/08/11	DP203318	Brickman Group Ltd	Treasurers Bldg Waterproofing Proj-Replanting following Drainage	3,075.00	539,458.32
09/08/11	DP203319	Diebold Inc.	Treasurers Building Waterproofing Project	3,712.00	535,746.32
09/09/11	VC238856	Kluber, Inc.	Treasurers Building Waterproofing Project	892.84	534,853.48
09/29/11	VD274698	Mercuri Frank	Rental of Suite 210	1,000.00	533,853.48
10/13/11	VC239436	Carmichael Construction	Treasurers Building Waterproofing Project	2,136.00	531,717.48
11/03/11	VC239828	Kluber, Inc.	Treasurers Building Waterproofing Project	1,064.66	530,652.82
11/18/11	VC240102	Carmichael Construction	Treasurers Building Waterproofing Project	86,973.00	443,679.82
11/21/11	VD275850	Ronald Uscinski MD	Expert Witness Fee - Finance Committee Approved	12,250.00	431,429.82
11/21/11	VD275852	Mercuri Frank	Rent for Suite 210 Russel Court	250.00	431,179.82
11/30/11	VC240628/629	American Legal Publishers	Codification Services	8,771.00	422,408.82
11/30/11	VC240364	Kluber, Inc.	Treasurers Building Waterproofing Project	877.50	421,531.32
11/30/11	DP203402	Encumber Only	Electric to Klehm Building	35,000.00	386,531.32
11/30/11	VD276967	Kluber, Inc.	Treasurers Building Waterproofing Project	405.00	386,126.32
<b>Reconciliation to the IFMS Accounting System</b>					
Report Ending Balance				386,126.32	
IFMS Ending Balance				(386,126.32)	
					0.00