

VALLEY HI COMMITTEE
Valley Hi Nursing Home
2406 Hartland Road
Woodstock IL 60098

MINUTES OF THURSDAY, DECEMBER 10, 2009

Chairman Dvorak called the Valley Hi Committee meeting to order at 8:37 a.m. The following Committee Members were present: Ed Dvorak, Chairman; Mary McCann, Marc Munaretto; James Heisler; John Hammerand; James Kennedy and Kathleen Bergan Schmidt. Also in attendance: Peter Austin, County Administrator; John Smith, Revere Healthcare; John Hadley, Facilities Management; and Bob Yearian, Valley Hi Administrator.

Ed Dvorak, Chairman	
John Hammerand	James Heisler
James Kennedy	Mary McCann
Marc Munaretto	Kathleen Bergan Schmidt

MINUTES

Committee members reviewed the committee minutes for November 12, 2009. Mr. Heisler made a motion, seconded by Mr. Kennedy, to recommend approval of the minutes as submitted. The minutes were approved with all members present voting aye on a voice vote.

PRESENTATIONS: None

PUBLIC COMMENT: None

NEW BUSINESS

Quality Assurance procedure review: Ms. Kathy Nelson, the Director of Quality Assurance was introduced to committee members. A Risk Assessment has been completed at the facility with a number of good insights. The first recommendation was to adopt a Quality Assurance plan. This is in progress. The second was to have a mechanism in place for reporting. The Quality Improvement Plan will have its first review in January. Valley Hi has had this procedure in place for years, this will be a formal adoption with an updated plan.

Update on the recruitment of Valley Hi Administrator search: Mr. Austin informed committee members that he spoke with the search company this morning and they are please with the number of applications they have received. The deadline is tomorrow, with the remaining part of December being used to review the applications and complete background checks. The week of January 4th a list of recommended applicants will be completed in order to scheduled interviews for the week of January 18th.

Additional discussion on Business Analysis and Review of Presentation to the Committee of the Whole on Operating Board and Business Analysis: Mr. Austin questioned if committee members had any additional questions about the Business Analysis that was presented during the previous meeting. It is hopeful to present this information to the county board members at their next meeting for review. This is in anticipation of discussion on the business analysis and operating board during a COW (Committee of the Whole) meeting being considered on January 5th. Sign off of the County Board is needed in order to move forward with this process. There will be nothing to adopt at this time, this is for discussion purposes only. The Business Analysis was reviewed page by page by the committee with suggested changes. Committee members noted that MCC has started a "promise campaign" where students will invest 100 community hours as part of their degree. It was suggested that Valley Hi contact the college to see about the ability to set up a program for some of these volunteers at Valley Hi. Committee members questioned if there is a volunteer policy is in place. Discussion on the business analysis continued. Committee members were reminded that for a long time Valley Hi was not competitive in the market with the County covering any differences. The rates were increased to address this issue. The goal for Valley Hi was to break even. It is important that it is explained when they talk about expending funds, they mention that they are expending revenue only and not a part of the levy. The facility tries not to use any levy funding. DeKalb County breaks even as well. The IDPH rates all facilities and in the past Valley Hi has not rated too well. This needs improvement. Committee members were informed that the biggest part of this rating is the annual health survey which includes 19 indicators of care provided to residents. This is a report that is provided to all residents to complete as part of the MDS (minimum data set). The scores from this process is all computer generated with the numbers being compared to national standards. This is a data driven report that is the biggest component to the health survey. It was stated that the facility needs to revamp how it assess itself so that a fair assessment could be reported. People make decisions on whether they should put a family member into the facility based on these reports and it is important to make sure the facility is known for the care and services being provided.

Review of Presentation to the Committee of the Whole on Operation Board and Business Analysis: Committee members discussed how the presentation of the business plan should be presented to the County Board members. The presentation of the information seems to have been well received. There has not been a lot of comment received on the analysis. Most of the questions seem to be about the proposed operating board and how the process would work. Committee members were informed that staff would like to present the information during the January 5th County Board meeting. Committee members discussed the need to have a broad skill set mix of individuals serve on the operating board. Committee members questioned the need to have more than one county board member serving on this board as the liaison representative would be a full voting member of the board. Committee members stated that the Township Supervisors have some questions regarding this proposed changed and need a clear line of communication as to why this change is being proposed. They

need to be informed that the County is not giving up responsibility to Valley Hi, but instead creating efficiencies for the facility. An announcement will be made at the Tuesday evening board meeting reminding the County Board members of the importance of this issue.

OLD BUSINESS

None

REPORTS TO COMMITTEE

Administrator's Report: Mr. Smith joined committee members to provide a historical statement of operations for the facility. This compares expenses and income since November of 2007. Committee members requested that this information be available to the County Board members at the January 5th County Board meeting. The old IGT process has ended and the facility will now get the standard Medicare rates. This will impact each county differently. Valley Hi is ahead of the game, so to speak, since they have been working to resolve outstanding issues for the past two years. The financial bottom line will not be affected.

Committee members were provided a December 2009 calendar for events for Valley Hi. An announcement of the Valley Hi Christmas party was presented to committee members. Committee members were reminded that there is a list of individuals, as well as suggested gifts, for individuals that do not have family available to help them celebrate the holidays.

FUTURE TOPICS

None

EXECUTIVE SESSION

None

ADJOURNMENT

Mr. Hammerand made a motion, seconded by Mr. Kennedy to adjourn the meeting at 10:03 a.m. The motion carried with a unanimous voice vote.

* * * * *

RECOMMENDED FOR BOARD/COMMITTEE ACTION:

:ksf