

**Transportation Committee  
Meeting Minutes  
Wednesday, December 2, 2009 – 8:15 A.M.  
McHenry County Division of Transportation  
Main Conference Room  
Woodstock, Illinois 60098**

Chairperson Anna May Miller  
Ed Dvorak      Paula Yensen  
Virginia Peschke      Daniel Ryan  
Sandra Salgado      Scott Breeden

**CALL TO ORDER**

Chairperson Miller called the meeting to order at 8:16 A.M.

**MEMBERS IN ATTENDANCE**

Chairperson Miller, Ed Dvorak, Paula Yensen, Daniel Ryan, Virginia Peschke, Sandra Salgado and Scott Breeden

**MEMBERS NOT IN ATTENDANCE**

None

**OTHER ATTENDEES**

In attendance were: John Labaj, Deputy County Administrator; Joe Korpalski, Director of Transportation/County Engineer; Cynthia Schaupp, SAO/Division of Transportation Liaison; Marc Munaretto, County Board Member; Yvonne Barnes, County Board Member; Charles Eldredge, EDC; Sung Lee, McDonough Associates, Inc.; Victor Ramirez, City of Crystal Lake; Todd Bright, TranSystems Corporation; Glenn Schirmer, Chastain & Associates; Jean-Alix Peralte, STV, Inc.; Robert Beltran, Representing the McHenry Township Non-dedicated Roads Consortium; Diane Evertsen, Resident; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Wally Dittrich, Division of Transportation, Design Manager; Mark Dammyer, Division of Transportation, Construction Manager; Wynnyth Adair, Division of Transportation, Drainage Engineer; Jason Osborn, Division of Transportation, Principal Transportation Planner; Sarah Lutz, Division of Transportation, Transportation Planner; Chalen Daigle, Planning Liaison; Donna Adamson, Division of Transportation, Receptionist

**PUBLIC COMMENT**

- Robert Beltran, 2814 Regner Road, McHenry, IL, Mr. Beltran who represents a consortium of thirty (30) organizations in McHenry Township for non-dedicated roads addressed an issue regarding road maintenance in private subdivisions and their corresponding taxes. Chairperson Miller asked that the McHenry County Division of Transportation make a presentation to the Committee on private non-dedicated roads.

**APPROVAL OF MEETING MINUTES – November 18, 2009**

On a motion by Ms. Yensen, seconded by Mr. Ryan, the meeting minutes of November 18, 2009, were approved as presented.

A voice vote was taken with all members present voting “aye”; motion carried.

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND APPROPRIATING FUNDS FOR THE CHAPEL HILL ROAD AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) RESURFACING PROJECT**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an Intergovernmental Agreement (IGA) with the State of Illinois for federal participation for the Chapel Hill Road American Reinvestment and Recovery Act (ARRA) project. The roadway will be resurfaced from Johnsburg Road to Charles Miller Road.

MCDOT has secured ARRA funds through the McHenry County Council of Mayors for just over \$262,000.00 of the construction cost. This agreement outlines the funding commitment from the State to provide federal funds to the project. This project is scheduled for a March 2010 letting.

This is a standard agreement with the State of Illinois for federal participation. The agreement identifies that the County will be reimbursed \$262,500.00 (maximum allowable) for the construction agreement. The local (County) share is just over \$411,000.00.

On a motion by Ms. Salgado, seconded by Mr. Ryan, the resolution approving an Intergovernmental Agreement with the State of Illinois for federal participation for the Chapel Hill Road American Reinvestment and Recovery Act (ARRA) project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND APPROPRIATING FUNDS FOR THE BURLINGTON ROAD AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) RESURFACING PROJECT**

McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an Intergovernmental Agreement (IGA) with the State of Illinois for federal participation for the Burlington Road American Reinvestment and Recovery Act (ARRA) project. The roadway will be resurfaced in its entirety from U.S. Route 12 to the Wisconsin State line.

The Division of Transportation is positioning itself for surplus ARRA funds through the McHenry County Council of Mayors for 100% of the construction cost. This agreement outlines the funding commitment from the State to provide federal funds to the project. The letting date for this project has not yet been confirmed and is subject to the availability of surplus ARRA funds.

This is a standard agreement with the State of Illinois for federal participation. The agreement identifies that the County will be reimbursed \$170,031.00 (maximum allowable) for the construction agreement. The local (County) share is currently estimated to be \$0. If a local match is required, a separate resolution will be brought forward appropriating funds.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving an Intergovernmental Agreement with the State of Illinois for federal participation for the Burlington Road American Reinvestment and Recovery Act (ARRA) project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING AN AMENDED INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND APPROPRIATING FUNDS FOR THE CONSTRUCTION OF THE WALKUP ROAD PROJECT**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of a resolution approving an amended Intergovernmental Agreement (IGA) with the State of Illinois for federal participation for the construction of the Walkup Road pavement widening and resurfacing, traffic signal modernization and shared use path project. The County Board previously approved the original IGA on September 15, 2009, when a November letting was anticipated.

As right-of-way acquisition required to construct the project was delayed, a March 6, 2010, letting has now been targeted. The additional funds are due to the duration of the project being extended over two (2) construction seasons, as with a March letting, it is not anticipated that all of the work will be completed in 2010. An interim completion date for having the roadway open to traffic under binder has been included in the agreement. This will allow for use of the improvements by the public by Thanksgiving and allow for the MCDOT to maintain the roadway over the winter months.

The Division of Transportation has secured Congestion Mitigation and Air Quality (CMAQ) funds for 80% of the construction cost of the project. This agreement outlines the funding commitment from the State to provide federal funds to the project. This project is scheduled for the March 6, 2010, letting pending right-of-way availability.

This is a standard agreement with the State of Illinois for federal participation. The agreement identifies that the County will be reimbursed just over \$6,400,000.00 (80% maximum allowable) for the construction agreement. The local (County) share is just over \$1,600,000.00 (20%) plus an additional \$12,500.00 for local only items.

On a motion by Mr. Dvorak, seconded by Ms. Salgado, the resolution approving an amended Intergovernmental Agreement with the State of Illinois for federal participation for the construction of the Walkup Road pavement widening and resurfacing, traffic signal modernization and shared use path project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING A WETLAND CREDIT AGREEMENT AND APPROPRIATING FUNDS FOR THE WALKUP ROAD PROJECT**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of this resolution approving an agreement with Ecological Planning Inc., to purchase wetland credits for the Walkup Road project.

The Walkup Road project is planned for a construction start next spring. As part of the project, Walkup Road will be widened and a bike path will be constructed encroaching onto high quality wetlands in the Fox River watershed requiring anywhere from 1.15 to 3.01 acres of total mitigation. The United States Army Corps of Engineers is still determining the rate of replacement for these wetlands which could vary from 1.5:1 to 5.5:1.

The County has used Ecologic Planning, Inc., in the past and has been very satisfied with the product they provide and their very good reputation with the Chicago Army Corps of Engineers office. They are also the only wetland bank certified by the Army Corps of Engineers in the Fox River watershed. The agreement has been reviewed by the County's State's Attorney office. The agreement contains provisions for a range in the number of credits purchased as based on the review schedule for the Army Corps of Engineers and the letting date, the MCDOT needs to facilitate the purchase of the required credits as soon as possible. In the event the mitigation ratio is less than 5.5:1, then the full appropriated amount will not be expended.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving an agreement with Ecological Planning Inc., to purchase wetland credits for the Walkup Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING A CONSTRUCTION ENGINEERING SERVICES AGREEMENT AND APPROPRIATION FUNDS FOR THE WALKUP ROAD PROJECT**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving engineering services agreement with SEC Group, Inc. (SEC) for construction management and inspection services for the Walkup Road widening, reconstruction, and resurfacing between Live Oaks Road and Crystal Springs Road, and the bike path construction from Veteran Acres Park to Pleasant Hill Road, on Walkup Road all as one (1) project.

Due to the scope of this project on Walkup Road, the Division of Transportation does not have the resources available to directly supervise this project and continue to perform other required duties within the County.

Interviews were held on September 16, 2009, by the Transportation Committee in which SEC was selected as the preferred consultant for Phase III engineering. The scope of services includes a constructability review, advance utility coordination, extensive public coordination, all Phase III engineering duties necessary for the project including being the prime public contact, as well as material testing.

On a motion by Ms. Salgado, seconded by Ms. Yensen, the resolution approving an engineering services agreement with SEC Group, Inc. (SEC) for construction, management and inspection services for the Walkup Road widening, reconstruction, and resurfacing between Live Oaks Road and Crystal Springs Road, and the bike path construction from Veteran Acres Park to Pleasant Hill on Walkup Road all as one (1) project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

**RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR JAMES R. RAKOW ROAD**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the continuance of right-of-way acquisition for James R. Rakow Road.

On May 5, 2009, the McHenry County Board approved the first resolution appropriating funds for the Rakow Road project. The original amount was for \$500,000.00 which was needed for the joint purchase of the Rothschild parcel between the McHenry County Division of Transportation (MCDOT) and the McHenry County Conservation District (MCCD). The closing on the Rothschild parcel is still being coordinated between the MCCD and the property owner.

Between these two resolutions, this brings the total appropriation amount to \$3,000,000.00. The total right-of-way cost is estimated to be \$4,500,000.00 at this time.

For FY2010, \$2,500,000.00 was budgeted for out of RTA Sales Tax and the County Option Fund. Based on the \$4,500,000.00 estimated acquisition cost, an additional \$1,500,000.00 will need to be appropriated through an emergency appropriation.

On a motion by Ms. Yensen, seconded by Ms. Salgado, the resolution approving the continuance of right-of-way acquisition for James R. Rakow Road was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

**RESOLUTION APPROVING A CONSTRUCTION ENGINEERING SERVICES AGREEMENT AND APPROPRIATING FUNDS FOR THE JAMES R. RAKOW ROAD PROJECT**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an engineering services agreement with Bollinger Lach & Associates, Inc. (BLA) for an independent constructability review, advance utility coordination and public information, prior to the construction contract being put out to bid in 2010.

Due to the scope of this reconstruction project on Rakow Road, the Division of Transportation does not have the resources available to directly supervise this project and continue to perform other required duties within the County.

Interviews were held on September 2, 2009, by the Transportation Committee in which BLA was selected as the preferred consultant. This is an advance contract to bring BLA on board early for a constructability review prior to the final plans being completed, and to assist with advance utility coordination with the goal of eliminating utility conflicts impacting the actual construction project schedule.

The contract amount is for \$51,409.39 to be paid from County Option Motor Fuel Tax fund.

On a motion by Ms. Salgado, seconded by Ms. Peschke, the resolution approving an engineering services agreement with Bollinger Lach & Associates, Inc. (BLA) for an independent constructability review, advance utility coordination and public information, prior to the construction contract being put out to bid in 2010 was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN DORR TOWNSHIP AND MCHENRY COUNTY FOR THE PROVISION OF TRANSPORTATION SERVICES &**

**RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN MCHENRY COUNTY AND PACE SUBURBAN BUS COORDINATED TRANSPORTATION SERVICES**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolutions authorizing Intergovernmental Agreements between McHenry County and Dorr Township and also between McHenry County and Pace Suburban Bus for an amount not to exceed \$427,500.00 to provide coordinated transportation services.

Funding for this agreement has been previously appropriated. First, \$180,000.00 in Senior Grant commission dollars was awarded and appropriated to this project of which \$127,500.00 remains, as \$52,500.00 was already appropriated to McHenry Township. Secondly, \$275,000.00 in County Transit Grant dollars was awarded and appropriated to this project. In addition to these funds, the agreement with Dorr Township allows for reimbursement from Dorr Township for up to \$25,000.00 for transportation services.

Since the appointment of the Implementation Task Force in 2006, various solutions for coordinating and expanding transit services have been pursued. To eliminate barriers to coordination and to encourage new ideas, a transit program was created. To fund this grant program, \$500,000.00 was included in the approved FY2009 to 2013 Highway Improvement Program for the next five years and beyond.

These agreements between the County and Pace and the County and Dorr Township will begin a pilot coordinated transit service. Service will begin on February 13, 2010. Registration is required and is underway.

Chairman Koehler has been instrumental in keeping the parties moving forward. Staff from the Regional Transportation Authority and Pace has been helpful in developing the program and discussing technical details. Both Intergovernmental Agreements have been reviewed by the State's Attorney office.

Chairperson Miller added that in addition, both Mr. Osborn and Ms. Lutz have also been instrumental in the development of this program. Mr. Osborn distributed a copy of the registration form for the Pace program.

On a motion by Mr. Dvorak, seconded by Ms. Yensen, the resolutions authorizing Intergovernmental Agreements between McHenry County and Dorr Township and also between McHenry County and Pace Suburban Bus for an amount not to exceed \$427,500.00 to provide coordinated transportation services were approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**ADOPT-A-HIGHWAY**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway program.

- Lakes Disposal – Wilmot Road from IL Route 173 to James Road – new group
- TranSystems – Randall Road from Miller Road to Algonquin Road – new group

Mr. Korpalski mentioned that TranSystems is the second consultant to participate in the Adopt-A-Highway program with Bollinger Lach & Associates, Inc. being the other.

In order to augment the Division of Transportation's litter collection efforts, the County enacted an ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of these agreements, the MCDOT has 134 groups enrolled in the program covering 138 centerline miles of the 214 available miles in the program which is roughly 64%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the groups and the County. This resolution approves the County to enter into an agreement with two (2) groups for two (2) sections of highway.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation Adopt-A-Highway program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting “aye”; motion carried.

**OLD BUSINESS**

None

**NEW BUSINESS**

Ms. Salgado asked whether MCDOT shares the responses made by the County Board Members from the Five-Year Highway Improvement Program (HIP) workshops. Chairperson Miller and Mr. Korpalski agreed that a summary would be provided and any changes made as a result of the comments received at the workshops would be presented when the HIP is brought forward for the Transportation Committee’s approval.

**EXECUTIVE SESSION – Meeting Minutes and Property Acquisition**

On a motion by Ms. Salgado, seconded by Mr. Ryan, the Committee went into Executive Session at 8:50 A.M. to review meeting minutes and property acquisition.

A roll call vote was taken with all members present voting “yes”; motion carried.

**REGULAR SESSION**

On a motion by Mr. Breeden, seconded by Ms. Salgado, the Committee went into Regular Session at 8:57 A.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

The Executive Session Meeting minutes of November 18, 2009, were reviewed and by direction of the Committee will be forwarded to the State’s Attorney office (SAO) for review and release.

On a motion by Mr. Breeden, seconded by Ms. Salgado, the Committee agreed to release Executive Session Meeting minutes as listed below with exceptions as noted:

September 19, 2001	November 19, 2008 *	February 4, 2009 *	April 1, 2009 *
October 1, 2008 *	December 17, 2008 *	February 18, 2009 *	April 15, 2009
November 5, 2008 *	January 7, 2009	March 4, 2009 *	

\* McHenry County State’s Attorney Office recommends release of the minutes, except for the sections pertaining to projects that have yet to be constructed.

A voice vote was taken with all members present voting “aye”; motion carried.

Ms. Salgado asked that an itemization on township taxes be stated at the private/subdivision road presentation.

**NEXT MEETING DATE & LOCATION**

8:15 A.M. on December 16, 2009 – McHenry County Division of Transportation

**ADJOURNMENT**

On a motion by Mr. Ryan, seconded by Ms. Yensen, the meeting adjourned at 9:02 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.