

**Transportation Committee
Meeting Minutes
Wednesday, October 21, 2009 – 8:30 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Ed Dvorak Paula Yensen
Virginia Peschke Daniel Ryan
Sandra Salgado Scott Breeden

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:30 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Ed Dvorak, Paula Yensen, Daniel Ryan, Virginia Peschke, Sandra Salgado and Scott Breeden

MEMBERS NOT IN ATTENDANCE

None

OTHER ATTENDEES

In attendance were: John Labaj, Deputy County Administrator; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Assistant County Engineer; Cynthia Schaupp, SAO/Division of Transportation Liaison; Todd Bright, TranSystems Corporation; Victor Ramirez, City of Crystal Lake; Brian Smith, AECOM; Glenn Schirmer, Chastain & Associates; Brad Sanderson, Engineering Enterprises, Inc.; Diane Evertsen, County Resident; E. Evertsen, County Resident; Wally Dittrich, Division of Transportation, Design Manager; Mark Dammyer, Division of Transportation, Construction Manager; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Jason Osborn, Division of Transportation, Principal Transportation Planner; Chalen Daigle, Planning Liaison; Donna Adamson, Division of Transportation, Office Assistant/Receptionist.

PUBLIC COMMENT

None

APPROVAL OF MEETING MINUTES – October 7, 2009

A motion was made by Mr. Dvorak, seconded by Mr. Ryan, to approve the meeting minutes of October 7, 2009, as presented.

A voice vote was taken with all members present voting “aye”; motion carried.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF HUNTLEY AND MCHENRY COUNTY FOR MAINTENANCE OF ALGONQUIN ROAD LOCAL IMPROVEMENTS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of an intergovernmental agreement (IGA) with the Village of Huntley outlining the maintenance responsibilities of Village owned items in the Algonquin Road right-of-way including the shared use path and landscaping items.

On July 1, 2008, the McHenry County Board approved an intergovernmental agreement regarding cost participation for Village amenities in the Algonquin right-of-way. That IGA stipulated that upon completion of the Algonquin Road project, a maintenance IGA would be entered into between the County and the Village to assign maintenance responsibilities for the items installed.

The IGA stipulates that the Village will assume maintenance responsibilities for all of the right-of-way south of Algonquin Road between Ruth Road and Illinois Route 47. This includes care of the shared-use path, landscaping maintenance, and the mowing of grass. This is required due to the fact that the Village is funding a \$200,000 project to plant trees in the Algonquin Road right-of-way this fall. Based on the planting plan, the MCDOT is not equipped

to maintain the right-of-way efficiently; therefore, the Village will assume this responsibility. The MCDOT will still maintain the median and north side of Algonquin Road and it will also still maintain all drainage structures and ponds on Algonquin Road.

This has been reviewed by the Village of Huntley and the McHenry County State's Attorney Office.

On a motion by Ms. Salgado, seconded by Ms. Peschke, the resolution approving an intergovernmental agreement (IGA) with the Village of Huntley outlining maintenance responsibilities of Village owned items in the Algonquin Road right-of-way including the shared use path and landscaping items was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting "aye"; motion carried.

Chairperson Miller suggested that Agenda Items five (5) and six (6) be combined because of their content.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT SUPPLEMENT AND AN INTERGOVERNMENTAL AGREEMENT AMENDMENT WITH THE STATE OF ILLINOIS AND APPROPRIATING FUNDS FOR THE ALLENDALE ROAD BRIDGE PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving a supplemental design engineering services agreement with Ciorba Group and corresponding intergovernmental agreement (IGA) with the Illinois Department of Transportation (IDOT) for the Allendale Road Bridge over Van Der Karr Creek project.

The Division of Transportation is facilitating the replacement of the Allendale Road Bridge in Greenwood Township. McHenry County entered into an engineering agreement for Phase II Engineering services with Ciorba Group on February 7, 2008, for just over \$117,000.00. The project is being funded with Federal Highway Bridge Program funds.

The need for the supplement is to cover costs incurred by Ciorba Group as directed by staff to perform additional project coordination and design analysis that was outside the original contract. The supplemental agreement is for an additional \$14,882.91 raising the upper limit to just over \$132,000.00. This supplement has been reviewed and approved by IDOT. Additional tasks performed were field survey, structural plan review and coordination and roadway design plan changes.

The intergovernmental agreement with IDOT will also be amended to reflect the change in the contract. This amended agreement increases the County's obligation from just over \$23,000.00 to just over \$26,000.00, an increase of \$2,976.00. This is a standard agreement with the State of Illinois for Federal participation.

On a motion by Ms. Yensen, seconded by Mr. Ryan, the resolutions approving a supplemental design engineering services agreement with Ciorba Group and the corresponding intergovernmental agreement with IDOT for the Allendale Road Bridge over Van Der Karr Creek project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

ADOPT-A-HIGHWAY

The McHenry County Division of Transportation (MCDOT) staff requests approval of the resolution approving the inclusion of the group identified in the resolution into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program.

Green Skapes Lawn Care – Algonquin Road from Talaga Drive to Randall Road

With the approval of this agreement the McHenry County Division of Transportation (MCDOT) will have 132 groups enrolled in the program covering 136 centerline miles of the 214 miles available, which is roughly 64%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with this one (1) group for one (1) section of highway.

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On a motion by Ms. Peschke, seconded by Ms. Salgado, the resolution requesting the approval of the inclusion of the identified group into McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting “aye”; motion carried.

PROJECT STATUS REPORT

Mr. Korpalski stated that the MCDOT is wrapping up its construction season and highlighted some items on the report.

OLD BUSINESS

- Mr. Korpalski stated that at the last Committee meeting there was discussion of the Transportation Committee meetings to begin at 8:15 A.M. for the remainder of 2009. Chairperson Miller stated that some of the Transportation Committee meetings have run long into the morning.

It was the concurrence of the Committee that the time for the Transportation Committee meetings to begin be changed from 8:30 A.M. to 8:15 A.M. for the remainder of 2009.

- Mr. Korpalski stated that at the last Transportation Committee meeting he was asked to arrange a tour for the Committee to visit Lake County DOT. Mr. Korpalski added that Lake County DOT can customize the tour to fit the desires of the MCDOT. The Committee members agreed for a Friday morning. Mr. Korpalski stated that he would follow up with this request.

NEW BUSINESS

- Mr. Jason Osborn presented on McHenry County’s current position with the County Option, the Motor Fuel Tax (MFT) and the RTA Sales Tax revenues and the corresponding decline in revenues received over the last two years.

Discussion ensued.

- Ms. Margie Newman, bookkeeper for the MCDOT was recognized for 30 years of dedicated service. For this acknowledgement Ms. Newman received a Certificate of Recognition.

EXECUTIVE SESSION – Meeting Minutes and Property Acquisition

On a motion by Ms. Salgado, seconded by Ms. Yensen, the Committee went into Executive Session at 8:55 A.M. to discuss meeting minutes and property acquisition.

A roll call vote was taken with all members present voting “yes”; motion carried.

REGULAR SESSION

On a motion by Ms. Salgado, seconded by Ms. Yensen, the Committee went into Regular Session at 9:05 A.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

Chairperson Miller noted that “no action” was taken in Executive Session.

The Executive Session Meeting minutes of October 7, 2009 were reviewed and by direction of the Committee will be forwarded to the State’s Attorney Office (SAO) for review and release.

NEXT MEETING DATE & LOCATION

8:15 A.M. on November 4, 2009 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Ms. Yensen, seconded by Mr. Ryan, the meeting adjourned at 9:10 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.

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