

**Transportation Committee  
Meeting Minutes  
Wednesday, September 16, 2009 – 8:30 A.M.  
McHenry County Division of Transportation  
Main Conference Room  
Woodstock, Illinois 60098**

Chairperson Anna May Miller  
Ed Dvorak      Paula Yensen  
Virginia Peschke      Daniel Ryan  
Sandra Salgado      Scott Breeden

**CALL TO ORDER**

Chairperson Miller called the meeting to order at 8:30 A.M.

**MEMBERS IN ATTENDANCE**

Chairperson Miller, Ed Dvorak, Paula Yensen, Scott Breeden and Sandra Salgado

**MEMBERS NOT IN ATTENDANCE**

Daniel Ryan and Virginia Peschke

**OTHER ATTENDEES**

In attendance were: Ken Koehler, County Board Chairman; Joe Korpalski, Director of Transportation/County Engineer; Jeff Young, Assistant County Engineer; Cynthia Schapp, SAO/Division of Transportation Liaison; Erik Morimoto, City of Crystal Lake; Mark Mathewson, MROWCO; Bob Rollings, Bollinger Lach & Associates (BLA); Gary Overbay, Jim Ewers and Joe Kozial, Civiltech Engineering, Inc.; Tom Valaitis, V3 Companies, Ltd.; Todd Destree, Tim Hartnett, Jim Hoving, and Pat Pechnick, SEC Group, Inc. an H. R. Green Company; Todd Bright, TranSystems Corporation; P.J. Fitzpatrick, Wills, Burke, Kelsey Associates, Ltd. (WBK); Kelly Farley, CMT; Ted Lachus, Primera Engineers; Omar Nashif, Collins Engineers; Robert Anderson, resident; Evert Evertsen, Hartland Township Supervisor; Diane Evertsen, resident; Mary Lou Endres, resident; Connie Jones, resident; Wally Dittrich, Division of Transportation, Design Manager; Jim Werner, Division of Transportation, Construction Engineer; Loren Schmitt, Division of Transportation, Road Supervisor; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Mark Dammyer, Division of Transportation, Construction Manager; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Chalen Daigle, Planning Liaison; Debra Kroll, Division of Transportation, Administrative Specialist.

**PUBLIC COMMENT**

- Robert Anderson addressed the McHenry County condemnation process.

**APPROVAL OF MEETING MINUTES – September 2, 2009**

A motion was made by Ms. Yensen, seconded by Ms. Salgado, to approve the meeting minutes of September 2, 2009 as presented.

A voice vote was taken with all members present voting “aye”; motion carried.

**PRESENTATION**

***Richmond Bypass Phase I***

Mr. Tim Hartnet and Mr. Pat Pechnick of the SEC Group, Inc. / an H. R. Green Company updated the Committee on the Richmond Bypass Phase I project. The discussion focused on environmental assessments and impacts of the proposed project, alignment changes and alternatives of the corridor in conjunction with intersection and roundabout options for functional classifications of roadways into Wisconsin.

A website for this project will be started. Mr. Pechnick noted that a Technical Advisory Group (TAG) is being formed.

Design approval is not anticipated until May 2011.

**RESOLUTION APPROPRIATING FUNDS FOR CULVERT MATERIALS**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution appropriating funds for culvert materials for the FY 2008-2009.

Bids were accepted on September 1, 2009 by the Purchasing Department for quantities of culvert materials submitted by MCDOT. Specifications were sent to nine (9) vendors and one (1) was returned. The low bidder was Ray Schramer & Company, Libertyville, Illinois. This is an annual purchase for MCDOT.

The culvert materials are for the replacement of existing old culverts on roadways in advance of the MCDOT's annual paving program and routine maintenance.

MCDOT budgeted \$21,000.00 for this expenditure and the low bid of \$19,724.80 is \$1,275.20 under the budgeted amount.

On a motion by Ms. Yensen, seconded by Ms. Salgado, the resolution appropriating funds for culvert materials was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT AND APPROPRIATING FUNDS FOR MILLER ROAD**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the following four (4) resolutions for design engineering and right-of-way acquisition services contracts and appropriating funds for the Miller Road project between Illinois Route 31 and River Road.

Miller Road will be widened from two (2) lanes to five (5) lanes to address capacity and safety issues from Illinois Route 31 to River Road. The project will add turn lanes at all intersections, construct a new bridge over the Fox River north of the existing bridge, and maintain the existing bike path connection from Green Street to River Road (Moraine Hills State Park). The original contract with SEC Group, Inc. for \$890,000.00 was approved on October 3, 2006 for the Phase I engineering services via an intergovernmental agreement (IGA) with the City of McHenry who was the lead agency for Phase I. The project is being funded with Federal Congestion Mitigation and Air Quality (CMAQ) funding, Transportation Communications System Preservation (TCSP) and SAFETEA-LU funding secured through Congresswoman Melissa Bean, Surface Transportation Program funding through the Council of Mayors, and yet to be determined funding from the Illinois Department of Transportation (IDOT) for the improvements to the Illinois Route 31 intersection.

As the Phase I engineering is in its final stages with a final submittal of the Project Development Report (PDR) being made to IDOT early next month, the following contracts are being brought forward for consideration to begin the next phase of the project:

**Engineering Agreement for Phase II Design Engineering** - SEC Group, Inc. has successfully nearly completed Phase I Engineering for the project. In accordance with the Consultant Selection Policy, SEC Group, Inc. has been selected to continue providing design services for the project based on their familiarity and the acceptable performance for the Phase I portion of the project. The County will assume the lead role on all subsequent phases of the project. Phase I approval is anticipated within a few months. The Phase II engineering services agreement in the amount of \$1,208,406.96 has been negotiated by MCDOT staff and reviewed and approved by IDOT. Construction for this project is anticipated to begin in 2011 pending funding availability and project readiness. TCSP funding will be utilized to fund 80% of the contract amount.

**Intergovernmental Agreement for Phase II Design Engineering** - The IGA with IDOT stipulates that 100% of the TCSP funds secured (\$720,000.00) supplemented with CMAQ funds (\$246,800.00) will cover the 80% Federal share of the Phase II Engineering costs. Therefore the County's share will be \$241,700.00 (20%).

**Right-of-Way Plat and Legal Preparation Services** - With the completion of the Phase I portion of the project and the Phase II contract in the approval process, MCDOT also is seeking to begin work on the right-of-way plats while it awaits the approval for the Phase I PDR. MCDOT looks to utilize the services of SEC Group, Inc. in order to expedite the plat preparation process and continue the coordination on this project between SEC Group, Inc., the City of McHenry, and MCDOT. By the County separately contracting with SEC Group, Inc. and funding the plat preparation with County only funds, the right-of-way acquisition process is expected to be expedited.

No Federal reimbursement is being sought for these services in order to expedite the right-of-way acquisition process.

**Right-of-Way Negotiation Services** - With the completion of the Phase I portion of the project and the Phase II contract and right-of-way plat preparation contracts in the approval process, MCDOT also is seeking to begin right-of-way acquisition immediately upon receiving design approval of the Phase I report from the Federal Highway Administration (FHWA) and IDOT once the plats and legal descriptions are completed and approved by IDOT. MCDOT looks to continue the services of Mathewson Right-of-Way Company (MROWCO) as the performance on past projects has been good.

No Federal reimbursement is being sought for these services in order to expedite the right-of-way acquisition process.

A motion by Ms. Salgado, seconded by Ms. Yensen, approving the four (4) resolutions for design engineering and right-of-way acquisition services contracts and appropriating funds for the Miller Road project between Illinois Route 31 and River Road were approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**RESOLUTION APPROPRIATING FUNDS FOR ROADWAY LIGHTING AND TRAFFIC SIGNAL ELECTRICAL POWER**

The McHenry County Division of Transportation (MCDOT) staff requests approval of the resolution appropriating funds for electrical power for MCDOT traffic signals and roadway lighting systems.

This is an annual appropriation which \$80,000.00 was budgeted for FY 2009. On December 16, 2008, at the beginning of the FY 2009 budget year, \$60,000.00 was appropriated by the County Board. It is expected that the remaining \$20,000.00 in the budget will be required to pay for electrical power through the end of FY 2009.

On a motion by Ms. Salgado, seconded by Mr. Dvorak, the resolution appropriating funds for roadway lighting and traffic signal electrical power was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

**PROJECT STATUS**

The report was offered but not discussed.

Mr. Dammyer informed the Committee that he contacted Mr. Evert Evertsen, Hartland Township Supervisor regarding his inquiry from the September 2, 2009 Transportation Committee meeting concerning the micro-surfacing of McGuire Road. Micro-surfacing began but stopped abruptly when the incorrect material had been delivered. Micro-surfacing will begin again possibly later this week.

**CONSULTANT INTERVIEWS FOR RAKOW ROAD**

8:55 A.M. – 9:20 A.M.                      Baxter & Woodman Interview  
9:20 A.M. – 9:30 A.M.                      Question and Answer Period

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9:30 A.M. – 9:50 A.M.	Civiltech Engineering, Inc. Interview
9:50 A.M. – 10:00 A.M.	Question and Answer Period
10:00 A.M. - 10:25 A.M.	SEC Group, Inc. / an H. R. Green Company
10:25 A.M. - 10:35 A.M.	Question and Answer Period
10:35 A.M. – 11:00 A.M.	V3 Companies, Inc.
10:50 A.M. – 11:10 A.M.	Question and Answer Period

Conclusion of the interviews.

Discussions ensued bringing forth a motion by Ms. Salgado, seconded by Mr. Dvorak, approving SEC Group, Inc. / an H. R. Green Company as consultant #1 for the Walkup Road project.

A roll call vote was taken with the following results: Breeden – yes; Salgado – yes; Yensen – no; Dvorak – yes; and Miller – yes; motion carried.

On a motion by Mr. Breeden, seconded by Mr. Dvorak, V3 Companies, Inc. was approved as consultant #2 for the Walkup Road project.

A roll call vote was taken with the following results: Yensen, Dvorak, Salgado, Breeden and Miller – “yes”; motion carried.

On a motion by Ms. Yensen, seconded by Ms. Salgado, Baxter and Woodman was approved as consultant #3.

A roll call vote was taken with the following results: Yensen, Dvorak, Salgado, Breeden and Miller – “yes”; motion carried.

Civiltech Engineering, Inc. was acknowledged as consultant #4 by default.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

None

#### **EXECUTIVE SESSION – Meeting Minutes and Property Acquisition**

On a motion by Ms. Salgado, seconded by Mr. Breeden, the Committee went into Executive Session at 11:20 A.M. to discuss meeting minutes and property acquisition.

A roll call vote was taken with all members present voting “yes”; motion carried.

#### **REGULAR SESSION**

On a motion by Ms. Salgado, seconded by Mr. Breeden, the Committee went into Regular Session at 12:06 P.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

Chairperson Miller noted that “no action” was taken in Executive Session.

The Executive Session meeting minutes of September 2, 2009 were reviewed and by direction of the Committee will be forwarded to the State’s Attorney Office (SAO) for review and release.

#### **RESOLUTION VACATING A PORTION OF COUNTY HIGHWAY PURSUANT TO SECTION 5-109 OF THE ILLINOIS HIGHWAY CODE**

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution vacating a portion of Alden Road.

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A motion made by Ms. Salgado, seconded by Ms. Yensen, to approve the resolution vacating a portion of County highway on Alden Road, pursuant to Section 5-109 of the Illinois Highway Code was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

**NEXT MEETING DATE & LOCATION**

8:30 A.M. on October 7, 2009 – McHenry County Division of Transportation

**ADJOURNMENT**

On a motion by Ms. Yensen, seconded by Ms. Salgado, the meeting adjourned at 12:08 P.M.

A voice vote was taken with all members present voting “aye”; motion carried.

APPROVED