

BUILDING PROJECTS COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock Illinois

MINUTES OF TUESDAY, SEPTEMBER 15, 2009

The meeting was called to order by Committee Chairman Merkel at 9:00 a.m. The following members were present: Pete Merkel, Chairman; Bob Bless; John Hammerand; and Dan Ryan. Jim Heisler, Tina Hill and Barbara Wheeler were absent. Also in attendance: John Hadley, Building Operations; Ralph Sarbaugh, Associate County Administrator – Finance; Cindy Kozlowski, Financial Analyst; John Labaj, Deputy County Administrator; Cathy Link, Purchasing; Bill LeFew, Treasurer; Christopher Hansen, Representative - KS&A; and Vern Anderson, Representative - Doherty Construction.

Pete Merkel, Chairman

Bob Bless	John Hammerand
James Heisler	Tina Hill
Dan Ryan	Barbara Wheeler

MINUTES: None.

PUBLIC PARTICIPATION: None.

NEW BUSINESS:

Review of Project: Chairman Merkel provided an overview to the Treasurer's remodel project. Staff representatives for the project will be Cathy Link and John Hadley. The County Board approved this project on September 1, 2009 and work began on Wednesday the 2nd. Mr. Hanson and Mr. Anderson were introduced and provided current information on the project. The interior demolition has been completed. Site fencing is up. In the next two weeks the following work will take place: the basement elevator pit slab will be poured; the basement masonry walls will be constructed; the directional boring for the new telephone and fiber optic lines to the Government Center will be started; the roof demolition and installation of the new roof will begin; electrical, plumbing, sprinkler and HVAC rough-in will continue; steel stud wall framing and elevator shaft framing will take place; and trenching work for the new parking lot lighting will begin. Work with Diebold Security and A-Able Lock & Key is being coordinated. Payment requests will be handled by Ms. Link and Mr. Hadley with a report provided to the Committee. The furnaces are being replaced with energy efficient units, but existing duct work will be used. The drive-up area will remain in-tack and will be used as working bays. Existing water and sewers lines are 3 to 4 inch lines and will be used. Permits are being handled through the Planning and Development Department.

Project Budget: Change orders under \$20,000 will be approved by Mr. Hadley and Ms. Link. Anything over budget or change orders over \$20,000 will need to go through Committee process.

Project Timeline: Project completion is anticipated to be in mid December with occupancy in January of 2010.

Exterior Signage: Members reviewed the proposed signage for the building. The proposed sign includes an electric message area, which is only changeable every four hours. The sign meets City of Woodstock Codes.

Chairman Merkel stated that the meeting time may need to be changed. He will review this issue and let the Committee know if there will be any change. He stated the Committee will probably only need to meet three more times and suggested that perhaps meeting at 6:30 pm just prior to a County Board meeting would be a better time.

Mr. Hadley reported that the Health Department had contacted him regarding finding space for two large 8' X 20' units that will house H1N1 vaccines for the next 3 to 6 months. The units will need a phone connection, 220 power, fencing and security along with an emergency generator. These units will be arriving in the next couple of weeks. Suggestions for locating these units included the Harrison Property, the Klehm property, McDOT, the Centegra Campus and current parking areas. Parking areas would not be the best choice since winter snow removal already limits parking space.

OLD BUSINESS: None

EXECUTIVE SESSION: None

ADJOURNMENT

Noting no further business, Mr. Ryan made a motion, seconded by Mr. Hammerand, to adjourn the meeting at 9:40 a.m. The motion carried with a unanimous voice vote.

:bjt

Approved 10.20.09