

VALLEY HI COMMITTEE
McHenry County - Valley Hi Nursing Home
2406 Hartland Road
Woodstock IL 60098

MINUTES OF THURSDAY, SEPTEMBER 10, 2009

Chairman Dvorak called the Valley Hi Committee meeting to order at 8:30 a.m. The following Committee Members were present: Ed Dvorak, Chairman; John Hammerand; Mary McCann; James Kennedy and Kathleen Bergan Schmidt. James Heisler arrived at 8:40 a.m. Marc Munaretto was absent. Also in attendance: Peter Austin, County Administrator; County Board Chairman, Ken Koehler; John Smith from Revere Healthcare; John Hadley, Facilities Management; Bob Yearian, Valley Hi Administrator; Ersel Schuster, County Board Member; Adam Lehmann, Administration Intern and the press.

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| Ed Dvorak, Chairman | |
| John Hammerand | James Heisler |
| James Kennedy | Mary McCann |
| Marc Munaretto | Kathleen Bergan Schmidt |

MINUTES

Committee members reviewed the committee minutes for September 3, 2009. Mr. Hammerand made a motion, seconded by Ms. McCann, to recommend approval of the minutes as submitted. The minutes were approved with all members present voting aye on a voice vote.

PRESENTATIONS: None

PUBLIC COMMENT

None

Mr. Heisler arrived at 8:40 a.m.

NEW BUSINESS

Discussion on the Bylaws for the Operating Board: Committee members reviewed the draft Bylaws for the Operating Board for Valley Hi. Committee members reviewed the Bylaws, section by section. Once drafted, a Special County Board Meeting will be called to discuss the creation of the Operating Board and Bylaws as drafted for the Valley Hi Nursing Home Operating Board. Chairman Koehler stated that it is important for this committee to do a write up on how and why the Operating Board was being created for Valley Hi and why this would be a good idea for McHenry County. The County Board Members have stated they want to hold a special meeting to digest the information being presented and it will be necessary for this committee to provide understandable information on why this model is a good idea. It will be up to the operating board to implement the business plan. It is not necessary to provide the business plan to get approval for an operating board. The draft Bylaws will be reviewed by the State's Attorney and brought back for further consideration.

Discussion on the Development of a Business Plan for Valley Hi and associated cost: Committee members reviewed a draft of what would be included within a Business Plan if prepared by Revere Healthcare. This is the model that has been used at other facilities. Revere Healthcare has agreed to use their staff to develop a business plan for Valley Hi, at no additional cost to the County. This is a good segue to end the role of Management of Valley Hi Nursing Home by Revere Healthcare. It was stated that it would take others longer to create a business plan as they are not familiar with Valley Hi and would require intensive review of the Valley Hi records in order to prepare a business plan. Revere has experience creating business plans, they know Valley Hi and how it is run and they are not charging to create the plan. There has been great strides made at the facility by Revere now that the changes have been made, personnel seem to like how Revere is running the facility so it makes sense that they create the business plan. They will present an extensive detailed business plan which prepares the Operating Board on how the facility should be run. Ms. McCann made a motion, seconded by Mr. Kennedy to recommend Revere Healthcare prepare a business plan for Valley Hi Nursing Home. The motion carried with all members present voting aye on a voice vote.

Complaint Policy reporting: Committee members reviewed the Policy for reporting and investigating concerns/complaints at Valley Hi Nursing Home. Committee members voiced concern that there is not a neutral party to review complaints, especially if the complaint should be about the Administrator. The current policy states that complaints should be made to the Administrator, Social Service Department or designee. The State Government agency that addresses complaints would be the State Ombudsman. Mr. Yearian stated that a phone number for the State Ombudsman is placed next to the policy that is posted at the facility. Committee members stated this will be part of the Administrative Policy and will be brought back for final approval.

Mr. Heisler left committee at 10:48a.m.

Discussion on the Recruiting Process for the next Valley Hi Administrator and costs of hiring a search firm: Committee members stated that time is of the essence for the hiring of the next Valley Hi Administrator. At the previous meeting the consensus of the committee was to hire an outside agency to review, find and hire the best Administrator for Valley Hi. Mr. Austin stated he has located six health care search firms in the area that could be hired for this process. Revere Healthcare does not use search firms and finds their personnel through word of mouth. Mr. Hammerand made a motion, seconded by Ms. McCann to recommend the County hire a professional Healthcare Search Firm for the hiring of the Valley Hi

Administrator. The motion carried with all members present voting aye on a roll call vote (Hammerand, Kennedy, McCann, Schmidt, Dvorak)

OLD BUSINESS

None

REPORTS TO COMMITTEE

Administrator's Report: Mr. Yearian provided committee members with a brief report for Valley Hi. He informed committee members that Valley Hi will be participating in the Northern McHenry County 2009 progressive tour for Healthcare Professionals. This is for health care professionals that will be attending a progressive tour of facilities in the area.

Mr. Yearian stated they have received the confidence surveys that were sent out to physicians, employees and residents. The survey is based upon a 5 star rating system. The system consists of three components, Performance, Distinction and Quality. The Residents and families are very pleased with the facility. They received four out of five stars on all components. The Employees rated Valley Hi three out of five on both Performance and Distinction and four stars in Quality. These surveys provide direction for improvement and it is hopeful that the employees will feel more positive in the future. The physicians rated the facility very high as well, though, a report was not provided from the physicians.

Committee members were reminded that the Family Picnic will be held this Saturday from 11:00a.m.-2:00p.m. for those interested in attending.

FUTURE TOPICS

None

EXECUTIVE SESSION

None

ADJOURNMENT

Ms. McCann made a motion, seconded by Mr. Hammerand to adjourn the meeting at 11:16 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD/COMMITTEE ACTION:

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