

**Transportation Committee
Meeting Minutes
Wednesday, September 2, 2009 – 8:30 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Ed Dvorak Paula Yensen
Virginia Peschke Daniel Ryan
Sandra Salgado Scott Breeden

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:30 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Ed Dvorak, Daniel Ryan, Paula Yensen, Scott Breeden, Sandra Salgado and Virginia Peschke

MEMBERS NOT IN ATTENDANCE

None

Ms. Peschke left at 11:26 A.M.

Ms. Salgado left at 11:30 A.M.

Ms. Yensen left at 12:03 P.M.

OTHER ATTENDEES

In attendance were: James Kennedy, County Board; Ersel Schuster, County Board; Peter Austin, County Administrator; Jeff Young, Assistant County Engineer; Victor Ramirez, City of Crystal Lake; Cynthia Schaupp, SAO/Division of Transportation Liaison; Mark Mathewson, MROWCO; Bob Rollings, Craig Lukowicz and Mike Pachla, Bollinger Lach & Associates (BLA); Gary Overbay, Jim Ewers and Joe Kozial, Civiltech Engineering, Inc.; Tom Valaitis and Beth Rahe, V3 Companies, Ltd.; Thomas Gill, Thomas Engineering Group; Todd Bright, TranSystems; Bill Geegan, Village of Huntley; P.J. Fitzpatrick, Wills, Burke, Kelsey Associates, Ltd. (WBK); Robert Anderson, resident; Preston Rea, Alden Township Supervisor; Mary Lou Endres, resident; Diane Evertsen, resident; Evert Evertsen, Hartland Township Supervisor; David Frederich, resident; Wally Dittrich, Division of Transportation, Design Manager; Mark DeVries, Division of Transportation, Maintenance Superintendent; Ken Baker, Division of Transportation, Township Engineer; Jim Werner, Division of Transportation, Construction Engineer; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Mark Dammyer, Division of Transportation, Construction Manager; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Jason Osborn, Division of Transportation, Principal Transportation Planner; Shannon Dolte, Division of Transportation, GIS Specialist; Chalen Daigle, Planning Liaison; Sarah Lutz, Division of Transportation, Transportation Planner Debra Kroll, Division of Transportation, Administrative Specialist.

PUBLIC COMMENT

- May Lou Endres wanted to correct a misinterpretation that transpired at the County Board meeting on Tuesday, September 1, 2009. She stated that it was not her intention to stop or delay the Alden Road Bridge project with the petition that was presented. She requested a meeting with all appropriate parties where general questions could be answered and offers could be considered and negotiated. She presented for the record a list of questions and a copy of a petition from the residents of Alden.
- Robert Anderson addressed impacts to his business and property in Alden.
- Evert Evertsen, Hartland Township Supervisor requested an update regarding the McGuire Road Resurfacing project that was scheduled for August 24, 2009.
- David Frederich commented on speed surveys and the posting of speed limit signs.

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APPROVAL OF MEETING MINUTES – August 19, 2009

A motion was made by Ms. Salgado, seconded by Ms. Yensen, to approve the meeting minutes of August 19, 2009 as presented.

A voice vote was taken with all members present voting “aye”; motion carried.

PRESENTATION

McHenry County Transit Grant Program

Mr. Osborn stated that the resolution for approval before the Committee today will appropriate funding for the first step of the transit plan implementation. Since 2006 when the County Board appointed the Implementation Task Force (ITF), various ways of coordinating expansion of transit services in McHenry County have been investigated.

To eliminate barriers to coordination and to encourage new ideas, the concept of a transit grant was created through the leadership of County Board Chairman Ken Koehler and through the assistance of the Regional Transportation Authority (RTA).

To fund this grant program, \$500,000.00 was assigned as part of the approved FY 2009 to 2013 Highway Improvement Program (HIP) for the next five (5) years.

A call for projects was conducted several months ago. Seven (7) projects were submitted and on July 22, 2009, the ITF recommended funding all seven (7) projects.

RESOLUTION APPROVING MCHENRY COUNTY REGIONAL TRANSPORTATION AUTHORITY SALES TAX FUNDING FOR THE TRANSIT GRANT PROGRAM AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution that authorizes County Regional Transportation Authority (RTA) funds being allocated to fund selected Transit Grant programs.

This program was finalized through the Highway Improvement Program (HIP) using Regional Transportation Authority (RTA) Sales Tax dollars and was passed this last spring, allocating \$500,000.00 annually for this program. Because this program was not budgeted money at the time the budget was prepared, this resolution will have to be passed by the Finance and Audit Committee and the County Board.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving McHenry County Regional Transportation Authority Sales Tax funding for the Transit Grant Program and appropriating funds was approved with a recommendation to the County Board.

Chairperson Miller and Ms. Salgado abstained from voting because of their affiliation with certain organizations on the project list.

A roll call vote was taken with the following results: Peschke, Yensen, Ryan, Dvorak and Breeden – “yes”; Salgado and Miller – “abstain”, motion carried.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF HUNTLEY, KANE COUNTY AND MCHENRY COUNTY FOR PROFESSIONAL ENGINEERING (PHASE II) SERVICES FOR A FULL INTERCHANGE ON INTERSTATE 90 AT ILLINOIS ROUTE 47

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an intergovernmental agreement (IGA) between the Village of Huntley, Kane County and McHenry County for Phase II engineering services for the design of the Interstate 90 interchange with Illinois Route 47.

On May 20, 2009, a presentation to the Transportation Committee was made updating the Committee on the progress of the interchange study.

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The purpose of this IGA is to begin the necessary contract plan and specification preparation (Phase II engineering) for a full interchange at the Interstate 90 / Illinois Route 47 existing partial interchange. The cost participation between the three (3) local agencies is divided equally into thirds between the Village and two (2) counties for this agreement. This cost for the Phase II Engineering is estimated at \$2,000,000.00 which \$666,666.00 is the responsibility of McHenry County.

The cost of McHenry County's share will be applied to the overall cost participation parameters which at this point is approximately 6% of the entire estimated \$64 million project.

On a motion by Mr. Ryan, seconded by Ms. Yensen, the resolution approving an intergovernmental agreement between the Village of Huntley, Kane County and McHenry County for professional engineering (Phase II) services for a full interchange on Interstate 90 at Illinois Route 47, was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT AND APPROPRIATING FUNDS FOR THE PARK AND RIDE LOT AT THE VIRGINIA ROAD AND ILLINOIS ROUTE 31 INTERSECTION AND A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT FOR THE PARK AND RIDE LOT AT THE VIRGINIA ROAD AND ILLINOIS ROUTE 31 INTERSECTION

The McHenry County Division of Transportation (MCDOT) staff requests the approval of these resolutions for a design engineering agreement with the consultant and an intergovernmental agreement (IGA) with the State for the Park and Ride lot at the Virginia Road and Illinois Route 31 intersection.

On June 28, 2007 the Chicago Metropolitan Agency for Planning (CMAP) approved a study titled Regional Non-Central City Park-N-Ride Lot Program Phase, which included a park and ride lot at Illinois Route 31 and Virginia Road. Subsequently, the MCDOT was awarded Congestion Mitigation and Air Quality Funds (CMAQ) funds for the design and construction of the park and ride lot. At the May 20, 2009 Transportation Committee meeting, Engineering Enterprises, Inc. was selected to enter into contract negotiations for this project.

The Phase II engineering services agreement has been negotiated by MCDOT staff and has been reviewed and approved by the Illinois Department of Transportation (IDOT). The County and the State are also entering into an IGA where the County will be reimbursed 100% for engineering costs. Construction will also be funded at 100% by the CMAQ program. The Phase I estimated construction costs for the project totaled \$320,000.00. Construction is anticipated to begin in late 2011 or early 2012, after the Virginia Road and Illinois Route 31 intersection relocation project has been completed.

Agenda Item #7.0 and #8.0 will be approved under one motion.

A motion by Ms. Peschke, seconded by Ms. Salgado, approving a design engineering agreement with the consultant and an intergovernmental agreement with the State for the Park and Ride lot at the Virginia Road and Illinois Route 31 intersection were approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS FOR THE CONSTRUCTION OF THE WALKUP ROAD PROJECT AND APPROPRIATING FUNDS

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution endorsing an intergovernmental agreement (IGA) with the State of Illinois for Federal Participation for the Walkup Road pavement widening and resurfacing, traffic signal modernization and shared use path construction project.

The MCDOT has secured Congestion Mitigation and Air Quality (CMAQ) funds for 80% of the construction costs of the project. This agreement outlines the funding commitment from the State to provide Federal funds to the project. This project is scheduled for the November 6, 2009 letting pending right-of-way availability.

On a motion by Ms. Salgado, seconded by Mr. Dvorak, the resolution approving an intergovernmental agreement with the State of Illinois for the construction of the Walkup Road project and appropriating funds was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION APPROVING THE PURCHASE OF COMPUTER SOFTWARE FOR OVERWEIGHT AND OVER DIMENSION TRUCK PERMITTING

The McHenry County Division of Transportation (MCDOT) staff requests approval of the resolution authorizing a software services agreement with Cartegraph Systems, Inc. for the creation of overweight and over dimension truck permitting software.

The existing truck permit software (Paradox) used by MCDOT will no longer be serviced by the Information Technology Department (IT). Due to its limitations, the County Auditor has requested that new software be used by the MCDOT to improve the tracking of truck permit invoices.

There is no pre-packaged software available to perform the tasks required by MCDOT and the County Auditor that continue to meet the requirements of the IT Department. As such, MCDOT engaged Cartegraph to create specialized software for truck permitting. As MCDOT already uses Cartegraph software, the new truck permitting program will be user friendly with the present MCDOT users of Cartegraph as well as the IT Department.

This agreement includes a 90-day test trial period of the software to ensure that the program works properly with the County Auditor and IT Department. No additional Cartegraph licenses would be required as it will comply with the current licenses that MCDOT owns.

On a motion by Ms. Peschke, seconded by Mr. Ryan, the Committee approved the purchase of computer software for overweight and over dimension truck permitting was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF MCHENRY AND THE CITY OF HARVARD WITH RESPECT TO THE U. S. ROUTE 14, MCGUIRE ROAD AND AIRPORT ROAD INTERSECTION IMPROVEMENTS

The McHenry County Division of Transportation (MCDOT) staff requests the approval the an intergovernmental agreement (IGA) between the County of McHenry and the City of Harvard regarding the U. S. Route 14, McGuire Road and Airport Road intersection improvements.

This IGA with the City of Harvard authorizes permission for the City to acquire property within County Highway jurisdiction. Encompassed within the IGA is an indemnification component that safeguards the County from potential law suits.

On a motion by Ms. Yensen, seconded by Mr. Ryan, the resolution approving an intergovernmental agreement between the County of McHenry and the City of Harvard with respect to the U. S. Route 14, McGuire Road and Airport Road intersection improvements was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

ADOPT-A-HIGHWAY

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The McHenry County Division of Transportation (MCDOT) staff requests the authorization of the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program.

McHenry West H.S. Key Club (new group)	Fleming Road from IL Route 120 to Bull Valley Road
New Life Christian Center (new group)	Franklinville Road from Secor Road to Kunde Road
In Loving Memory of Leroy E. Schroeder (new group)	Deerpass Road from Kishwaukee Valley Road to Bockman Road
The Juckel Family IMO Nicole Juckel (new group)	Charles J. Miller Road from Fox River Bridge to Green Street
In Loving Memory of Marie Sosinski (new group)	Nelson Road from West Road to Alden/Charles Road

In order to augment the MCDOT's litter collection efforts, the County enacted an Ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of these agreements, the MCDOT has 127 groups enrolled in the program covering 132 centerline miles of the 214 available miles in the program which is roughly 62%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with five groups for five sections of highway.

On a motion by Mr. Dvorak, seconded by Ms. Yensen, the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting "aye"; motion carried.

CONSULTANT INTERVIEWS FOR RAKOW ROAD

9:07 A.M. – 9:28 A.M.	Bollinger, Lach and Associates, Inc. (BLA) Interview
9:28 A.M. – 9:40 A.M.	Question and Answer Period
9:42 A.M. – 10:05 A.M.	Civiltech Engineering, Inc. Interview
10:05 A.M. – 10:14 A.M.	Question and Answer Period
10:20 A.M. - 10:40 A.M.	V3 Companies, Ltd. Interview
10:40 A.M. - 10:46 A.M.	Question and Answer Period

Conclusion of the interviews.

Discussions ensued bringing forth a motion by Ms. Salgado, seconded by Ms. Yensen, approving Bollinger, Lach and Associates, Inc. (BLA) as consultant #1 for the Rakow Road Phase III project.

Mr. Breeden stated that he felt Civiltech Engineering, Inc. and V3 Companies, Ltd were better suited to the County's needs as consultant #1.

Discussions ensued.

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A roll call vote was taken with the following results: Peschke, Yensen, Ryan, Dvorak, Salgado and Miller – “yes”; Breeden – “no”; motion carried approving BLA as consultant #1.

A motion made by Mr. Ryan, seconded by Ms. Peschke approving V3 Companies, Ltd. as consultant #2.

A roll call vote was taken with the following results: Peschke, Yensen, Ryan, Dvorak, Salgado and Miller – “yes”; Breeden – “no”; motion carried approving V3 Companies, Ltd. as consultant #2.

Civiltech Engineering, Inc. was acknowledged as consultant #3 by default.

Per previous direction at the August 19, 2009 Transportation Committee meeting, V3 and Civiltech Engineering as the #2 and #3 selected consultants will be invited to interview for the Walkup Road Phase III project at the September 16, 2009 Transportation Committee meeting.

OLD BUSINESS

None

NEW BUSINESS

- Mr. Young advised that Virginia Road between Illinois Route 31 and Rakow Road would be closed to traffic beginning Tuesday, September 8, 2009. The road closure is required to allow Waste Management, Inc. to make required improvements to Virginia Road in front of its waste transfer facility, which will be located on Virginia Road just north of Pingree Road. Motorists will need to follow the posted detour route using Illinois Route 31 and Rakow Roads.

Message boards and a press release have been established.

Virginia Road is anticipated to be closed to traffic for approximately two (2) months, weather permitting. Anyone with questions or concerns can contact the Community Development Department at the City of Crystal Lake at (815) 356-3615.

- Ms. Yensen stated that she attended the Village of Algonquin meeting on Tuesday, September 1, 2009 where she learned that there are road weight restrictions at a certain point on Randall Road and when that area is traversed by overweight trucks they are directed to a detour on Hansen Road. She requested that Mr. Young contact Mr. Ganek, the Village of Algonquin Manager and offer some clarification.

Mr. Dittich informed Ms. Yensen that Randall Road in Kane County is a Class II truck route and within McHenry County Randall Road is not a Class II truck route. The Class II truck route continuing north from Kane County would be County Line Road to Hansen Road and then to Algonquin Road.

Mr. Young advised that he would investigate this issue.

- Mr. Ryan referred to the Alden Road presentation on Tuesday, September 1, 2009 and asked if there would be another stakeholders' meeting in the future?

Information for the Alden Road project would be forthcoming as MCDOT staff is working with its consultant on the re-evaluation.

- Ms. Salgado remarked that the new signalization at the Lincoln Road/Chapel Hill Road intersection was working very well and that she has been receiving positive feedback.
- The issue of access from Dvorak Drive onto Walkup Road from the high school was discussed. This intersection is presently uncontrolled however there is signalization planned at Pleasant Hill Road, to which the high school has access. Because of traffic safety concerns, a restriction will be imposed prohibiting U-

turn movement onto Walkup Road. This restriction will be enforced from 2:30 P.M. to 3:30 P.M. and the McHenry County Division of Transportation (MCDOT) will coordinate this restriction with the high school.

EXECUTIVE SESSION – Meeting Minutes and Property Acquisition

On a motion by Ms. Peschke, seconded by Ms. Yensen, the Committee went into Executive Session at 11:10 A.M. to discuss meeting minutes and property acquisition.

A roll call vote was taken with all members present voting “yes”; motion carried.

REGULAR SESSION

On a motion by Mr. Breeden, seconded by Mr. Dvorak, the Committee went into Regular Session at 12:10 P.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

Chairperson Miller noted that “no action” was taken in Executive Session.

The Executive Session Meeting Minutes of August 19, 2009 were reviewed and by direction of the Committee will be forwarded to the State’s Attorney Office (SAO) for review and release.

Mr. Young noted that a Special Transportation Committee meeting was scheduled for September 15, 2009 at the County Administration Building.

NEXT MEETING DATE & LOCATION

September 15, 2009 – Special Transportation Committee meeting – Administration Building – Time to be determined.

8:30 A.M. on September 16, 2009 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Mr. Breeden, seconded by Mr. Ryan, the meeting adjourned at 12:11 P.M.

A voice vote was taken with all members present voting “aye”; motion carried.