

**Transportation Committee
Meeting Minutes
Wednesday, August 19, 2009 – 8:30 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairperson Anna May Miller
Ed Dvorak Paula Yensen
Virginia Peschke Daniel Ryan
Sandra Salgado Scott Breeden

CALL TO ORDER

Chairperson Miller called the meeting to order at 8:30 A.M.

MEMBERS IN ATTENDANCE

Chairperson Miller, Ed Dvorak, Daniel Ryan, Paula Yensen, Scott Breeden, Sandra Salgado and Virginia Peschke

MEMBERS NOT IN ATTENDANCE

None

OTHER ATTENDEES

In attendance were: Peter Austin, County Administrator; Mary McCann, County Board member; Joseph Korpalski, Director of Transportation/County Engineer; Ralph Sarbaugh, Associate County Administrator – Finance; Robert Ivetic, Human Resources Director; Victor Ramirez, City of Crystal Lake; Jim Lenzini, Engineering Enterprises; Jeff Young, Assistant County Engineer; Cynthia Schaupp, SAO/Division of Transportation Liaison; Mark Mathewson, MROWCO; Charlie Eldredge, McHenry County Economic Development Corporation; John Ambrose and Craig Mitchell, Baxter & Woodman; Todd Bright, TranSystems Corporation; Todd Destree, SEC Group, Inc.; Bob Rollings, Bollinger Lach & Associates (BLA); Gary Overbay, Civiltech Engineering, Inc.; P.J. Fitzpatrick, Wills, Burke, Kelsey Associates, Ltd. (WBK); Brian Smith, AECOM; Robert Anderson, resident; Diane Evertsen, resident; Evert Evertsen, Hartland Township Supervisor; David Frederich, resident; Kurt Beystehner, Clavey's Nursery, Inc.; Wally Dittrich, Division of Transportation, Design Manager; Cha Lee, Division of Transportation, Consultant Project/Design Engineer; Mark Dammyer, Division of Transportation, Construction Manager; Ed Markison, Division of Transportation, Assistant Maintenance Superintendent; Ray Beets, Division of Transportation, Permit/Developer Project Manager; Sarah Lutz, Division of Transportation, Transportation Planner Debra Kroll, Division of Transportation, Administrative Specialist.

PUBLIC COMMENT

- Evert Evertsen, Hartland Township Supervisor commented on the resolution under consideration regarding C.S.S. (Agenda Item #4.0).
- Kurt Beystehner, Clavey's Nursery, Inc. agreed with Mr. Evertsen regarding Agenda Item #4.0. He also commented on the Alden Road project.
- Robert Anderson thanked the Committee and all personnel involved for meeting with him regarding the Alden Road reconstruction project and discussing the impacts to his property. He commented the McHenry County Division of Transportation (MCDOT) maintenance staff and their quick response regarding storm drainage maintenance on Alden Road. He commented on the future maintenance of Alden Road.
- David Frederich, resident, voiced his concerns regarding speed surveys and the posting of speed limit signs suitable with road conditions. (documents cited during Public Comment were not admitted for the record).

APPROVAL OF MEETING MINUTES – August 5, 2009

A motion was made by Ms. Yensen, seconded by Ms. Peschke, to approve the meeting minutes of August 5, 2009 as presented.

A voice vote was taken with all members present voting "aye"; motion carried.

RESOLUTION SUPPORTING CONTEXT SENSITIVE SOLUTION APPROACH FOR THE DIVISION OF TRANSPORTATION

Prior to the discussion of this resolution Chairperson Miller asked for a motion of support which was offered by Mr. Ryan and seconded by Mr. Breeden.

Ms. Salgado questioned if the resolution was affirming that Context Sensitive Solution (CSS) would be used on every project and Mr. Korpalski stated that the intention was not for CSS to be used on every project, but that it would be considered on a case by case basis.

Discussions ensued regarding verbiage of the resolution and the CSS process.

It was by concurrence of the Committee that changes were made addressing comments from the Committee.

On a motion by Ms. Yensen, seconded by Mr. Dvorak, the resolution supporting a Context Sensitive Solution (CSS) approach for the McHenry County Division of Transportation was approved with noted language modifications and recommended to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE WALKUP ROAD/CRYSTAL LAKE ROAD PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the acquisition of right-of-way for the Walkup Road widening project in Nunda Township and appropriating funds for said property acquisition.

This resolution approves \$500,000.00 needed to continue to purchase property for the project.

With Congestion Mitigation and Air Quality (CMAQ) funding approved for the project, the McHenry County Division of Transportation (MCDOT) will be reimbursed 80% of the land acquisition funds expensed through the Intergovernmental Agreement between McHenry County and the State of Illinois that was approved by the County Board on March 4, 2008.

On a motion by Ms. Peschke, seconded by Ms. Salgado, the resolution to approve the acquisition of right-of-way for highway purposes for the Walkup Road/Crystal Lake Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE ALDEN ROAD BRIDGE PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the acquisition of right-of-way for the Alden Road Bridge and portions of the Alden Road reconstruction project in Alden Township and appropriating funds for said property acquisition.

This resolution approves \$90,000.00 needed to start the purchase of property for the project.

The County is working towards the Illinois Department of Transportation’s (IDOT) November 6, 2009 letting for construction. To meet this letting date, right-of-way needs to be certified by IDOT by September 23, 2009.

There are four (4) fee simple parcels and thirteen (13) temporary easement parcels that need to be acquired.

On a motion by Ms. Salgado, seconded by Ms. Yensen, the resolution approving the acquisition of right-of-way for highway purposes for the Alden Road Bridge project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION APPROVING AN ENGINEERING SERVICES AGREEMENT AMENDMENT AND APPROPRIATING FUNDS FOR THE ALGONQUIN ROAD PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving an amendment to an engineering services agreement for the Algonquin Road reconstruction and widening project.

McHenry County entered into an engineering agreement for construction supervision services with Bollinger Lach & Associates (BLA) on November 9, 2006 for \$2,790,820.83. The supplemental agreement is for an additional \$69,026.86 raising the upper limit to \$2,859,847.69.

As the project has been completed, additional services were necessary primarily due to the construction project for Algonquin Road between Randall Road and Illinois Route 47 being split into two (2) separate construction projects with two (2) different contractors, due to right-of-way acquisition delays. The other major task that required additional effort of BLA staff was due to a change in the pavement marking made by MCDOT.

On a motion by Mr. Dvorak, seconded by Mr. Ryan, the resolution approving an engineering services agreement amendment and appropriating funds for the Algonquin Road project was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

RESOLUTION AUTHORIZING A CONTRACT AGREEMENT BETWEEN THE LOCAL INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 150, DIVISION OF TRANSPORTATION AND THE COUNTY OF MCHENRY

This contract being brought forward was agreed to by Local 150, the McHenry County Division of Transportation (MCDOT) and the County of McHenry. The contract clarified language issues and for the most part, all other items remained the same. The only economic impact would be the wages. This would be a three (3) year contract running through June 30, 2011.

Mr. Ivetic announced that contract negotiations transpired over a long period of time and with a great deal of effort an agreement was reached.

A motion was made by Ms. Salgado, seconded by Mr. Breeden authorizing the resolution of a contract agreement between the Local International Union of Operating Engineers, Local 150, the McHenry County Division of Transportation and the County of McHenry.

Mr. Breeden stated that he would have difficulty supporting this contract because of the economic situation that exists today and the impact to McHenry County, not only because of a wage increase (2.75%), but also the impact to the IMRF fund. He also added that the constituents paying for these increases are people who are out of work. He would have difficulty with anything other than a 0% increase.

Mr. Dvorak asked what other demands by the union were not ratified. Mr. Ivetic noted a long list of demands that were on the table and that negotiations were started last December 2008 and January 2009 when the economic situation was not the same as it is today. Mr. Ivetic informed the Committee that once offers are put on the table they cannot be taken away because that would be considered “unfair labor bargaining.” No other additional costs were added within the contract.

Mr. Dvorak commented that the approval of this contract has to be passed by three (3) committees, the Human Resources Committee, the Transportation Committee and the Finance & Audit Committee when most other contracts pass only through one (1) committee.

A roll call vote was taken with the following results: Chairperson Miller, Mr. Dvorak, Ms. Yensen, Ms. Peschke, Mr. Ryan and Ms. Salgado – “yes”; Mr. Breeden, “no”; motion carried.

ADOPT-A-HIGHWAY

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the inclusion of the identified group into the McHenry County Division of Transportation (MCDOT) Adopt-A-Highway Program.

Northern Illinois Streeters (car club)
(new group)

Bull Valley Road from Union Pacific Railroad to IL Route 31

In order to augment the Division of Transportation's litter collection efforts, the County enacted an Ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of this agreement, the MCDOT has 122 groups enrolled in the program covering 126.5 centerline miles of the 214 available miles in the program which is roughly 59%.

The ordinance requires that the volunteer group enter into an agreement with McHenry County defining the responsibilities of the group and the County. This resolution approves the County to enter into an agreement with one (1) group for one (1) section of highway.

On a motion by Ms. Peschke, seconded by Ms. Yensen, the resolution approving the inclusion of the identified group into the MCDOT Adopt-A-Highway program was approved with a recommendation to the County Board.

A voice vote was taken with all members present voting "aye"; motion carried.

PRESENTATION

A copy of the financial elements for the FY 2009-2010 budget was distributed by Mr. Ralph Sarbaugh, Associate County Administrator – Finance. The McHenry County Division of Transportation (MCDOT) submitted a balanced maintenance budget by the identified due date.

Mr. Sarbaugh began the presentation by informing the Transportation Committee of the meeting of the Committee of the Whole that was held in June to discuss the budget process. He noted that the County was running on a "no growth" budget, which means that the departments have been asked to hold their costs.

He advised that MCDOT does not use General Fund dollars and does not compete with other departments for those dollars.

Items reviewed by Mr. Sarbaugh:

- Highway Fund
- Motor Fuel Tax Fund
- Matching Fund
- County Bridge Fund
- County Option Motor Fuel Tax Fund
- Supplemental Requests by the MCDOT

Key items reviewed by Mr. Korpalski:

- Administration
 - Personnel
 - Supplemental – Adjustment in Planning Liaison salary
- Budget Inventory
 - 5 Part-time positions frozen
- Contractual items
 - Supplemental
 - Local 150 contract agreement – tee shirts
- Commodities
 - Supplemental
 - Water sprinkler system
 - Increase in light and power costs
- Capital Outlay
 - Two (2) tandem axle snow plows

- One (1) patch wagon
- Key Project Totals
 - Engineering \$13,470,000.00
 - Maintenance \$ 6,168,000.00
 - Right-of-way \$ 8,070,000.00
 - Construction \$22,255,000.00
 - Debt Certificate Payment \$ 6,641,773.00

Mr. Sarbaugh noted that MCDOT does an excellent job in balancing their budget each year, by keeping costs down and having their budget hearing meetings conducted early, to which Mr. Sarbaugh offered his appreciation to MCDOT.

A motion was made by Ms. Peschke, seconded by Mr. Breeden, to move the operating budget forward to the Finance Committee for approval.

A roll call vote was taken with all members present voting “yes”; motion carried.

PROJECT STATUS REPORT

The report was offered without discussion.

OLD BUSINESS

Consultant Selection - Rakow Road and Walkup Road Construction Engineering

After reviewing the twenty-three (23) submitted Statement of Qualifications (SOQ), McHenry County Division of Transportation (MCDOT) staff recommends that the Transportation Committee interview the following three (3) firms for the Rakow Road Phase III Engineering Services project:

Bollinger Lach & Associates (BLA)
Civiltech Engineering, Inc.
V3

These three (3) firms have been recommended by MCDOT staff for interviews as all three (3) consultants have demonstrated, through their qualifications, their experience with projects that are of the size, scope and complexity of what will be required for the successful completion of the Rakow Road project. Based on the recommendation from the Transportation Committee for the consultant on the Rakow Road Phase III selection at a subsequent Transportation Committee meeting, the two (2) unsuccessful consultants along with the following two (2) consultants will be interviewed by the Transportation Committee for the Walkup Road project:

Baxter and Woodman
SEC Group

Interviews for the Rakow Road project will be scheduled for the next Transportation Committee meeting on September 2, 2009. Firms will be given one half hour of time which will provide time for a 20 minute presentation and approximately 10 minutes of question and answer. Firms for the Walkup Road project will be interviewed at the September 16, 2009 Transportation Committee meeting.

It was the unanimous concurrence of the Committee to proceed with the interview process on the above stated meeting dates.

Meeting Minutes

Ms. Diane Evertsen and Mr. Evert Evertsen, Hartland Township Supervisor advised that a letter was to be sent from Mr. Korpalski to Mr. Ryan regarding the Alden Road Improvement Project. An examination of the meeting minutes from July 15, 2009 was conducted, which spells out the dissemination of information in question and a copy of that information is available for viewing.

NEW BUSINESS

None

EXECUTIVE SESSION – Meeting Minutes and Property Acquisition

On a motion by Ms. Salgado, seconded by Ms. Yensen, the Committee went into Executive Session at 9:48 A.M. to discuss meeting minutes and property acquisition.

A roll call vote was taken with all members present voting “yes”; motion carried.

REGULAR SESSION

On a motion by Ms. Peschke, seconded by Ms. Salgado, the Committee went into Regular Session at 10:48 A.M.

A roll call vote was taken with all members present voting “yes”; motion carried.

Chairperson Miller noted that “no action” was taken in Executive Session.

The Executive Session Meeting Minutes of August 5, 2009 were reviewed and by direction of the Committee will be forwarded to the State’s Attorney Office (SAO) for review and release.

RESOLUTION TO APPROVE THE ACQUISITION OF RIGHT-OF-WAY FOR HIGHWAY PURPOSES FOR THE KISHWAUKEE VALLEY ROAD BRIDGE PROJECT

The McHenry County Division of Transportation (MCDOT) staff requests the approval of the resolution approving the acquisition of right-of-way for the Kishwaukee Valley Road Bridge reconstruction project in Seneca Township and appropriating funds for said property acquisition.

This resolution approves funding needed to start the purchase of property for the project.

The County is working towards the IDOT November 6, 2009 letting for construction.

There are a total of two (2) temporary easement parcels that need to be acquired.

On a motion by Ms. Salgado, seconded by Ms. Yensen, an amendment to the resolution approving the acquisition of right-of-way for highway purposes for the Kishwaukee Valley Road Bridge project, modifying the appropriated amount to \$6,000.00 from the County Option Motor Fuel Tax fund was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting “yes”; motion carried.

NEXT MEETING DATE & LOCATION

8:30 A.M. on September 2, 2009 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Ms. Yensen, seconded by Ms. Salgado, the meeting adjourned at 10:50 A.M.

A voice vote was taken with all members present voting “aye”; motion carried.