

**COMMUNITY DEVELOPMENT BLOCK GRANT COMMISSION
MINUTES OF JULY 22, 2009**

CALL TO ORDER

Chairman Draffkorn called the meeting to order at 8:23 a.m., noting that there were not enough members present for a quorum.

ROLL CALL/ATTENDANCE

Members Present: Sue Draffkorn (Chairman), Yvonne Barnes, Randy Donley, Tina Hill, Barbara Wheeler, Carol Louise, Rosemary Kurtz, and Kim Larson

Members Absent: Scott Breeden, Phil Bartman, Mark Ruda, Robert Miller, Robert Pierce, Robert Martens and Craig Hubert

Staff Present: Maryanne Wanaski, Deputy Director/Principal Planner; Jean Niemann, Community Development Coordinator; Faith Taylor, IDIS Coordinator and Pat Melone, CDBG Administrative Specialist

Others Present: Linda Donnelly, Consultant

Commissioner Louise called the roll and confirmed a quorum was not present.

MINUTES

Minutes will be reviewed at the next regular meeting of the Commission on Friday, August 28, 2009.

PUBLIC PARTICIPATION

None

OLD BUSINESS

Review of Commissioners' Report for June, 2009 – Ms. Taylor said there was no activity in the HOME program for years 2005 thru 2008. The CDBG program for year 2007 had activity in Planning & Development Administration, 2007 rollover had activity (two agencies) and 2008 had three activities requesting draws. Under ADDI no expenditures are shown; however we have just received requests for reimbursement that will be reflected next month. Then that program will be completely expended. At this point our draw-down ratio is 1.5 (end of June), but after we get our allocation for 2009 that is going to make an increase to our ratio. That happens to all entitlement communities once they receive their new funding. We should be able to get it down quite fast because of State cuts to service agencies - once we get contracts complete. Ms. Taylor confirmed that contracts are not complete for HOME 2008. Ms. Hill asked about the Youth Service Bureau project for 2007 Rollover. Ms. Niemann said they are choosing to put the project "on hold," because they do not have matching funds at this time. She will be making contact with them before the next meeting to find out if they want an extension or termination of the project.

5-Year Consolidated Plan: Ms. Donnelly passed out information on "Requirements of HUD 5-Year Consolidated Plan 2010-2014." A copy of this is attached to the minutes. She said it requires the Commission to identify priorities of need in four major areas – 1) Affordable Housing, 2) Homeless, 3) Special Needs Housing of Non-Homeless and Support Services and 4) Community Development Needs and Plan and five year objectives for addressing those needs. She reviewed this in depth and responded to Commissioner's questions. In reference to "Objective #24 Support the work of the McHenry County Economic Development Corporation in fostering job retention and job creation for low- and moderate-income individuals," Ms. Hill said she felt the needs were already being addressed by other entities and with all the needs we have in this current financial climate, the money could be better used elsewhere. Ms. Donnelly thanked Commissioners for their input on the plan. It was agreed to

move the draft of the plan forward to the public hearing on August 28, 2009. A vote will be taken at that time.

Ms. Niemann handed out a 5-Year Summary of HUD Grants table with "percent" column added as previously requested by the Commission.

Ms. Louis left the meeting at 9:15 a.m.

NEW BUSINESS:

Habitat for Humanity – Request for additional 2009 HOME Funds. This will be reviewed at the next regular meeting of the Commission on August 28, 2009.

Status of HUD Programs and Projects - Ms. Niemann said, yesterday (July 21) we received the 2009 CDBG and HOME grant agreements, which was holding us up from entering in to contracts with sub-recipients on 2009 monies. Yesterday morning we sent our quarterly report showing that we were meeting the spend-down ratio as of July 21. In the afternoon we received the new grant money of 1.3 million dollars so now our ratio has changed. This gives us three months to meet the spend-down requirements. Ms. Taylor pointed out that many other counties across the nation are in the same position.

Ms. Niemann said we were not able to get a room for the proposed August 12 special meeting, so the meeting content is going to be added to the August 28 regular meeting. She pointed out that we would need a quorum for this meeting.

Ms. Taylor said our Neighborhood Stabilization Program has started. The contracts are out and we have had a couple of draws. We have just received a letter on the Homeless Prevention and Rapid Re-Housing Program – that our application was approved, and that program will be starting in the near future. On the CDBG-Recovery Program – HUD is currently reviewing our application.

Ms. Wanaski said we have been working with the Human Resource Department to promote a grant-funded position to help us get through the next five years with additional funding programs and also to act as an outreach liaison with our service providers and home providers. The position is in effect as long as we have grant monies available from the new program grant funds.

MEMBERS' COMMENTS, MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

None

ADJOURNMENT

Ms. Kurtz made a motion seconded by Ms. Hill to adjourn at 10:08 a.m. Chairman Draffkorn declared the motion passed on a unanimous voice vote.