

**PLANNING AND DEVELOPMENT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road – Conference Room A**  
**Woodstock, IL 60098**

Minutes of Thursday, July 2, 2009

Tina Hill, Chairman

Randy Donley  
Sue Draffkorn  
Lyn Orphal

Mary L. Donner  
Marc Munaretto  
Ersel Schuster

Chairman Hill called the Planning and Development Committee meeting to order at 8:30 am. The following members were present: Tina Hill; Mary Donner; Sue Draffkorn; Lyn Orphal; and Ersel Schuster. Randy Donley and Marc Munaretto were absent. Also in attendance: Planning and Development Department staff members, (Dennis Sandquist, Matt Hansel, Mary Ann Wanaski, Jean Niemann); and Rich Kelly, Chairman of the Zoning Board of Appeals (ZBA).

MINUTE APPROVAL

Ms. Orphal made a motion, seconded by Ms. Donner, to approve the regular session minutes of the June 18, 2009 Planning and Development Committee meeting. Ms. Schuster noted two wording changes: changing the word “outing” to “identifying” on the first page; and a sentence on the second page changing “cash with no receipt basis” to “cash basis with no receipt”. The minutes approved as amended with a unanimous voice vote.

PUBLIC COMMENT: None

PRESENTATIONS: None

SUBDIVISIONS: None

OLD BUSINESS: None

NEW BUSINESS:

*Conditional Use Discussion:* Rich Kelly joined the Committee to review Conditional Use Procedures and respond to concerns raised at a recent Board meeting regarding withdrawing part of a request. Mr. Kelly stated that the petition is allowed to move forward with such requests. He stated that when a petition is initially filed, the petitioner usually asks for more than what is finally approved and to withdraw part of a request is not unusual. Discussion ensued and clarifications were provided. Ms. Schuster suggested that when the Ordinance is amended it should read so the average person can understand, adding that currently the wording is convoluted. She asked that Mr. Kelly track items in the Ordinance that need to be clarified or raise concerns with the ZBA so the Committee can address these issues when they review the document. Chairman Hill suggested that when reviewing the Ordinance perhaps the members of the ZBA could attend those meetings. The Committee thanked Mr. Kelly for his input.

*Second Amendment to the 2008 Annual Action Plan:* Ms. Orphal made a motion, seconded by Ms. Draffkorn to recommend the County Board approve a Resolution authorizing approval of the second amendment to the Community Development Block Grant Action Plan for program year 2008. The motion carried with all members present voting aye on a voice vote.

*Appointments to the CDBG Commission:* Ms. Schuster made a motion, seconded by Ms. Orphal to recommend the County Board approve appointments to the Community Development Block Grant Commission. The motion carried with all members present voting aye on a voice vote.

REPORTS TO COMMITTEE, AS APPLICABLE:

*Regional Planning Commission:* Mr. Sandquist reported that the public hearings on the 2030 Plan have concluded and were attended by both the public and County Board Members. Written comments are due on July 10<sup>th</sup>. He stated he would like to schedule a Joint Regional Planning Commission and Planning & Development meeting for July 23, 2009 at 6pm. Members agreed to this meeting. He also suggested another joint meeting on August 27<sup>th</sup> to keep the plan moving forward.

*Chicago Metropolitan Agency for Planning:* No report.

*Community Development Block Grant Commission:* Nothing further to report.

*Historic Preservation Commission (HPC):* Chairman Hill reported that Ms. Laurie Selpien met with the Management Services Committee on June 9<sup>th</sup> to discuss plans for a Victory Garden. Since the planting season was ending it was suggested that this item be consider for next year. She also noted that members of the Master Gardener's Association have made a commitment to this project.

Mr. Sandquist reported that the HPC recently designated the Barber Burying Ground located on Hartman Road as a Historical site. He noted that site is currently owned by the Emanuel Lutheran Church of Barrington. This is an old family burial ground. A Veteran of the War of 1812 is buried there, along with a Civil War Veteran.

MISCELLANEOUS: None.

EXECUTIVE SESSION: None

ADJOURNMENT

Ms. Orphal made a motion, seconded by Ms. Schuster, to adjourn at 8:55 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

Resolution authorizing approval of the second amendment to the Community Development Block Grant Action Plan for program year 2008  
Resolution approving appointments to the Community Development Block Grant Commission