



**AGENDA**  
**McHENRY COUNTY BOARD**  
**STRATEGIC PLANNING RETREAT**

Friday, February 6, 2009 – 8:30 AM  
McHenry County Government Center – Administration Building  
667 Ware Road  
Woodstock IL 60098

- 8 – 8:15 p.m. Continental Breakfast**
- 8:15 – 8:30 a.m. Background/Context for Strategic Planning – Peter Austin**
- Strengths/weaknesses of the previous process and plan
  - Accomplishments
  - Focus and emphasis of the current planning cycle
- 8:30 – 8:45 a.m. Setting the Stage for Strategic Planning – Michelle Kennedy**
- Process, timeline, roles and responsibilities
  - Report on preparatory work
  - Purpose of the first board retreat
  - Purpose of the second board retreat
  - Finishing the plan
  - Developing performance measures
- 8:45 – 9:15 a.m. Review and Discuss Draft Mission and Vision Statements - All**
- Discuss suggestions and agree on process for making edits
- 9:15 – 10:15 a.m. Discuss and Refine Strategic Issues – All**
- Review and discuss themes that emerged from interviews
  - Review goals, tactics and actions from previous strategic plan
  - Identify the key issues to be addressed in the next strategic plan
  - Define and clarify the issues for common understanding
  - Identify which issues are short-term and long-term
- 10:15 – 10:30 a.m. Break**
- 10:30 a.m.–Noon Develop Possible Strategies to Address Key Issues – All**
- Review strategy development worksheet
  - Brainstorm possible strategies
  - Identify possible resources
- Noon- 12:30 Wrap-Up and Next Steps – Michelle Kennedy and Peter Austin**
- Identify issues and/or strategies that need to be researched
  - Discuss criteria for reviewing and prioritizing the issues and strategies
  - Discuss focus of the second retreat
  - Debrief today's process