

**FINANCE AND AUDIT COMMITTEE**  
**McHenry County Government Center – Administration Building**  
**667 Ware Road**  
**Woodstock IL 60098**

MINUTES OF TUESDAY, JANUARY 20, 2009

Committee Chairman Marc Munaretto called the meeting to order at 4:00 p.m. The following Committee Members were present: Marc Munaretto; Mary Donner; Scott Breeden and Daniel Ryan. Tina Hill arrived at 4:15 pm. John Hammerand and Lyn Orphal were absent. Also in attendance: John Labaj, Deputy County Administrator; Ralph Sarbaugh, Associate County Administrator – Finance; and Peter Austin, County Administrator; John Hadley, Facilities Management; Bob Ivetic, Human Resources; Donna Mayberry, Supervisor of Assessments; Pam Palmer, Auditor; and Adam Lehman, Administrative Intern.

Marc Munaretto, Chairman	
Scott Breeden	Mary L. Donner
John Hammerand	Tina Hill
Lyn Orphal	Daniel P. Ryan

MINUTES

Mr. Ryan made a motion, seconded by Mr. Breeden, to recommend approval of the January 6, 2009 Finance and Audit Committee minutes. The minutes were approved as submitted with a unanimous voice vote of all ayes.

PUBLIC COMMENT: None.

PRESENTATION: None.

NEW BUSINESS

*Resolution authorizing salary increases for the Board of Review for the Fiscal Budget Year 2008-2009:* Mr. Ryan made a motion, seconded by Ms. Donner, to recommend the County Board approve a Resolution authorizing salary increases for the Board of Review for the Fiscal Budget Year 2008-2009. The motion carried on a roll call vote of three ayes (Donner, Ryan and Munaretto) and one nay (Breeden).

*Resolution authorizing salary increase for the Chief County Assessment Officer for the fiscal budget year 08/09:* Mr. Ryan made a motion, seconded by Ms. Donner, to recommend the County Board approve a Resolution authorizing salary increase for the Chief County Assessment Officer for the fiscal budget year 08/09. The motion carried on a roll call vote of three ayes (Donner, Ryan and Munaretto) and one nay (Breeden).

*Resolution authorizing contract with Langos Corporation of Barrington Hills, Illinois for the removal and demolition of the (4) four wooden structures at the Klehm Property:* Ms. Donner made a motion, seconded by Mr. Breeden, to recommend the County Board approve a Resolution authorizing contract with Langos Corporation of Barrington Hills, Illinois for the removal and demolition of the (4) four wooden structures at the Klehm Property. On a roll call vote, the motion carried with all ayes (Ryan, Breeden, Donner and Munaretto).

*Resolution authorizing entering into a contract with Centegra Health System to provide services for a health risk assessment and general wellness program for McHenry County employees:* Mr. Breeden made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution authorizing entering into a contract with Centegra Health System to provide services for a health risk assessment and general wellness program for McHenry County employees. Mr. Ivetic reviewed the proposed wellness program after which a roll call vote on the motion was called. The motion carried with all members present voting aye (Ryan, Breeden, Donner and Munaretto).

*Resolution authorizing the designation of the Office of the State's Attorneys Appellate Prosecutor:* Ms. Donner made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution authorizing the designation of the Office of the State's Attorneys Appellate Prosecutor. The motion carried with all members present voting aye (Ryan, Breeden, Donner and Munaretto).

Ms. Hill arrived at 4:15 pm.

*Resolution authorizing the McHenry County Treasurer to invest idle funds in the Working Cash funds – Fiscal Year 2009:* Ms. Donner made a motion, seconded by Mr. Breeden, to recommend the County Board approve a Resolution authorizing the McHenry County Treasurer to invest idle funds in the Working Cash funds – Fiscal Year 2009. On a roll call vote, the motion carried with five ayes (Breeden, Donner, Hill, Ryan and Munaretto).

*Resolution authorizing an emergency appropriation to the FY 09 budget for the Klehm & Cardinal Savings Land and Building Projects:* Mr. Ryan made a motion, seconded by Ms. Donner, to recommend the County Board approve a Resolution authorizing an emergency appropriation to the FY 09 budget for the Klehm & Cardinal Savings Land and Building Projects. On a roll call vote, the motion carried with five ayes (Breden, Donner, Hill, Ryan and Munaretto).

OLD BUSINESS: Chairman Munaretto stated the Debt Policy would be considered by the Committee during the January 27<sup>th</sup> meeting. He asked if members had any comments on the proposed amendments. Members stated they agreed with the changes. Reasons for the amendments were reviewed. An appropriate Resolution to approve the Debt Policy will be brought to the next Committee meeting. If approved, it will move forward for consideration by the County Board on February 3, 2009. Consensus of the Committee was to adopt the Debt Policy as amended.

Chairman Munaretto stated he would like to create a two-year work plan for the Committee and asked members to give some thought as to what issues they would like to consider and include for such a plan. He noted that his membership on the Valley-Hi Committee will provide a good connection and allow for a more active role in working in a collaborative effort with this Committee. The current management contract will expire in October of 2009 and decisions will need to be made as to how to the management of the facility – do we continue with an outside management agency, do we self-manage, do we sell, etc. He asked that the next two meeting agenda include discussion of a 2-year work plan. It was noted that the current Consumer Price Index (CPI) has dropped significantly which could cause a decline in property tax. Members need to understand the implications of these declines and how it can impact the County. Ms. Mayberry noted that Representative Tryon is drafting a bill to recognize that property values have dropped. She also raised concern that the public may misinterpret these drops and how they impact their property taxes.

REPORTS TO COMMITTEE:

*Auditor:* Ms. Palmer reported that the preliminary outside audit work has gone well. Documents are being prepared for continued work in February. The outside auditor will update the Committee on January 27<sup>th</sup>. To bring members up to date on the audit process, it was noted that this is done annually by an outside audit firm. The County Board is responsible for hiring the outside audit firm which then works with the Auditor's office. Work on the audit begins in January and usually culminates in mid May with appropriate reports being presented.

Mr. Sarbaugh reported that he will have three final budget adjustment resolutions for consideration on the 27<sup>th</sup>. Mr. Austin noted that the County is moving forward with bids to remodel the Cardinal Bank building.

EXECUTIVE SESSION: None.

ADJOURNMENT

Noting no further business, Mr. Ryan made a motion, seconded by Mr. Breden, to adjourn the meeting at 4:40 a.m. The motion carried with a unanimous voice vote.

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**RECOMMENDED FOR BOARD ACTION:**

- Resolution authorizing salary increases for the Board of Review for the Fiscal Budget Year 2008-2009
- Resolution authorizing salary increase for the Chief County Assessment Officer for the fiscal budget year 08/09
- Resolution authorizing contract with Langos Corporation of Barrington Hills, Illinois for the removal and demolition of the (4) four wooden structures at the Klehm Property
- Resolution authorizing entering into a contract with Centegra Health System to provide services for a health risk assessment and general wellness program for McHenry County employees
- Resolution authorizing the designation of the Office of the State's Attorneys Appellate Prosecutor
- Resolution authorizing the McHenry County Treasurer to invest idle funds in the Working Cash funds – Fiscal Year 2009
- Resolution authorizing an emergency appropriation to the FY 09 budget for the Klehm & Cardinal Savings Land and Building Projects

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