

**SENIOR SERVICES GRANT COMMISSION (SSGC)**  
**McHenry County Administration Building**  
**667 Ware Road, Conference Room A**  
**Woodstock IL 60098**

MINUTES OF FRIDAY, August 8, 2008

Chairman Salgado called the meeting to order at 10:00 a.m. The following Commission Members were present: Sandra Salgado, Chairman; Virginia Peschke; Dan Ryan; Mary Donner; Mary McCann; Catherine Nash; Don Larson; James Heisler; Ed Beckstrom; William Markison; Don Kopsell and Suzanne Hoban; Mary Reid and Susan Ritzer were present. Ann May Miller and Tamara Valentine-Garza were absent. Staff present: John W. Labaj, Deputy County Administrator; and Linda McMahon.

	Sandra Salgado, Chairman	
Don Larson		Ed Beckstrom
Suzanne Hoban		James Heisler
Don Kopsell		Mary McCann
Mary Donner		Anna May Miller
Catherine Nash		William Markison
Virginia Peschke		Mary Reid
Susan Ritzert		Dan Ryan
Vacant		Tamara Valentine-Garza

MINUTES

Ms. Peschke made a motion, seconded by Mr. Heisler, to approve the amended minutes of the May 9, 2008 meeting.

PUBLIC COMMENT

None

NEW BUSINESS

*Review of Performance Data for the 2008 Senior Services Grant Program*

Mr. Labaj reviewed expenditures for programs operating in FY '08. The overall amount of fund expended is on track given eight months of grant activity and should be close to fully expended by the end of the contract period (November 30). Grantees are submitting quarterly reports on time. The exception to this is funds allocated to the McHenry County Dept. of Transportation (DOT) for the Coordinated Demand Response Program. The program is still in the negotiation phase among service providers. A memorandum from DOT requesting a extension of time for the use of funds was provided to Commissioners. Commissioner Donner speaking for Commissioner Miller questioned some of the factual statements contained in the DOT memo. Commissioner Kopsell questioned the survey results and the date of the memo. Commissioner Nash wished the project was up and running given the difficult funding decisions the Commission had to make to fund the project. Chairman Salgado noted that to adequately assess the DOT request, a presentation by the DOT during the agency interview phase would be in order. Chairman Salgado directed staff to provide Commissioners with last years DOT application as background information for both old and new Commissioners.

*Review of Procedures for Selection of Grants*

Based on budget projection provided by the County's Associate County Administrator for Finance, the amount available in the Senior Services Grant Fund for allocation in FY '09 will be \$1,750,000. The County received \$1,925,706 in grant requests.

Mr. Labaj reviewed the criteria established by the Commission for the selection of grants. He encouraged a review of the Strategic Plan to reacquaint Commissioners with the goals and program objectives which have been established. The Review of General Applicant Information Form was reviewed. This document will be provided with the Agenda packet which will be mailed to Commissioners a week before the agency interview meetings.

The Commission discussed the dates and times for Agency interviews. It was decided that the Commission will meet on August 22<sup>nd</sup> at 9:00 am and August 29<sup>th</sup> at 8:15 am for Agency interviews. Agencies will be instructed to come to the meeting at the start time. A meeting will be scheduled for September 19<sup>th</sup> at 8:15 am for the purpose of determining Commission recommendations for FY '09.

OLD BUSINESS

*Affordable Housing Assessment*

Mr. Labaj reported that the Affordable Housing Study, jointly commissioned by the Senior Service Grant Commission, the Mental Health Board and the Continuum of Care Committee has been completed and will be presented the County Board at its meeting of Sept. 2<sup>nd</sup>. However, the Corporation for Affordable Homes is having difficulty raising funds for printing costs for both the full study and promotional executive summary documents. The Commission on a voice vote unanimously approved the allocation of \$1,200 from fund balance enhancement to the Corporation for Affordable Homes to help pay for the cost of printing. The study will be available on line on the County's, the Mental Health Board and the Corporation for Affordable Homes web sites. Both paper and CD copies of the full study will also be available.

MEMBERS COMMENTS: None

ADJOURNMENT

Noting no further business Ms. Peschke made a motion, seconded by Mary Reid, to adjourn the meeting at 11:05a.m. The motion carried with a unanimous voice vote of all present.

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