

SENIOR SERVICES GRANT COMMISSION (SSGC)
McHenry County Administration Building
667 Ware Road, Conference Room A
Woodstock IL 60098

MINUTES OF FRIDAY, FEBRUARY 8, 2008

Chairman Salgado called the meeting to order at 10:02a.m. The following Commission Members were present: Sandra Salgado, Chairman; Virginia Peschke; Dan Ryan; Mary Donner; Mary Reid; Catherine Nash; and Don Larson. Mary McCann arrived at 10:35a.m. Jack White; Don Kopsell; James Heisler; Tamara Valentine-Garza; Mark Shepard; and William Markison; Suzanne Hoban and Anna May Miller were absent. Staff present: John W. Labaj, Deputy County Administrator; and Linda McMahon.

	Sandra Salgado, Chairman
Don Larson	Jack White
Suzanne Hoban	James Heisler
Don Kopsell	Mary McCann
Mary Donner	Anna May Miller
Catherine Nash	William Markison
Virginia Peschke	Mary Reid
Mark Shepherd	Dan Ryan
Vacant	Tamara Valentine-Garza

MINUTES

Noting a quorum was not present, minutes will be approved at a future meeting.

PUBLIC COMMENT

None

NEW BUSINESS

Update of 2008 Projects: Mr. Labaj introduced Ms. Linda McMahon, additional staff to help with the Senior Grant program.

The County has received executed contracts for nine of eleven 2008 projects. The two outstanding are for the 2008 transportation projects.

Mr. Labaj updated the Commission on the Coordinated Demand Response Service Pilot for which \$180,000 was set aside. The Townships of McHenry and Dorr, and the cities of McHenry and Woodstock along with Pioneer Center have expressed an interest in participating in the pilot. A Memorandum of Understanding has been sent to these entities for their consideration.

The County recently met with PACE officials to discuss implementation of the Coordinated Demand Response Service Pilot. PACE is committed to doing this pilot project and had a better understanding of the County's approach as a result of the meeting. PACE will be presenting the County with a number of implementation options within the next 30 days based on the level of services required by the number of entities participating in the pilot. He noted that PACE understands the importance of having pilot in place before August '08.

Discussion of Policies and Procedures for the Senior Services Grants: Mr. Labaj informed committee members that questions have come up regarding contract decisions and he needs direction from the commission on how to move forward with some of these decisions. He noted that some of the questions include budget modifications and contract extensions. He noted if some policies and procedures were put into place, some of these questions could be answered without bringing them to the commission. He noted that some of the issues that could be addressed are extensions or modifications to contracts, compliance issues, documentation of claims and if reports are not received, the last payout will not be made until a report has been received. Committee members requested Mr. Labaj draft some Policies and Procedures for the Senior Services Commission for review at the next commission meeting. He stated that if anyone has anything they would like to have included in these procedures to let him know prior to the next commission meeting. Mr. Labaj noted that there are one or two agencies not providing quarterly reports.

OLD BUSINESS

Update on 2007 Projects/Agency Performance: Committee members reviewed the reported accomplishments for the FY07 program year. He noted that these services are impacting a large number of seniors. He noted

that some of the totals do not balance because he removed any duplicative counts that serve the same client base.

Mr. Labaj reported that the Affordable Housing report is still not completed. The report has been delayed for a couple of weeks. He noted it will be an interesting report and shows what areas are lacking.

Commission members questioned if the April 11th and May 9th meeting should be moved to 9:00a.m. Ms. Peschke noted that the Public Health and Human Services Committee meeting could take a break during the meeting and commence again after the Senior Services meeting if needed and stated that it would be okay to meet at 9:00a.m. and the committee agreed.

Mr. Labaj asked if the commission members wanted to have a meeting to interview the public on services needed. Commission members did not feel this was necessary.

Commission members were informed that the dental program at the Housing Authority is going very well. Donations are being received beyond their current need. They have received a great response from the dental community.

MEMBERS COMMENTS: None

ADJOURNMENT

Noting no further business Ms. Peschke made a motion, seconded by Ms. McCann, to adjourn the meeting at 10:38 a.m. The motion carried with a unanimous voice vote of all present.

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