

HUMAN RESOURCES COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF MONDAY, SEPTEMBER 24, 2007

Chairman Orphal called the committee meeting to order at 8:30 a.m. The following members were present: Lyn Orphal, Chairman; Sue Draffkorn; Sandra Salgado; Ed Dvorak, John Jung, Jr. and Anna May Miller. Randy Donley was absent. Also in attendance: Pete Austin, County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; and the press.

Lyn Orphal, Chairman
Randy Donley Sue Draffkorn
Ed Dvorak John Jung, Jr.
Anna May Miller Sandra Fay Salgado

MINUTES OF PREVIOUS MEETING

Committee members reviewed the committee minutes of the September 10, 2007. Ms. Miller made a motion, seconded by Ms. Salgado, to approve the minutes as presented. The motion carried with all members present voting aye on a voice vote.

PUBLIC COMMENT: None

PRESENTATIONS: None

NEW BUSINESS

Resolution to approve compensation for certain elected officials whose terms begin December 1, 2008: Committee members reviewed a Resolution authorizing compensation for certain elected officials whose terms begin December 1, 2008. Ms. Miller made a motion, seconded by Ms. Draffkorn to recommend approval of the above Resolution as presented. The motion carried with all members present voting aye on a roll call vote (Dvorak, Draffkorn, Jung, Miller, Salgado, Orphal)

Discussion – Resolution authorizing the reclassification of position #051-11-947-07 from a part time Public Health Nurse for the Mental Health Court to a full time Public Health Nurse for the Mental Health Court: Committee members entered into discussion regarding a Resolution authorizing the reclassification of position #05-11-947-07 from a part time Public Health Nurse for the Mental Health Court to a full time Public Health Nurse for the Mental Health Court. Committee members were reminded that the Courthouse will be closed on October 8th. Because of the closure, the committee would not meet for another month. Administration would like to move the Resolution forward to the remaining two committees for approval. The consensus of the committee members was to move the Resolution forward for approval.

OLD BUSINESS

FY 07/08 Budgets: Employee Benefit Fund, IMRF Fund, and Social Security Fund: Mr. Sarbaugh presented committee members with projected costs for FY07/08 for the Employee Benefit Fund, IMRF Fund and the Social Security Fund for review. These projected costs do not include any supplemental requests. Since the County has changed to "self funded", an exact cost has not been determined. A fund has been created to hold these funds in reserve to pay for our portion of these costs. An 8% increase has been determined for the Health Insurance increase. Mr. Ivetic has informed Mr. Sarbaugh that he does not think these costs will escalate beyond 8%. \$40,000 has been set aside to address mid year employee hires. Mr. Sarbaugh reminded committee members that the budget funds are fluid until the budget has been approved by the County Board. The supplemental list has now been created for review by the County Administrator.

REPORTS

Human Resources Director Report: Committee members questioned what the status of the travel expense policy is at this time. Mr. Sarbaugh reported, because of additional work being done in the Auditors office, this will be completed at a later date. Mr. Sarbaugh noted this policy is more of a business expense policy. Administration will work with County Board members and Department Heads on this policy.

EXECUTIVE SESSION: None

ADJOURNMENT

Ms. Miller made a motion, seconded by Ms. Draffkorn to adjourn at 8:457 a.m. The motion carried with all members present voting aye.

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RECOMMENDED FOR BOARD/COMMITTEE ACTION:

Resolution authorizing compensation for certain elected officials whose terms begin December 1, 2008

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