

FINANCE AND AUDIT COMMITTEE
McHenry County Government Center – Administration Building
667 Ware Road
Woodstock IL 60098

MINUTES OF TUESDAY, MARCH 13, 2007

Committee Chairman Marc Munaretto called the meeting to order at 9:32 a.m. The following Committee Members were present: Marc Munaretto; Marie Chmiel; John Hammerand; Tina Hill; Lyn Orphal; Daniel Ryan; and Barbara Wheeler. Also in attendance: Ralph Sarbaugh, Associate County Administrator – Finance; Pam Palmer, Auditor; John Labaj, Deputy County Administrator; Peter Austin, County Administrator; Pat McNulty, Health Department; Pam Palmer, Auditor; Tiki Carlson, E 9-1-1; Bob Ivetic, Human Resources; Bill Kays, Clerk of the Circuit Court; Tom Carroll, Assistant State’s Attorney; Sandra Lewis, Mental Health (708) Board; Eric Anderson, Harris Bank; Joe Miller, Special Assistant State’s Attorney; Jim Cornelius and John Rowlette, Representatives from Corporate Benefit Consultants, Inc.; interested public; and the press.

Marc Munaretto, Chairman	
Marie M. Chmiel	John Hammerand
Tina Hill	Lyn Orphal
Daniel P. Ryan	Barbara Wheeler

MINUTES

Ms. Orphal made a motion, seconded by Ms. Wheeler, to approve the Finance and Audit Committee minutes of February 27, 2007 minutes. The minutes were approved as submitted with a unanimous voice vote.

PUBLIC PARTICIPATION

Mr. Mack Titus addressed the Committee and voiced his concerns with the variations in assessments for Sun City. He submitted a document provided by SunCPac (Sun City Property Assessment Council) and asked that consideration be given to their assessment concerns. Chairman Munaretto thanked Mr. Titus for his comments.

PRESENTATION:

Self-Funded Health Insurance – Corporate Benefit Consultants, Inc.: Mr. Ivetic noted that in response to the Committee’s request, he had invited Mr. Cornelius and Mr. Rowlette to this meeting to make a presentation and answer questions regarding a proposed self-funded health insurance program. Mr. Cornelius and Mr. Rowlette joined the Committee and provided an overview to how the program would work and the advantages to such a program. It was noted that currently the County has a fully insured health insurance program with Blue Cross Blue Shield and the County pays a premium based on BCBS’s projected figures. With a self-funded program, the County could reduce administration fees and receive rebates from prescriptions. In addition, a reduction in the physician service fee would be anticipated with a self-funded program. The proposed self-funded program could save the County \$250,000 to \$500,000 without any change to the current program. Everything the employee currently has for their health insurance program would remain the same, including the deductibles and co-pay requirements. The transition would be seamless. Corporate Benefit Consultants (CBC) would oversee and act as the consultant for the program. Mr. Ivetic reported that he had talked with other firms and after careful evaluation a decision was made to recommend Corporate Benefit Consultants, Inc. Committee members thanked the Corporate Benefit Consultants for their presentation.

NEW BUSINESS

Ordinance authorizing the issuance of debt certificates: Mr. Anderson reported that Moody’s confirmed the County’s rating as Aa2 (positive outlook), which was exactly as anticipated. He also reported the interest rates have gone down with the current treasury rate at 4.51, which could go down even further before the County adopts the ordinance. Once the County adopts the ordinance the rate becomes fixed. Mr. Sarbaugh stated he would provide members with a copy of the Official Statement, which he had received last week. Mr. Miller stated that everything appears to be in order with the proposed documents. The Bank of New York Trust Company will be used as the Certificate Registrar. The offering has been reviewed for accuracy. Ms. Hill left the meeting at 9:35 a.m. Ms. Wheeler made a motion, seconded by Ms. Orphal, to recommend the County Board approve an Ordinance authorizing and providing for \$4,885,000 debt certificates, Series 2007A. The motion carried with all members present voting aye on a roll call vote (Ryan, Wheeler, Hammerand, Orphal, Chmiel and Munaretto). Ms. Hill was absent during the roll call vote and re-joined the Committee at 9:38 a.m.

Resolution authorizing acceptance of a \$25,000 grant from Nuestro Futuro and an emergency appropriation to the Dental Care Clinic Fund for FY 07: Mr. Ryan made a motion, seconded by Ms. Orphal, to recommend the County Board approve a Resolution authorizing acceptance of a \$25,000 grant from Nuestro Futuro and an emergency appropriation to the Dental Care Clinic Fund for FY 07. After a discussion, the motion carried with all members voting aye on a roll call vote (Chmiel, Orphal, Ryan, Wheeler, Hammerand, Hill and Munaretto).

Resolution authorizing acceptance of a \$61,162.68 grant from the Illinois Department of Public Health for a Mosquito Vector prevention program and an emergency appropriation to the Health Department's FY 07 budget: Ms. Wheeler made a motion, seconded by Ms. Chmiel, to recommend the County Board approve a Resolution authorizing acceptance of a \$61,162.68 grant from the Illinois Department of Public Health for a Mosquito Vector prevention program and an emergency appropriation to the Health Department's FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a voice vote (Orphal, Chmiel, Ryan, Hammerand, Wheeler, Hill and Munaretto).

Resolution authorizing acceptance of a \$55,000 Tobacco Reality Illinois Grant from the Illinois Department of Public Health and an emergency appropriation to the Health Department's FY 07 budget: Ms. Hill made a motion, seconded by Ms. Wheeler, to recommend the County Board approve a Resolution authorizing acceptance of a \$55,000 Tobacco Reality Illinois Grant from the Illinois Department of Public Health and an emergency appropriation to the Health Department's FY 07 budget. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Chmiel, Hammerand, Hill, Orphal, Ryan, Wheeler and Munaretto).

Resolutions authorizing the creation of a new GUI Designer position in the Circuit Court Clerk's Office and budget line item transfers in the Court Automation fund FY 07-06 budget: Ms. Wheeler made a motion, seconded by Ms. Orphal, to recommend the County Board approve a Resolution authorizing the creation of a new GUI Designer position in the Circuit Court Clerk's Office and budget line item transfers in the Court Automation fund FY 07-06 budget. Mr. Kays reviewed the request and how the position would be funded. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Chmiel, Orphal, Ryan, Wheeler, Hammerand, Hill and Munaretto).

Resolution authorizing the creation of two new full-time positions in the State's Attorney's Department Roster: Mr. Ryan made a motion, seconded by Ms. Chmiel, to recommend the County Board approve a Resolution authorizing the creation of two new full-time positions in the State's Attorney's Department Roster. Mr. Carroll reported that one position will be to support the Mental Health Court and costs will be covered out of the Mental Health Court Fees. The other position will handle the additional legal filings for the Grand Jury. He noted that effective April 1, 2007 the 22nd Circuit will add an additional day to Grand Jury hearings due to the increase in cases. Ms. Hill asked why this issue had not been addressed during the budget process. Mr. Austin stated that part of it was, but we did not know Judge Sullivan was adding the additional day for Grand Jury hearings. After a discussion, a roll call vote was called. The motion carried with all members present voting aye on a roll call vote (Chmiel, Hammerand, Hill, Orphal, Ryan, Wheeler and Munaretto).

Resolution authorizing the reclassification of position #045-11-054-07 from a part-time Investigator position to a full-time Investigator position in the State's Attorney's Department Roster: Ms. Chmiel made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution authorizing the reclassification of position #045-11-054-07 from a part-time Investigator position to a full-time Investigator position in the State's Attorney's Department Roster due to the increase in work for the collection of bad checks under the Check Enforcement Program. Ms. Hill questioned why such a program is necessary given technology available that scans checks and can instantly indicate if the check is valid. She also wondered why the County does not use such technology. After a discussion, a roll call vote was called. The motion carried with six ayes (Chmiel, Orphal, Ryan, Wheeler, Hammerand and Munaretto) and one nay (Hill). Chairman Munaretto asked that the County Administrator check with the Treasurer to see if check scanning technology could be used at the County to speed up check processing.

Resolution authorizing the creation of an ETSB 9-1-1 Technology Specialist position in the Emergency Telephone System Board Department: Ms. Chmiel made a motion, seconded by Mr. Ryan, to recommend the County Board approve a Resolution authorizing the creation of an ETSB 9-1-1 Technology Specialist position in the Emergency Telephone System Board Department. On a roll call vote, the motion carried with all members present voting aye on a roll call vote (Chmiel, Hammerand, Hill, Orphal, Ryan, Wheeler and Munaretto).

Resolution authorizing the increase of two part-time Family Care positions to full-time with an increase to the hourly rate of one position and the related budget line item transfers in the FY 07 Mental Health Board Budget: Ms. Chmiel made a motion, seconded by Ms. Wheeler, to recommend the County Board approve a Resolution authorizing the increase of two part-time Family Care positions to full-time with an increase to the hourly rate of one position and the related budget line item transfers in the FY 07 Mental Health Board Budget. Ms. Lewis

reviewed the request after which a roll call vote was called. The motion carried with all members present voting aye on a roll call vote (Chmiel, Hammerand, Hill, Orphal, Ryan, Wheeler and Munaretto).

Ordinance to amend Article IX of the McHenry County Public Health Ordinance: Chairman Munaretto stated that this Ordinance is on a 30 day review by the County Board, which also allows this Committee to review the proposed amendments which increase inspection fees. He stated any comments could be made at the County Board meeting and it would not be necessary to vote on this document. Mr. McNulty reviewed the proposed amendments and Mr. Hammerand stated he would be opposed to the ordinance as submitted. The County Board will address concerns after the 30 day review.

Resolution authorizing the reclassification of a part-time Human Resources Technician position to full-time Human Resources Technician position: Ms. Orphal made a motion, seconded by Ms. Hill, to recommend the County Board approve a Resolution authorizing the reclassification of a part-time Human Resources Technician position to full-time Human Resources Technician position. On a roll call vote, the motion carried with all members present voting aye (Chmiel, Orphal, Ryan, Wheeler, Hammerand, Hill and Munaretto).

Resolution authorizing entering into a contract with Corporate Benefit Consultants, Inc. (CBC) to be broker of record and to provide services for conversion to self funded health insurance: Ms. Wheeler made a motion, seconded by Ms. Chmiel, to recommend the County Board approve a Resolution authorizing entering into a contract with Corporate Benefit Consultants, Inc. (CBC) to be broker of record and to provide services for conversion to self funded health insurance. After a discussion, a roll call vote was called. The motion carried with all members present voting aye on a roll call vote (Ryan, Wheeler, Hammerand, Hill, Orphal Chmiel and Munaretto).

Resolution authorizing entering into an agreement to conduct a wage and salary study: Mr. Austin pulled this item from the agenda.

EXECUTIVE SESSION: None

OLD BUSINESS

Resolution authorizing a fee for service agreement with the McHenry County Corporation for Affordable Homes for a Homebuyer Assistance Program: Ms. Hill made a motion, seconded by Ms. Wheeler, to recommend the County Board approve a Resolution authorizing a fee for service agreement with the McHenry County Corporation for Affordable Homes for a Homebuyer Assistance Program. Mr. Labaj reviewed the proposed resolution and agreement. On a roll call vote, the motion carried with all members present voting aye (Chmiel, Hammerand, Hill, Orphal, Ryan, Wheeler and Munaretto).

REPORTS TO COMMITTEE

Auditor's Report: Ms. Palmer reported that the outside auditor work continues and is moving along nicely. She noted that they are having a contest for the CAFR cover design and have received five designs to date.

Contingency Reports: None.

EDC: None

McHenry County Convention & Visitors Bureau: None

Chairman Munaretto stated that the March 27, 2007 Finance & Audit Committee is canceled. The Committee will meet jointly with the Human Resources Committee on Tuesday, April 3, 2007 at 8:15 a.m. to consider items of mutual interest.

ADJOURNMENT

Noting no further business, Mr. Hammerand made a motion, seconded by Ms. Orphal, to adjourn the meeting at 11:50 a.m. The motion carried with a unanimous voice vote.

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RECOMMENDED FOR BOARD ACTION:

Ordinance authorizing the issuance of debt certificates

Resolution authorizing acceptance of a \$25,000 grant from Nuestro Futuro and an emergency appropriation to the Dental Care Clinic Fund for FY 07

Resolution authorizing acceptance of a \$61,162.68 grant from the Illinois Department of Public Health for a Mosquito Vector prevention program and an emergency appropriation to the Health Department's FY 07 budget

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Resolutions authorizing the creation of a new GUI Designer position in the Circuit Court Clerk's Office and budget line item transfers in the Court Automation fund FY 07-06 budget

Resolutions authorizing the creation of two new full-time positions in the State's Attorney's Department Roster

Resolution authorizing the reclassification of position #045-11-054-07 from a part-time Investigator position to a full-time Investigator position in the State's Attorney's Department Roster

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