

BUILDING PROJECTS COMMITTEE
McHenry County Valley-Hi Nursing Home
2406 Hartland Road
Woodstock IL 60098

MINUTES OF MONDAY, SEPTEMBER 18, 2006

The meeting was called to order by Committee Chairman Moy at 9:30 a.m. The following members were present: Perry Moy; Sue Draffkorn; Mary Lou Zierer; Ed Dvorak; Don Brewer and Nick Provenzano. Ms. Chmiel was absent. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; John Hadley, Building Operations; Cathy Link, Purchasing Department; representatives from SAS Architects and from A.J. Maggio Co.; Dan Shea, County Board Member; Interested public; and the press.

Perry Moy, Chairman	
Don Brewer	Marie Chmiel
Sue Draffkorn	Ed Dvorak
Nick Provenzano	Mary Lou Zierer

MINUTES: Ms. Draffkorn made a motion, seconded by Mr. Dvorak, to approve the Building Projects Committee meeting minutes of July 31, 2006. The minutes were approved as submitted with a unanimous voice vote.

PUBLIC PARTICIPATION: None

PRESENTATION: None.

NEW BUSINESS:
None.

OLD BUSINESS:
Updates on building & remodeling projects: Jail Project – Ms. Link reported that a close-out meeting on construction documents is scheduled for Tuesday September 19, 2006.

Government Center: - The Public Defender's Department has completed the move to their new space. The State's Attorney's move will be done over the next two weeks. Signage has been ordered. The I.T. Department has been relocated to a temporary area and is scheduled to return to their space by September 27, 2006. The Court Services Department is currently occupying the space previously used by the Regional Superintendent of Schools. Court Services has requested some upgrading to the entrance and counter area along with sound proofing and carpeting. The total costs would be approximately \$30,000. After a discussion, Ms. Zierer made a motion, seconded by Mr. Brewer, to authorize renovation/upgrading to the current space being used by Court Services in an amount not to exceed \$30,000. The motion carried with all members voting aye on a roll call vote (Zierer, Draffkorn, Brewer, Dvorak, Provenzano and Moy).

Mr. Austin asked that the Animal Control / Health Department facility be added to future Building Projects Committee agendas. He reported that a site visit was conducted this past Friday and 16 firms attended. Bids are due on September 26th.

Valley-Hi – The contractor reviewed work that needs to be done to meet substantial completion requirements. Substantial completion means that the facility is ready to be occupied. When it has been determined that substantial completion has been completed, a binder of all documentations, letters of certifications and reports is sent to the State. Once the State determines that the binder is complete, they will schedule an inspection (which must be done within 30 days). There are several inspections that still need to be done, including mechanical and plumbing. Sign off by the Planning and Development Department and the Fire Department also need to be completed. Mr. Austin noted that originally substantial completion was set for May 6th, but with soil condition issues that date was moved to October 2, 2006. It is hoped that a realistic date for substantial completion will be set by the contractor on Thursday (9/21/06). Ms. Zierer asked that the Committee "hold fast" to a substantial completion date, and added that the contractor should have been aware of the need for a sprinkler system for the patio area. Ms. Link reported that furniture items for patient rooms are being held in storage by the vendor and can be moved into rooms as soon as the rooms are ready. Landscaping will begin next week. Final clean-up of the facility will be done by A.J. Maggio. The on-site contact reported that flooring should be done by Saturday and the patio sprinklers will be completed by next Wednesday. He also reported that ADT stated they have no contract for the new facility; this will be further discussed at the construction meeting on Thursday. It was reported that several issues added to delays including soil conditions, landscaping change orders, orders received that were short of

materials, etc. The Committee asked that a completion plan be available at the construction meeting scheduled for September 21st.

Change Orders: Ms. Link reviewed change orders and noted that #23, in the amount of \$7,132 had been added. She stated that a change order in the amount of \$21,000 for native landscaping will be presented at the next meeting. She asked the committee to ratify a change order in the amount of \$32,000 for the patio sprinkler system. Mr. Provenzano made a motion, seconded by Mr. Dvorak to approve a change order in the amount of \$32,000 for the patio sprinkler system. The motion carried with all member present voting aye on a roll call vote (Zierer, Draffkorn, Provenzano, Brewer, Dvorak and Moy).

EXECUTIVE SESSION: None.

ADJOURNMENT

Noting no further business, Mr. Provenzano made a motion, seconded by Mr. Dvorak, to adjourn the meeting at 10:40 a.m. The motion carried with a unanimous voice vote.

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