

**Transportation Committee Meeting
Wednesday, April 5, 2006 - 9:00 A.M.
McHenry County Division of Transportation
Main Conference Room
16111 Nelson Road
Woodstock, Illinois 60098**

Chairman Dan Shea
Vice Chairman Ed Dvorak Don Larson
Virginia Peschke Lyn Orphal
Sandra Salgado Anna May Miller

CALL TO ORDER

Chairman Shea called the meeting to order at 9:00 AM

MEMBERS IN ATTENDANCE

Chairman Dan Shea, Anna May Miller, Lyn Orphal, Virginia Peschke, Sandra Salgado and Don Larson

MEMBERS NOT IN ATTENDANCE

Ed Dvorak

PUBLIC PARTICIPATION

In attendance were: John Labaj, Deputy County Administrator; Joseph Korpalski, Director of Transportation/County Engineer; Ken Kelgard, Division of Transportation Deputy County Engineer; Joe Murawski and Jim Kennedy, Village of Lake in the Hills Trustees; Charles Eldredge, McHenry County Economic Development Corporation; Kelly Farley, CMT; P. J. Fitzpatrick, MKB Consulting, Inc.; Jerry Heimsoth, Ciorba Group; John Ambrose and Craig Mitchell, Baxter and Woodman; Bill Fleming, Graef, Anhalt, Schloemer and Assocs.; Thomas Gill, K-Plus Engineering; Glenn Schirmer, Chastain & Assocs.; Bob Rollings, Bollinger Lach & Associates; Brian Smith, CTE; Todd Bright, TranSystems; Diane Lukas, HLR, Inc.; Chuck Keeshan, Daily Herald; Veronica Armstrong, County resident; Mark Dammyer, Division of Transportation Construction Manager; Jeff Young, Division of Transportation Design Manager; Jason Osborn, Division of Transportation/Transportation, Planning and Program Coordinator; Ken Baker, Division of Transportation Township Engineer; Holly Ostidick, CATS Planning Liaison; Ed Markison, Division of Transportation Assistant Maintenance Superintendent; Debra Kroll, Division of Transportation Administrative Specialist.

- Veronica Armstrong, 6201 Edgewood Road, Crystal Lake, IL – Addressed the Walkup Road Improvement project and her concerns.

APPROVAL OF MARCH 15, 2006 MEETING MINUTES

On a motion made by Mr. Larson and seconded by Ms. Miller, the March 15, 2006 meeting minutes were approved as presented.

A vote was taken with all members present voting “aye”; motion carried.

BID APPROVAL

Resolution Awarding Road District Construction Contracts

The McHenry County Division of Transportation staff requests the approval of the resolution awarding bids for Township construction contracts for the FY2006 program.

Bids were opened on March 27, 2006 at the Division of Transportation. These are annual bids and are funded through the Township Motor Fuel Tax funds.

Dorr Township	Section 06-06000-01-GM	Peter Baker & Son	\$316,948.90
Greenwood Township	Section 06-09000-01-GM	Peter Baker & Son	\$ 62,422.90

Hartland Township	Section 06-10000-01-GM	Peter Baker & Son	\$ 31,307.65
McHenry Township	Section 06-13000-01-GM	Payne & Dolan	\$ 62,574.34

On a motion made by Ms. Salgado and seconded by Ms. Miller the Resolution Awarding Road District Construction Contracts was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

Resolution Accepting Road District Material Bids

The McHenry County Division of Transportation staff requests the approval of the resolution accepting bids for Township material bids for the FY2006 program.

Bids were opened on March 27, 2006 at the Division of Transportation. This is an annual bid and is funded through the Township Motor Fuel Tax funds.

Greenwood Township	Section 06-09000-00-GM	\$31.00/ton to Peter Baker & Son Co.
Hartland Township	Section 06-10000-00-GM	\$31.00/ton surface mix and \$27.00/ton for binder mix to Peter Baker & Son Co.

On a motion made by Ms. Orphal and seconded by Ms. Peschke the Resolution Accepting Road District Material Bids was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairman Shea inquired about the contract that was removed from the County Board agenda.

Mr. Korpalski advised the there were issues with one (1) contract that needed to be resolved, that was identified by the Illinois Department of Transportation. The issue will be resolved and brought back to this committee for approval.

A special transportation meeting will be called on April 18, 2006 at 6:45 PM prior to the County Board meeting, for approval of the contract in question, previously removed from the County Board agenda.

RESOLUTION ENDORSING AN ALTERNATIVE ANALYSIS OF THE ELGIN TO ROCKFORD CORRIDOR IN NORTHERN ILLINOIS

The McHenry County Division of Transportation staff requests the approval of a resolution endorsing a commuter rail alternative analysis of the Elgin to Rockford corridor in northern Illinois.

A feasibility study completed last year indicated that commuter rail service between the Rockford metropolitan area and the Chicago metropolitan area is feasible. The Federal Transit Administration's New Starts Planning and Project Development process dictates that the next step towards project construction is the completion of an Alternative Analysis.

The extension of services to the City of Rockford would operate within the greater Interstate 90 transportation corridor between Elgin, Belvidere and Rockford. In 2006 over \$1 million was earmarked in SAFETEA-LU for the Alternative Analysis, required by the Federal Transit Administration (FTA). A total of around \$3 million in federal, state, and local funds will be utilized for the completion of the analysis, which should take approximately two (2) years to complete. The City of Rockford has posted a RFQ and anticipates selecting a consultant sometime in June of this year.

On a motion made by Ms. Peschke and seconded by Ms. Miller the Resolution Endorsing an Alternative Analysis of the Elgin to Rockford Corridor in Northern Illinois was approved, with a recommendation to the County Board.

A vote was taken with all members present voting "aye"; motion carried.

RESOLUTION APPROVING AND INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS

The McHenry County Division of Transportation staff requests the approval of the amended resolution approving the revised Intergovernmental Agreement (IGA) with the State of Illinois, outlining the reimbursement of the Phase III construction for the Ackman Road Extension project from Haligus Road to Lakewood Road.

The IGA provides the detailed methodology in which the State will obtain the 20% local match (County) for the Federal STR (Surface Transportation Program Rural) and STU (Council of Mayors) funds.

The reason for the amended resolution is: 1)To account for the project cost increase to reflect current pricing trends for construction projects and 2)To correct the appropriation for the County's local match. The original resolution used the funds out of the engineering line item and not the construction line item. The State awards the bid for the construction contract and the agreement between the County and the State needs to be completed, in order for the project to proceed.

The Division of Transportation is anticipating an April 29, 2006 letting for this project.

On a motion made by Ms. Orphal and seconded by Ms. Salgado the Resolution Approving an Intergovernmental Agreement with the State of Illinois and the appropriation of \$173,000.00 from the County Motor Fuel Tax Fund was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION TO APPROVE AN ENGINEERING AGREEMENT FOR MATERIAL TESTING

The McHenry County Division of Transportation staff requests the approval of the resolution approving a supplemental agreement for material testing services with Great Lakes Soil and Environmental Consultants for FY2006.

The agreement provides for an annual service that the Division of Transportation contracts out to an outside material testing company. The company provides for the material testing required by the Illinois Department of Transportation, in the performance of MCDOT's contract management and construction inspection services for the 2006 construction season.

The original agreement provides the opportunity for the County to extend the contract with the firm for one (1) more year. As the services performed by Great Lakes Soil have been performed satisfactorily, the DOT recommends the extension of the contract for the 2006 construction season.

On a motion made by Mr. Larson and seconded by Ms. Miller the Resolution to Approve an Engineering Agreement for Material Testing with Great Lakes Soil and Environmental Consultants, Inc. and the appropriation of \$75,000.00 from the County Motor Fuel Tax Fund was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

RESOLUTION TO APPROPRIATE FUNDING FOR TITLE REQUESTS FOR LAND ACQUISITIONS

The McHenry County Division of Transportation staff requests the approval of the requested appropriation for the purpose of parcel title searches to create a standing purchase order with Wheatland Title.

The Division of Transportation is required to order land title searches during the land acquisition process to determine the proper ownership of a given parcel.

The McHenry County Division of Transportation has been making payment to Wheatland Title through a voucher and needs to establish a purchase order on an annual basis, to properly document and budget these expenditures. The request to establish a purchase order was directed by the Purchasing Department, to ensure that the County's policies are followed as a resolution is required for expenditure of any Motor Fuel Tax funds.

On a motion made by Ms. Miller and seconded by Ms. Salgado the Resolution to Appropriate Funding for Title Requests for Land Acquisitions and the appropriation of \$50,000.00 from the County Option Motor Fuel Tax Fund was approved, with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

PROJECT STATUS REPORT

Mr. Korpalski announced that a new link has been added to the McHenry County Division of Transportation's website. This link is designed to inform and update the public on the progress of the Rakow Road project. An illustration of the new link was provided to members of the committee.

The project status report was discussed in detail by Mr. Korpalski.

CONSULTANT SELECTION

Algonquin Road Phase III

The MCDOT staff requests the approval of the submitted consultant short list for Algonquin Road Phase III construction engineering services. Three (3) consultants (Bollinger Lach, Smith Engineering and V3) have been identified for interviews for a professional consulting services contract to manage the reconstruction and widening of Algonquin Road from Illinois Route 47 to Randall Road.

The design for Algonquin Road has been proceeding for the past five (5) years.

Due to the scope of the project, which is approximately 4.5 miles in length, the Division of Transportation's staff is able to administer the project, but will not be able to supervise the daily construction activities. It is anticipated that the selected consultant will also perform a constructability review of the design plans to ensure their readiness, prior to their completion.

If approved, staff recommends that interviews be scheduled for the April 19, 2006 Transportation Committee meeting. The same format would apply as the format scheduled for today's interviews; 30 minute intervals - a 20 minute presentation - a 10 minute Q & A period - beginning at 9:30 AM.

Chairman Shea noted that all consultants that were not selected for interviews are listed in alphabetical order on the short list.

On a motion made by Ms. Orphal and seconded by Ms. Salgado, the committee gave their concurrence to approve the Consultant Selection Short List for the Algonquin Road Phase III construction engineering services and to proceed with interviews.

A vote was taken with all members present voting "aye"; motion carried.

Access Management Ordinance

The McHenry County Division of Transportation staff requests approval from the Transportation Committee to begin negotiations with the professional engineering firm of Hampton, Lenzini and Renwick (HLR) to lead the efforts in updating the McHenry County Access Management Ordinance (AMO).

The current AMO was adopted by the County Board in 1997 and initially served the County well in its evaluation of development and access issues. Development in the County has increased and will continue to do so, which places a burden on the current permit staffing level of one individual. Additional ordinances and regulations such as the McHenry County Stormwater Ordinance require additional attention by staff during plan review and construction. Due to these factors and the County’s continually changing landscape, it would be prudent to revisit the requirements associated with the 1997 version, and identify areas of opportunity to modify and improve the Ordinance to reflect the current development environment in McHenry County.

The approval of this request will require a waiver of some specific steps involved in the consultant selection and procurement process. The specific steps would be the formal advertisement of the Request for Qualifications and the task of reviewing the submitted Statements of Qualification. The Division of Transportation staff is confident that the effort of performing these steps required would culminate in the selection of HLR as the preferred firm, thus eliminating three (3) to four (4) months in the selection process.

As a result of this we request the committee’s approval, to initiate contract negotiations with HLR for the work associated with updating the AMO.

Chairman Shea requested that the motion include the waiver of specific steps.

Mr. Larson inquired as to the cost, to which Mr. Korpalski informed the committee that it is anticipated to cost under \$100,000.00, which is within the threshold identified in the Consultant Selection Policy.

A motion was made by Ms. Peschke and was seconded by Ms. Miller to approve contract negotiations with Hampton, Lenzini and Renwick (HLR) to lead the efforts in updating the McHenry County Access Management Ordinance.

Ms. Peschke requested that all municipalities be on the same page regarding the AMO, as far as being made aware of updates and changes.

Chairman Shea requested that there be a transition time frame applicable, regarding projects already in process.

A roll call vote was taken with all members present voting “yes”; motion carried.

CONSULTANT INTERVIEWS – COUNTY WIDE TRAFFIC MODEL

Presentation 9:35 AM – 10:00 AM CH2MHill
Q & A Period 10:00 AM – 10:06 AM

Presentation 10:15 AM – 10:45 AM Civiltech Engineering, Inc.
Q & A Period 10:45 AM – 10:55 AM

Presentation 11:07 AM – 11:32 AM BWR
Q & A Period 11:32 AM – 11:37 AM

On a motion made by Mr. Larson and seconded by Ms. Salgado, Civiltech Engineering, Inc. was approved as the consultant selected to execute the County Wide Traffic Model.

Discussions ensued.

A vote was taken with all members present voting "aye"; motion carried.

On a motion made by Ms. Miller and seconded by Ms. Salgado, CH2MHill was selected second and BWR was selected third.

A vote was taken with all members present voting "aye"; motion carried.

Virginia Peschke left the meeting at 11:20 AM

OLD / NEW BUSINESS

Old Business – None

New Business - None

EXECUTIVE SESSION – Minutes, Property Acquisitions, Personnel and/or Pending Litigation

Executive Session was not held at today's meeting.

NEXT MEETING DATE & LOCATION

6:45 PM on April 18, 2006 – McHenry County Administrative Building – Special Transportation Committee meeting

9 A.M. on April 19, 2006 – McHenry County Division of Transportation

ADJOURNMENT

On a motion made by Ms. Orphal at 12:00 PM and seconded by Ms. Salgado, the meeting was adjourned.

A vote was taken with all members present voting "aye"; motion carried.