

VALLEY HI COMMITTEE
McHenry County Valley-Hi Nursing Home
2406 Hartland Rd.
Woodstock, IL 60098

MINUTES OF THURSDAY, JANUARY 5, 2006

Chairman Zierer called the meeting to order at 9:20 a.m. The following Committee Members were present: Mary Lou Zierer, Chairman; Rick Klasen; Perry Moy; and Dan Shea. Marie Chmiel Sandra Salgado and Barbara Wheeler were absent. Also in attendance: Peter Austin; County Administrator; Ralph Sarbaugh, Associate County Administrator-Finance; Tim Wenberg, Valley Hi Administrator; Cathy Link, Purchasing; John Hadley, Building Operations; Christine Willis, Valley Hi; and the press.

	Mary Lou Zierer, Chairman	
Marie Chmiel		Richard Klasen
Perry Moy		Sandra Salgado
Dan Shea		Barbara Wheeler

MINUTES

Committee members reviewed the committee minutes of December 1, 2005. Mr. Moy made a motion, seconded by Mr. Shea, to approve the minutes of December 1, 2005 as presented. The minutes were approved as submitted, with a unanimous voice vote.

PUBLIC PARTICIPATION

None

PRESENTATIONS

None

NEW BUSINESS

Wall between rooms – Discussion (John Hadley): Committee members entered into discussion regarding the moveable wall between the consultation room and activity center. He stated that the good news is that there is already a supporting beam built into the activity room. This will allow for the installation of a moveable wall. The wall will cost between \$15,000 and \$16,500 for installation. Previous members of the Valley Hi Committee had stated that they had understood that a temporary wall would be included in the room and there has been questions raised as to why this was not being done. It was stated that the costs are the same as what they would have been if this had been placed into the project right from the beginning. It was stated that questions regarding the moveable wall can be answered at the joint Building Projects/Valley Hi Committee meeting on January 23rd. Mr. Klasen made a motion, seconded by Mr. Shea to recommend a moveable wall be placed in the consultation room in the new Valley Hi facility. The motion carried with all members present voting aye.

Stained Glass Update (J. Hadley): Committee members discussed the possible placement of the stained glass windows for the facility. It was noted that placement of the windows could be done at a later date. It was noted that we could work directly with the stained glass manufacturer for placement. Committee members stated this could be discussed at the joint meeting as well.

OLD BUSINESS

None

EXECUTIVE SESSION

None

REPORTS TO COMMITTEE

Valley Hi Administrator's Report: The Administrator's report was presented by Mr. Wenberg which included the December Valley-Hi census and a commendation for years of service by long-term employees. It was noted that Christmas went over very well at Valley Hi. The Foundation presented each resident with \$10 instead of providing a small gift to each person. Three different parties were provided for the residents as well. Mr. Wenberg informed committee members that "Hawaiian Days" will be held at Valley Hi on the 26th for those interested in attending. All of the positions in the Activities Department positions are now filled. Mr. Wenberg stated that he is looking for ideas for the move into the new facility. He anticipates the move will take two days. He stated a plan will be needed to help with details for the move. It was suggested that the area Fire Protection Districts be contacted to help with the moving of the patients as the move will have to be accomplished with trained personnel. He stated that the move would include at least four (4) ambulances to help with the transfer

of patients. A safe plan will need to be created. Chairman Zierer noted this should be discussed at the meetings in February, March and April to finalize plans for the move. It was stated that they would like to have a "perfect" move. Ms. Link thanked Mr. Wenberg and his staff for working closely with Purchasing as a team to help with their yearly contracts.

Construction Update: Mr. Hadley provided floor plans for the new facility to committee members. A large scale plan is available in Administration. Construction updates for the new facility can be viewed on SAS Architect's website at www.sasarch.com/download/Valley_Hi/. Because of the break in the weather, construction has moved along very well. The facility should be enclosed shortly. Further updates will be provided at the joint meeting.

Incentive Program: Mr. Sarbaugh, Ms. Willis and Mr. Wenberg joined committee members to provide an update on the Valley Hi Incentive Program. Because of the program, Valley Hi has seen a reduction of 2,635.00 agency hours. The fourth quarter savings to Valley Hi was \$32,856.10. The savings goal for the fourth quarter was 25% and Valley Hi reached a savings of 29.26%. It was noted that the program is working. After the incentive payouts, \$53,000 has been saved to date. CNA's are working the available time, reducing dependence on an agency. This has been a great tool. Committee members stated that we should extend the program. Mr. Sarbaugh stated it is unrealistic to think that a 25% reduction in costs could be seen every month. Committee members noted that we may not see a monthly savings of 25% but agency costs would still be less than they were in the past. Mr. Sarbaugh requested permission to work with Valley Hi staff to come up with a more realistic program. He stated that he believes he can create a program where even more savings are realized. Mr. Shea made a motion, seconded by Mr. Klasen to recommend Mr. Sarbaugh work with Valley Hi staff to extend the incentive program and create additional options to the incentive program for consideration. The motion carried with all members present voting aye. Committee members questioned whether this type of program could work in the laundry and housekeeping departments as well. This will be discussed at a future meeting. Committee members noted the need to make employees understand that this program is not a dead issue and the committee prefers the incentive program to reward people to work. Mr. Sarbaugh noted the need to have an obtainable "goal" as we do not want the program to become boring.

Quarterly Report (R. Sarbaugh): Mr. Sarbaugh informed committee members that the quarterly report was placed in their mail boxes after the last committee meeting. He noted he would be happy to review the report for those who wish. He noted that the report will be more accurate after the Auditor's office completes the posting of the 2005 expenditures. Mr. Sarbaugh commended Valley Hi on their work with their budget. He noted that Valley Hi only had one budget adjustment for FY2005. Mr. Sarbaugh noted that he wants committee members to keep in mind that the costs to move into the new facility has not been budgeted for and a Resolution will be needed at a later date to place money in the budget to accommodate the move. Mr. Hadley noted that there would be an increase in utility costs as well, as the old Valley Hi facility will be used for other purposes and not demolished as previously thought. It was noted that this is something that needs to be discussed in the Building Projects Committee. Mr. Wenberg noted that there was \$600,000 budgeted to tear down the facility, so there is money in the budget that will not be used.

ADJOURNMENT

Mr. Moy made a motion, seconded by Mr. Shea to adjourn the meeting at 10:10 a.m. The motion carried with a unanimous voice vote.

* * * * *

RECOMMENDED FOR COMMITTEE/BOARD ACTION:

:ksf