

IN THE CIRCUIT COURT OF THE 22<sup>nd</sup> JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS

Receive Stamp

**ATTORNEY FIRM DATA FORM**

- Registration with Circuit Clerk \*\*must also file "Firm Registration of Attorneys"  
 Change of Address  
 Firm Name Change  
 Inactivation of Firm \_\_\_\_\_

**FIRM NAME**

\_\_\_\_\_

**PRESENT ADDRESS**

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

**NEW ADDRESS (Use for Change of Address) – Effective Date** \_\_\_\_\_

Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

The Circuit Clerk's office is required to report to the Internal Revenue Service any bond refunds made to an attorney or attorney firm that is in excess of \$600.00 per calendar year. The Circuit Clerk's office must file a 1099-MISC form for the processing of non-employee compensation. In order for the Circuit Clerk's office to comply, we must have a W-9 form on file from the attorney and/or firm. Processing of the 1099-MISC will be determined by the attorney name or firm name that is listed on the bond refund order.

- I may or may not receive bond refunds; I need to fill out a W-9 form for compliance.  
 I do not receive bond refunds

Date \_\_\_\_\_

Signature \_\_\_\_\_

(Must be one of the Named Partners)