

**Transportation Committee Meeting
Wednesday, June 6, 2007 - 9:00 A.M.
McHenry County Division of Transportation
Main Conference Room
Woodstock, Illinois 60098**

Chairman Dan Shea
Vice Chairman Ed Dvorak Mary Lou Zierer
Virginia Peschke Lyn Orphal
Sandra Salgado Anna May Miller

CALL TO ORDER

Chairman Shea called the meeting to order at 9:00 A.M.

MEMBERS IN ATTENDANCE

Chairman Dan Shea, Ed Dvorak, Virginia Peschke, Lyn Orphal, Anna May Miller and Mary Lou Zierer

MEMBERS NOT IN ATTENDANCE

Sandra Salgado

OTHER ATTENDEES

In attendance were: Kenneth Koehler, McHenry County Board Chairman; John Labaj, Deputy County Administrator; Barb Wheeler, McHenry County Board; James Kennedy, McHenry County Board; Joseph Korpalski, Director of Transportation/County Engineer; SuZanne Ehardt, Director/Code Enforcement Officer for Planning and Development; MaryAnne Wanaski, Planning and Development; Dennis Dreher, Public; Dave Brandt, Public; Joe Murawski, Village of Lake in the Hills Trustee; Craig Lukowicz, Bollinger, Lach & Associates, Inc.; Kelly Farley, CMT; Brian Smith, CTE Engineers; P.J. Fitzpatrick, Robert H. Anderson and Associates; Ken Antonson, Teng & Associates; Matt Washkowiak, Baxter & Woodman; Charles Eldredge, McHenry County EDC; Jeff Young, Division of Transportation Assistant County Engineer; Mark DeVries, Division of Transportation Maintenance Superintendent; Ed Markison, Division of Transportation Assistant Maintenance Superintendent; Walter Dittrich, Division of Transportation Design Manager; Cha Lee, Division of Transportation Consultant Project/Design Engineer; Mark Dammyer, Division of Transportation Construction Manager; Wynnyth Adair, Division of Transportation Drainage Engineer; Ken Baker, Division of Transportation Township Engineer; Pablo Faillaci, Division of Transportation Construction Engineer; Jason Osborn, Division of Transportation Principal Transportation Planner; and Debra Kroll, Division of Transportation Administrative Specialist.

PUBLIC PARTICIPATION

Mr. Joe Murawski, Village Trustee for the Village of Lake in the Hills had a request from the Village Board for a pedestrian crosswalk at Harvest Gate Road and Lakewood Road along Algonquin Road. This would allow crosswalk access from the bike paths at the above mentioned locations.

APPROVAL OF MEETING MINUTES – MAY 8, 2007 – JOINT MEETING MINUTES (FINANCE AND TRANSPORTATION COMMITTEES), MAY 8, 2007 AND MAY 16, 2007 (TRANSPORTATION COMMITTEE)

On a motion by Ms. Zierer, seconded by Ms. Miller, the May 8, 2007 joint meeting minutes, May 8, 2007 and May 16, 2007 transportation meeting minutes were approved with a correction duly noted.

A vote was taken with all members present voting “aye”; motion carried.

RESOLUTION SUPPORTING THE CREATION CONSERVATION DESIGN STANDARDS

Ms. Wheeler, Chairperson of the Planning & Development Committee and McHenry County Board member, thanked the committee for allowing her to speak at today's meeting.

Ms. Wheeler stated that the resolution brought forward today originated from discussions regarding conservation design, ground water problems and interest in environmentally friendly techniques that are being pursued at the County level.

Ms. Wheeler is seeking the County Board's support of principles and ideas for change in various ordinances, beginning with the subdivision ordinance. This resolution will be presented to Planning & Development tomorrow and Public Health on Friday.

A sub-committee was formed which includes a member from the Public Health Department (Pat McNulty), two (2) members from the Planning & Development Department (SuZanne Ehardt and MaryAnne Wanaski) and from the Division of Transportation (Jeff Young). Other members of the sub-committee include Joe Gottemoller, Attorney; Jack Porter, Developer; Dennis Dreher, Engineer; and Dave Brandt.

The ordinance should reflect a flexible land development strategy, efficient use of land and public services, and protection of groundwater and natural resources. The sub-committee would also necessitate connectivity between bike paths, subdivisions and open spaces. The main goal is to preserve the integrity of the land and its natural functions.

Chairman Shea stated that the committee's main interest is how this ordinance would impact transportation and the execution and expenditure of funds for transportation.

Dennis Dreher, Engineer answered questions posed by the committee. Mr. Dreher noted that construction standards will follow the County minimums.

On a motion by Ms. Peschke, seconded by Ms. Orphal, the resolution supporting the creation of conservation design standards was approved with a recommendation to the County Board.

A roll call vote was taken with the following results: Shea, Dvorak, Orphal, Miller and Peschke – "aye"; Zierer – "nay." Motion carried.

After further reconsideration, Ms. Zierer amended her vote to "aye"; motion carried unanimously.

BID APPROVAL

Resolution Awarding Road District Construction Contracts

The McHenry County Division of Transportation staff requests the approval of the resolution accepting bids and the award of Road District paving contracts for FY2007.

Bids were opened on May 30, 2007 at the Division of Transportation. This is an annual bid and is funded through the Township Motor Fuel Tax funds.

On a motion by Ms. Orphal, seconded by Mr. Dvorak, the resolution approving the award of Road District paving contracts for FY2007 was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

Resolution Awarding Remote Weather Information System Contract

This item was put on the agenda because a bid opening occurred after the agenda was sent out.

The one (1) bid received was over 100% of the engineer's cost estimate.

The Division of Transportation had the consultant (CMT) for this project research and determine possible reasons for the excessive bid cost:

- 1) Lack of bid advertisement (IDOT's website).
- 2) Current market conditions
- 3) Lack of competition in the industry

The recommendation of the Division of Transportation and the consultant is not to accept this bid.

On a motion by Ms. Miller, seconded by Ms. Zierer, the committee voted not to accept the bid received by the Division of Transportation.

A vote was taken with all members present voting "aye"; motion carried.

Mr. Korpalski noted that this project is anticipated to be re-bid at a later date.

Resolution Awarding Culvert Replacement Contract

The McHenry County Division of Transportation staff requests the approval of the resolution awarding a construction contract and the appropriation of funds for the culvert replacement on Oak Grove Road, just south of Ramer Road, in the community of Chemung.

The County has identified that there is a need to expeditiously replace a failing forty eight inch (48") diameter concrete box culvert with corrugated metal pipe (CMP) extensions under Oak Grove Road. The advance purchase of the culvert materials for this project was approved at the May 16, 2007 Transportation Committee meeting. Phase II plans have been prepared so that improvements can be undertaken as soon as possible. This project will be using a detour which Chemung Township, the City of Harvard, and the Illinois Department of Transportation have approved.

The engineering construction cost estimate for this improvement was \$60,679.00 and the low bid received from Alliance Contractors Inc. of Woodstock, Illinois was for \$82,797.00 and was the only bidder for this project. Due to the urgency of the project and given the fact that emergency repairs have already been made, the consultant and staff recommend acceptance of the bid.

On a motion by Ms. Peschke, seconded by Ms. Miller, the resolution awarding the construction contract to Alliance Contractors, Inc. and the appropriation of funds from the County Option Motor Fuel Tax Fund was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

Resolution Approving the Purchase of an Engineering Vehicle

The McHenry County Division of Transportation staff requests the approval of the resolution accepting the bid for an engineering vehicle. The Director of Purchasing has recommended the award of this bid for this purchase.

The engineering vehicle was submitted as a Capital Outlay Request in the 2007 budget and was approved at an estimated cost of \$40,000.00. The low bid, which met specifications, was for \$34,468.00; \$5,532.00 under the budgeted amount. The bid was sent to twenty-nine (29) vendors and three (3) responded.

This vehicle will replace a 2003 vehicle with approximately 89,000 miles which will be utilized by the County Coroner's office.

On a motion by Ms. Orphal, seconded by Ms. Peschke, the resolution accepting the bid for an engineering vehicle was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

ADOPT-A-HIGHWAY

The McHenry County Division of Transportation staff requests the approval of the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation Adopt-A-Highway program.

In order to augment the Division of Transportation's litter collection efforts, the County enacted an Ordinance to allow for volunteer groups to adopt various sections of highways for litter collection. With the approval of these agreements, the Division of Transportation has 110 groups enrolled in the program, covering 144.5 centerline miles of the 225 available miles in the program, which is roughly 64%.

The ordinance requires that the volunteer groups enter into an agreement with McHenry County, defining the responsibilities of the groups and the County. This resolution approves that the County may enter into an agreement with the identified groups.

On a motion by Ms. Peschke, seconded by Ms. Orphal, the resolution approving the inclusion of the identified groups into the McHenry County Division of Transportation Adopt-A-Highway program was approved with a recommendation to the County Board.

A vote was taken with all members present voting "aye"; motion carried.

RESOLUTION APPROVING AGREEMENT WITH THE CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP)

The McHenry County Division of Transportation staff requests the approval of an agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the provisions of planning services to the McHenry County Council of Mayors.

This is an annual contract between CMAP and the County of McHenry to provide planning services for the Council of Mayors program. The Division of Transportation covers the 20% match for the contract through the Highway Fund.

The contract value has been increased 20% this year per the CMAP request of the Unified Work Program Committee. This increases the County's match over last year by approximately \$11,000.00 for the State fiscal year contract. CMAP has approved the additional funding to expand the role of the Planning Liaison to include general activities in support of regional land use planning in addition to transportation planning.

The Division has addressed an anticipated partial increase in the 2007 budget and will also address the increase in the FY2008 budget documents as the contract spans multiple budget cycles.

On a motion by Ms. Zierer, seconded by Ms. Miller, the approval of the agreement with CMAP for the provisions of planning services to the McHenry County Council of Mayors was approved with a recommendation to the County Board.

A roll call vote was taken with all members present voting "yes"; motion carried.

CONSULTANT SELECTION

2007 Traffic Counts

After reviewing all submitted Statements of Qualifications, the Division of Transportation staff requests the approval of the selection of Fish Transportation Group for the McHenry County 2007 Traffic Count bi-annual program. Upon approval of Fish Transportation Group, staff will enter into discussions and will bring forward a contract for services in the near future.

Due to the growth of McHenry County and the subsequent use of its County highways, the Division began in 2003, a bi-annual traffic count program. The purpose of the program is to

obtain Average Daily Traffic (ADT) volumes to monitor the County highway system and aid in the long range planning of the County's roadways.

As the budgeted amount for this contract is below \$100,000.00, per the Consultant Selection Policy, consultant interviews are not required.

On a motion by Ms. Orphal, seconded by Ms. Miller, the approval of Fish Transportation Group for the McHenry County 2007 Traffic Count Bi-annual program was approved.

On an amended motion by Ms. Orphal, seconded by Ms. Miller, the approval of Fish Transportation Group as selection #1 and Regina Webster as selection #2 in ranking status for the McHenry County 2007 Traffic Count Bi-annual program was approved.

A vote was taken with all members present voting "aye"; motion carried.

Nine Bridges

In order to move the project forward in an expeditious manner to take advantage of the Illinois Department of Transportation programming of the Highway Bridge Program funds and grouping the projects that were similar in nature, the Transportation Committee granted a waiver at its February 21, 2007 meeting from the consultant selection policy. This policy was regarding the need for interviews for contract fees over \$100,000.00 and was waived with the understanding that a listing of the top five (5) consultants with justification and reasoning behind staffs' recommendations would be provided to committee members before their concurrence.

Division staff has provided committee members with a ranking list, which details the top five (5) firms as recommended by staff of which four (4) are being recommended for selection, based on strengths and experience.

After reviewing all submitted Statement of Qualifications, the Division of Transportation staff requests the approval of the following four (4) consultants to begin entering into contract negotiations for the replacement of nine (9) bridges throughout McHenry County:

Group 1	Baxter and Woodman
Group 2	CTE
Group 3	Ciorba Group
Group 4	Strand

Upon approval of these consultants, staff will enter into discussions and bring forward contracts for services in the near future.

On a motion by Mr. Dvorak, seconded by Ms. Miller, the committee approved the consultant selection and ranking list to provide services for bridge replacement(s).

A vote was taken with all members present voting "aye"; motion carried.

Mr. Korpalski advised that MKB Consulting, Inc. was under contract with the Division of Transportation to assist staff in moving forward with various projects. Mr. P. J. Fitzpatrick with MKB Consulting, Inc. has taken a position with the Robert H. Anderson and Associates firm. The Division will utilize the balance of the contract and fee by using the services of Mr. Fitzpatrick and Robert H. Anderson and Associates' staff to help facilitate in the completion of the bridge projects.

On a motion by Mr. Dvorak, seconded by Ms. Peschke, concurrence and direction was given by the committee to proceed with utilization of services, as stated above, in the completion of various County projects.

A vote was taken with all members present voting "aye"; motion carried.

PROJECT STATUS REPORT

The report was discussed.

OLD / NEW BUSINESS

Old Business

Mr. Dammyer updated the committee on the County's pavement preservation and significant changes to the crack and slurry sealing contract.

In April of 2007, the County executed award of contract for slurry sealing to Struck & Irwin Paving (SIP), Inc. of DeForest, Wisconsin.

Prior to a preconstruction meeting, SIP made a detailed evaluation of the pavements and came to the meeting with recommendations for additional work. SIP is proposing extra work that amounts to nearly twice the original contract value. Mr. Dammyer and Mr. Baker adopted a strategy of how to maximize this program.

Staff worked with SIP to focus the recommended work on the areas of the most need. Based on this, the additional work exceeds the original contract.

Mr. Dammyer further explained details of the project, along with a cost summary for the contract and extra work, answering questions posed by committee members.

On a motion by Ms. Miller, seconded by Mr. Dvorak, it was the committee's direction to approve additional work and changes to the crack and slurry sealing contract.

A vote was taken with all members present voting "aye"; motion carried.

New Business

None

EXECUTIVE SESSION – Minutes (4-18-07 and 5-8-07)

On a motion by Ms. Miller, seconded by Ms. Orphal, the meeting went into Executive Session at 10:30 A.M. to review meeting minutes.

A roll call vote was taken with all members present voting "yes"; motion carried.

REGULAR SESSION

On a motion by Ms. Orphal, seconded by Ms. Peschke, the meeting went into Regular Session at 10:36 A.M.

A roll call vote was taken with all members present voting "yes"; motion carried.

Chairman Shea noted that "no action" was taken in Executive Session.

Executive Session meeting minutes will be sent to the State's Attorney office for review.

NEXT MEETING DATE & LOCATION

9:00 A.M. on June 20, 2007 – McHenry County Division of Transportation

ADJOURNMENT

On a motion by Ms. Orphal, seconded by Ms. Peschke, the meeting was adjourned at 10:40 A.M.

A vote was taken with all members present voting "aye"; motion carried.