

MANAGEMENT SERVICES COMMITTEE
McHenry County Administration Building
667 Ware Road
Woodstock, IL 60098

MINUTES OF MONDAY, APRIL 9, 2007

Chairman Hill called the Management Services Committee meeting to order at 8:37 a.m. The following members present: Chairman Tina Hill; Yvonne Barnes; Marie Chmiel, Mary Lou Zierer and Barbara Wheeler. Mary Donner arrived at 8:47a.m. Pete Merkel was absent. Also in attendance: Peter Austin, County Administrator; John Labaj, Deputy County Administrator; John Hadley, Facilities Management; Ken Koehler, Chairman, McHenry County Board; Nick Provenzano, County Board Member; Dave Stone, State's Attorney; Suzanne Ehardt, Planning & Development; Lou Czarny, Court Administration.

Tina Hill, Chairman	
Yvonne Barnes	Marie Chmiel
Mary Donner	Pete Merkel
Barbara Wheeler	Mary Lou Zierer

MINUTE APPROVAL

Ms. Chmiel made a motion, seconded by Ms. Barnes, to approve the minutes of the Tuesday, March 27, 2007 Management Services Committee meeting. The minutes were approved as presented with all members present voting aye on a voice vote.

PUBLIC PARTICIPATION

None

PRESENTATION

None

OLD BUSINESS

Resolution authorizing adoption of the McHenry County Board Rules: Committee members reviewed the County Board Rules for additional recommended changes. Chairman Hill noted that there is a State Statute that says that a board member could participate in meetings electronically by teleconference. She questioned whether this should be included in the County Board rules. It was noted there are still questions surrounding this Statute and therefore we should wait to include this in the rules. Committee members questioned how a board member should address a situation where they may have a conflict with a vote. It was suggested that the person should discuss their concerns with the Chairman or send a memo to the Chairman prior to the meeting in order to not vote on an issue. They also questioned whether they should include in the rules that spelling errors in minutes should be discussed with the secretary prior to the meeting in order to have the corrections noted in the minutes. It was stated that this is just a courtesy and as long as any change to the minutes do not change the context of the minutes the secretary could be notified of the correction prior to the posting of the minutes on the web page. Committee members discussed the ZBA hearings and questioned whether some of the hearings could be held during an evening meeting. Ms. Wheeler noted that the public can request an evening hearing and could also request the hearing be held at an alternative site. She noted that one of the issues of an evening meeting would be the required attendance by staff. She noted that if there is a controversial issue, meetings are suggested for another site. Committee members questioned the placement of the Public Participation portion on the County Board agenda. Chairman Koehler stated there has been a State's Attorney's opinion that states that Public Participation could be construed as additional testimony and therefore should be placed after the vote on zoning issues. Some committee members stated they feel the information provided by the public is discussion only and should be moved until later on the agenda. Committee members noted that additional discussion would be needed on this issue. Chairman Hill questioned whether the committee members wanted to include a rule regarding flash photography. Chairman Koehler suggested a specific space set aside for photographers to limit the disruption to the meetings. It was stated that guidelines are needed to address the issue. Chairman Hill noted that the rules will be reviewed one final time at the next committee meeting during which time the Resolution will be recommended for approval.

NEW BUSINESS

Consideration of Campus Plan Proposals: Committee members heard presentations from KSA and Prime Hoffman for consideration of their proposed campus plans for McHenry County. After the presentations, the committee gave direction to Administration to prepare a contract with KSA for a campus plan with review by the State's Attorney.

Committee members were informed that at the next committee meeting they will be discussing a possible contract for the Banford Road property.

EXECUTIVE SESSION

None

REPORTS TO COMMITTEE

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Administrator: None
Art Work Sub-Committee: None
Cable Commission: None
Council of Governments: None

ADJOURNMENT

The meeting adjourned at 10:47 a.m. on a motion by Ms. Barnes, seconded by Ms. Donner with all members present voting aye.

RECOMMENDED FOR COMMITTEE/BOARD ACTION:

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